

## **CASTLEREAGH BOROUGH COUNCIL**

Minutes of the proceedings of the meeting of Castlereagh Borough Council held in the Council Chamber, Castlereagh Borough Council, Civic & Administrative Offices, Bradford Court, Upper Galwally, Castlereagh, BT8 6RB, on Thursday 27 October 2011.

**PRESENT:** Councillor J White  
(in the Chair)

**ALDERMEN:** J Beattie MBE  
S Duncan  
M Henderson MBE  
G Rice MBE  
G Robinson

**COUNCILLORS:** A Beattie  
M Chambers  
J Cochrane  
M Copeland  
D Drysdale  
M Gregg  
C Hall  
B Hanvey  
C Howard  
T Jeffers  
M Long  
V McCoy  
T Morrow  
PJ O'Reilly (in 7.25 pm)  
T Sandford  
J Spratt

**IN ATTENDANCE:** Chief Executive, Director of Administration & Community Services, Director of Technical & Environmental Services, Director of Finance, General Manager Leisure & Marketing, Economic Development Manager, Planning Officer, Area Planning Manager, Planning Service Officer and Assistant Members' Services Officer

**APOLOGIES:** Councillor Vitty

### **2011/540 (7.09 pm): OPENING OF THE MEETING**

The Mayor's Chaplain, Reverend Brown, opened the meeting with a prayer.

Noted.

### **2011/541 (7.15 pm): DECLARATIONS OF INTEREST**

Members and Officers were invited to declare any pecuniary and non-pecuniary interests (including gifts and hospitality) they should have in respect of items on the agenda. Declarations of interest were put forward, as follows:

- Councillor Sandford declared an interest in Planning Application Y/2011/0320/F by the Royal British Legion that appeared on the weekly planning lists.
- Councillors Cochrane and Copeland declared an interest on any issues relating to Department of Regional Development or Department of Social Development on the basis of their membership of NI Assembly Committees.
- Councillor Spratt declared an interest in issues relating to the Department of Regional Development on the basis that he was chair of that Committee at the NI Assembly
- Alderman Henderson declared an interest in issues relating to Belfast Health Trust and Belfast Patient Council
- Alderman Rice declared an interest in issues relating to Belfast Local Commissioning Group
- Councillor Morrow declared an interest in the Queen's Jubilee Tree Planting proposal

Noted.

### **2011/542 (7.17 pm): SUSPENSION OF STANDING ORDERS**

At the request of Councillor Spratt, it was

RESOLVED (7.17 pm): that Standing Orders be suspended to allow discussion prior to adoption of minutes of a matter relating to a breach of confidentiality and that this discussion be held 'In Committee'

(The members of the press and the public then left the meeting)

### **2011/544 (8.12 pm): MINUTE 2011/534 OF PREVIOUS COUNCIL MEETING**

Alderman Henderson requested that, while the Council remained 'In Committee', he wished to raise an issue regarding Minute 2011/532 of the Council meeting of 22 September 2011. He indicated that, as this discussion had been held 'in committee' at the meeting, only the resolution of that minute should have been recorded. The Mayor stated that the minute could be amended but that the recorded vote that had taken place should be included within the minute.

It was then proposed by Alderman Henderson and seconded by Councillor Chambers that Minute No 2011/534 of the Council meeting of 22<sup>nd</sup> September 2011 be amended to include only details of the recorded vote and the resolution.

The proposal was put to the meeting and, on a show of hands, 12 for, 9 against and 0 abstentions, the proposal was declared carried and it was

RESOLVED (8.15 pm): that Minute No 2011/534 of the Council meeting of 22<sup>nd</sup> September 2011 be amended to include only details of the recorded vote and the resolution.

**2011/545 : CONFIDENTIALITY ISSUES IN MINUTES OF STANDING COMMITTEES (8.16 pm)**

Councillor Drysdale left the meeting at 8.16 pm and returned at 8.16 pm)

Councillor Spratt raised the issue that details of the national event which was to be treated as confidential were included in Standing Committee minutes. He noted that these minutes had been held 'in committee' but he enquired whether the confidential items would be included when minutes were published on the website. The Mayor confirmed that any items of a confidential nature would be edited prior to publication on the website. The Director of Administration & Community Services drew attention to the fact that the Central Services minute had noted the confidential nature of the subject under discussion.

Noted.

The Mayor then declared that the meeting was no longer 'In committee' and members of the press and public returned to the Chamber (8.18 pm)

(Councillors Copeland and Spratt left the meeting at 8.18 pm)

**2011/546 : MINUTES**

(Councillors Copeland and Spratt returned to meeting at 8.20 pm)

RESOLVED : That

(a) (8.20 pm) the Minutes of the Council meeting held on 22 September 2011 be adopted as a true and accurate record of the proceedings subject to the following amendment:

- o Minute No 2011/534 – Amend minute as follows:

**'2011/534 – MINUTES OF COUNCIL MEETING HELD ON 25 AUGUST 2011 – MINUTE NO 2011/488 REFERS (10.23 PM)**

Councillor O'Reilly left the meeting at 10.24 pm and returned at 10.25 pm

It was proposed by Councillor Long and seconded by Councillor Gregg that the wording of Minute No 2011/488 be amended. The proposal was put to the meeting and, following a show of hands with 6 in favour, 11 against and 1 abstention, it was declared not carried. It was then

RESOLVED: (10.25 pm) that the council agree that Minute No 2011/488 be accepted as a true and accurate record of the discussion

(Councillor Hanvey left the meeting at 8.21 pm and returned at 8.23 pm)

- (b) (8.25 pm) the Minutes of the Special Council meeting held on 20 October 2011 be adopted as a true and accurate record of the proceedings
- (c) (8.26 pm) The minutes of the Technical & Environment Services meeting held on 4 October 2011 be adopted as a true and accurate record of the proceedings subject to the following amendments:
  - Minute No T&ES/2011/346 – delete 2<sup>nd</sup> Paragraph commencing 'It was also suggested...' and Paragraph (b) of the resolution
  - Minute No T&ES/2011/348 – 3<sup>rd</sup> line of 6<sup>th</sup> Paragraph – delete the last sentence of 6<sup>th</sup> para and replace with 'He also indicated that he would investigate other areas in or around Dundonald.'

(Councillor Spratt left the meeting at 8.26 pm)

- (d) (8.27 pm) The minutes of the Central Services meeting held on 4 October 2011 be adopted as a true and accurate record of the proceedings
- (e) (8.28 pm) The minutes of the Leisure Services meeting held on 6 October 2011 be adopted as a true and accurate record of the proceedings.
- (f) (8.29 pm) The Minutes of the Finance & General Purposes Committee meeting held on 6 October 2011 be adopted as a true and accurate record of the proceedings subject to the following amendment:
  - Minute No F&GP/2011/145 – 3<sup>rd</sup> para, 5<sup>th</sup> line: insert 'and Members' after 'ensure that staff' and in para (b) of the resolution insert 'and Members' after 'relevant staff'
- (g) (8.29 pm) the Minutes of the Castlereagh Hills Golf Club Board meeting held on 17 June 2011 be noted.

- (h) (8.29 pm) the Minutes of the Castlereagh Hills Golf Club Board meeting held on 19 August 2011 be referred back to the Board.
- (i) (8.29 pm) the Minutes of the Leisure Park Board meeting held on 15 August 2011 be noted.
- (j) (8.29 pm) The Minutes of the Leisure Park Board meeting held on 19 September 2011 be noted

### **MATTERS ARISING FROM THE MINUTES**

#### **2011/547 (8.30 pm): EXCHANGES BETWEEN MEMBERS AT SEPTEMBER COUNCIL MEETING**

Councillor Long referred again to comments that had been made at the Council meeting of 22<sup>nd</sup> September and Alderman Robinson and Councillor Spratt disputed his account of the exchanges. The Mayor then ruled that this was a matter to be settled between the individual Members and was not a matter for Council.

Noted.

#### **2011/548 (8.30 pm): HOME COMING PARADE BY IRISH GUARDS (Minute No CS/2011/116 refers)**

Councillor McCoy stated that the Home Coming Parade by the Irish Guards had been a very successful event and commended the officers involved in its organisation.

RESOLVED: that the Council thank the officers involved in the organisation of the Home Coming Parade by the Irish Guards for a very successful and enjoyable event.

#### **2011/549 (8.31 pm) : INTEGRATED DEVELOPMENT FRAMEWORK (IDF) FOR CASTLEREAGH (Item F&GP/2011/146 refers)**

Alderman Beattie referred to the decision at the Finance & General Purposes Committee that the Economic Development Manager report back regarding the commitment required by the Council and the role of the Department for Social Development in development of an IDF for Castlereagh. With the Council's agreement the Economic Development Manager then presented a report as follows:

##### **Cost Implications:**

It was not anticipated that there would be any cost to the Council in development of the IDF. The Council's commitment would be in-kind including management, administration and provision of meeting space.

##### **DSD Involvement:**

The DSD's Regional Development Office (RDO) was the lead agency for urban regeneration outside Belfast and the North West. If approved for funding, the Deputy Director of DSD's Southern Regional Office would be assigned to assist the Council with the project which would be funded through the DSD consultancy budget.

The Economic Development Manager summarised the staged process in developing an IDF as circulated to Members in advance.

Implications for Council led projects:

DSD would provide quantitative and qualitative evidence to support projects; would stitch together cross-departmental Council projects to help deliver IDF outputs and strategically achieve a common end goal; and would demonstrate how projects are inter-dependent and strategic

Recommendations:

- That officers liaise with DSD and request consideration of a business case for the provision of financial support for the development of an IDF for Castlereagh
- If successful, a draft terms of reference for the preparation of the IDF to be tabled at Council for consideration

RESOLVED (8.32 pm): that the officer's recommendation in relation to an Integrated Development Framework for Castlereagh be adopted.

Councillor Spratt returned to the meeting and Councillors Chambers, Drysdale, Jeffers, McCoy and Sandford left the meeting at 8.32 pm

## **PLANNING**

Councillor Beattie took the chair for this part of the meeting.

### **2011/550 (8.33 pm): AREA PLANNING MANAGER**

The Chair welcomed Mr Clifford McIlwaine, the Area Planning Manager, to the meeting. Mr McIlwaine stated that he was based in Downpatrick and that the Planning Service reorganisation meant that his area now included Lisburn, Castlereagh, North Down and Ards. He stated that for the most part the reorganisation related to senior management responsibilities and planning business on the ground would continue as normal. He indicated that, if issues arose that required a meeting, he would be willing to come to Castlereagh rather than requiring Members to travel to Downpatrick.

(Alderman Henderson left the meeting and returned at 8.34 pm)

Mr McIlwaine also referred to the introduction of streamlining with regard to planning applications and stated that this had been very successful with approximately 50% of applications being streamlined.

Noted.

**SCHEDULE OF PLANNING APPLICATIONS DATED 27 OCTOBER 2011  
(copy previously circulated)**

**2011/551 (8.38 pm): WITHDRAWN ITEMS**

The Planning Service Officer reported that application Y/2011/0060/F had been withdrawn from the Schedule of Planning Applications for technical reasons.

Noted.

**2011/552 (8.39 pm): APPLICATION Y/2009/0166/F: PROPOSED SUPERMARKET WITH CAR PARKING. CHP (COMBINED HEAT AND POWER) UNIT, ACCESS AND SERVICING ARRANGEMENTS, LANDSCAPING DETAILS AND ASSOCIATED SITE WORKS (AMENDED PLANS – AMENDED ACCESS, LANDSCAPING)**

Councillor Spratt welcomed the approval of this application and the fact that it had been dealt with quickly and efficiently by the planners. He indicated that the proposal could bring approximately 100 jobs to the Carryduff area.

(Councillor Copeland left at 8.40 pm)

Alderman Rice stated that she had been approached by some local residents raising concerns about the traffic implications as the proposal was situated on a busy and dangerous road. She indicated that she had enquired from the Planning Service Officer about the Roads Service response to the application and what traffic management arrangements would be put in place. She also expressed concern about the impact that the Tesco development might have on people's jobs within the shopping centre in Carryduff. She stated that a planning application for the shopping centre had been with the Planning Service for some years and she hoped that it would be dealt with as quickly as possible.

(Councillors Chambers, Copeland, Drysdale, Jeffers and Sandford returned to the meeting at 8.42 pm)

Alderman Henderson welcomed the proposal. He acknowledged the concern of existing traders within Carryduff but expressed the view that a large development such as this could attract additional business into Carryduff.

Alderman Beattie also expressed concern about traffic management in Carryduff. Councillor Hanvey welcomed the proposal but expressed concern about the delay in the adoption of BMAP and the impact that that was having on Carryduff.

Noted.

**2011/553 (8.44 pm): APPLICATION Y/2010/0323/F: PROPOSED DEVELOPMENT OF A NEW DAY NURSERY FACILITY FOR A MAXIMUM OF 50 CHILDREN AND ASSOCIATED PARKING FOR STAFF AND VISITORS – 121 COMBER ROAD, DUNDONALD, BT16 2BT**

Alderman Henderson requested that this application be deferred for an office meeting to allow further information to be brought forward by the architect. Alderman Rice supported Alderman Henderson requesting that a site meeting be arranged. She stated that the application was infill rather than ribbon development.

(Councillor McCoy returned to the meeting at 8.44 pm)

The Planning Service Officer advised that the application did not meet the definition of infill development as set out in PPS21. He advised that, in the context of the policy, if an application was not defined as infill development it was then categorised as ribbon development. He advised that, while the Department would not agree to a site or office meeting, he would be willing to delay issue of a planning decision for 14 days to allow additional information to be submitted.

Noted.

**2011/554 (8.48 pm): APPLICATION NO. Y/2011/0055/F – 22M SOUTH WEST OF 114 KILLYNURE ROAD, BT8 8EB – ERECTION OF WIND TURBINE (37M HIGH HUB AND 27M ROTOR DIAMETER)**

(Aldermen Henderson and Robinson left the meeting at 8.48 pm)

Councillor Hanvey indicated that, while not objecting to the planning decision in this case, he would like clarification as to the criteria used for deciding applications for wind turbines. Councillor Spratt referred to a recent meeting where the issue of wind turbines had been discussed. He stated that clarification was required with regard to the larger commercial turbines.

Noted.

(Alderman Henderson returned to the meeting at 8.50 pm)

**2011/555 (8.52 pm): APPLICATIONS NOS Y/3011/0061/A AND Y/2011/0252/F – ERECTION OF SIGNAGE AND CHANGE OF USE FROM OFFICE TO FITNESS CENTRE USING EXISTING UNIT – THE INNS, 77 SAINTFIELD ROAD, BELFAST, BT8 7HN.**

(Councillor Long left the meeting at 8.52 pm and returned at 8.53 pm)

In response to a query by Councillor Chambers, the Planning Service Officer advised that the same applicant had submitted both these applications and there had been a typographical error in the spelling of the name.

Councillor Chambers pointed out that the fitness business had been in operation for some time. The Planning Service Officer explained that the Planning Service would assess the application without taking into account the fact that the business was already operational. If an approval was issued, it would be retrospective and, if a refusal was issued, it would then be up to the applicant to rectify the situation.

Noted.

**2011/556 (8.56 pm): APPLICATION NO Y/2011/0107/F – ERECTION OF REPLACEMENT DWELLING, CAR PORT AND GARDEN STORE – 42 GRANSHA ROAD, GRANSHA, COMBER, BT23 5RF**

Councillor Spratt requested that this application be deferred to allow an office meeting to take place. He advised that the application for a replacement dwelling would succeed in some form or other and additional information was available for planners' consideration.

Alderman Henderson supported Councillor Spratt's request. The Planning Service Officer advised that a replacement dwelling should be of similar form and appearance as the existing dwelling and should be located within the curtilage of the existing dwelling. He stated that this proposal was much larger than what was already there and was outside the curtilage. He stated that there had been three submissions in this case, none of which addressed the primary concerns of planning. Councillor Spratt stated that the existing building was an unattractive house built some 25-30 years ago and he felt that the move from the existing curtilage was an acceptable one.

(Councillor Jeffers left at 8.58 pm)

The Planning Service Officer advised that he could not agree to an office meeting but that he would agree not to issue a decision for 14 days to allow the applicant to submit additional information or amendments.

(Alderman Henderson left the meeting at 9.01 pm)

Noted.

**2011/557 (9.01 pm): APPLICATION NO. Y/2011/0112/F – ERECTION OF SPECIALIST HEALTH CARE FACILITY AT LANDS EAST OF 89 KNOCKBRACKEN ROAD, MARYLAND, NEWTOWNARDS, BT23 6BF**

Councillor Spratt stated that this was a specialist health care facility offering rehabilitation and therapy and was a new model of service for vulnerable adults suffering from illnesses such as dementia and alzheimers and the rural location was an important and beneficial aspect of that service. He stated that the facility would relieve pressure on acute beds and resources elsewhere.

Councillor Spratt made the point that there were a number of precedents for providing this type of care in a rural setting around the province and he

mentioned in particular facilities in Newry, Cookstown and Armagh. He stated that the proposal was well sited between Knockbracken and the Ulster Hospital at Dundonald; there were bus services nearby and the layout within the site had been sensitively arranged. He advised that the proposal was supported by the leading specialist in dementia and alzheimers in Northern Ireland.

(Alderman Henderson and Robinson returned to the meeting at 9.05 pm and Councillor Jeffers returned at 9.06 pm; Councillor Morrow left the meeting at 9.07 pm)

Councillor Spratt expressed surprise at the application appearing so quickly on the schedule and he referred to the fact that a presentation to Council on the proposal had been planned. He also indicated that the proposal would bring a substantial number of jobs into the area. He stated that, given the nature of the proposal and the fact that substantial additional information in relation to the site could be provided, he would ask the Department to review its decision. He asked that the application be deferred to allow a site meeting to be arranged.

Alderman Rice supported Councillor Spratt's comments and his request for a site meeting. She also expressed surprise at the speed with which the decision to refuse the application was issued. She referred to the particular difficulties of sufferers of dementia and their families and she felt that the rural setting of the facility would be very beneficial for their treatment.

(Alderman Duncan left the meeting at 9.10 pm. Councillor Copeland left and returned to the meeting at 9.10 pm)

Councillor Hanvey supported the previous speakers. While recognising the constraints of PPS21, he stated that the proposal brought benefits to the community and to the users of the facility and was an opportunity to develop a centre of excellence. He stated that there was a need for clarity in the decision making process. Councillor Copeland stated that this was an instance where it could be argued that planning issues should not be left solely to the planners who stick to the letter of the law. He stated that planners should take account of local knowledge and considerations.

(Councillor Morrow returned to the meeting at 9.13 pm and Alderman Duncan returned to the meeting at 9.15 pm)

The Planning Service Officer indicated that this was an unusual application. He stated that, given that the main reasons for refusal focused on issues of prominence, the Department would be willing to agree that it be deferred to allow a site meeting to be held.

RESOLVED (9.18 pm): that planning application Y/2011/0112F be deferred to allow a site meeting to take place.

**2011/558 (9.18 pm): APPLICATION NO Y/2011/0256/F: ERECTION OF REPLACEMENT DWELLING AND GARAGE – 50m SOUTH OF 35 LISLEEN ROAD, GILNAHIRK, BELFAST, BT5 7ST**

Councillor Spratt requested that this application be deferred for an office meeting as additional information had been recently submitted to planners and a replacement dwelling of some sort would be permitted on the site.

(Aldermen Henderson and Rice left the meeting at 9.19 pm; Alderman Henderson returned at 9.20 pm)

The Planning Service Officer advised that the proposed replacement dwelling was substantially larger than the existing building and did not replicate the existing curtilage. He indicated that, as with previous applications on the schedule, he would be willing to delay issuing the planning decision for 14 days until additional information had been received and considered.

Noted.

**2011/559 (9.22 pm): WEEKLY PLANNING APPLICATIONS FOR THE PERIOD 13 SEPTEMBER TO 17 OCTOBER 2011 (copy previously circulated)**

Councillor White referred to Application Y/2011/0312/F being an application by Asda, Upper Newtownards Road, Dundonald, to vary conditions of a previous planning approval. He asked that the Council write to the Planning Service objecting to any changes in delivery arrangements. It was noted that the application would be included in a forthcoming Schedule that would be brought to Council for discussion. Councillor Chambers asked that, when the application did come to Council, Members be given full information regarding the variation of conditions on the weekly lists. Councillor Gregg stated that it was his understanding that Asda had already changed their delivery arrangements.

Councillor Spratt left the meeting at 9.23 pm and Alderman Rice returned at 9.25 pm)

Noted.

**2011/560 (9.26 pm): REPORT BY THE PLANNING OFFICER RE: UPDATE ON THE DEVELOPMENT AT OUR LADY AND ST PATRICK'S COLLEGE, TULLYCARNET (copy previously circulated)**

The Planning Officer provided a detailed report outlining the background to the development at Our Lady and St Patrick's School and the problems that had arisen which appeared to be due to breaches of the planning approval. She indicated that some of the issues of concern included:

- Alleged raising of pitch levels beyond the level approved by planners

- Alleged increased ridge height of the building resulting in a greater degree of overlooking and prominence
- Run-off from the site into adjacent gardens possibly due to raised levels
- Construction of permanent road on the site that was not included in approval
- Construction of embankments along boundaries rather than the landscaping and planting included in the drawings
- Tarmacing of areas that appeared in the drawings as planted areas
- Installation of CCTV overlooking neighbouring property
- Installation of street lighting along the alleged unlawful road causing light pollution and nuisance

(Councillor Spratt returned to the meeting at 9.28 pm)

The Planning Officer reported that local residents had originally been supportive of the development but were now concerned about the negative impacts of many of the allegedly unlawful works on neighbouring properties. They had had a number of meetings with the school principal and the contractors but these had not resulted in any mitigation measures.

Alderman Robinson stated that there had been a lot of discussion and liaison between local people, the school and the architects to produce a scheme that was acceptable to all parties and he was disappointed to hear that so many issues had arisen that seemed not to comply with the original application. He said that the Council should do all in its power to put right the issues of concern to local residents.

Councillors Copeland, Hanvey, White, Cochrane and Spratt all supported Alderman Robinson's comments. Councillor Hanvey raised the issue of whether there had been any monitoring by the Planning Service while work was progressing to ensure adherence to planning requirements. Councillor Spratt expressed concern that the raising of pitch levels was a means for the contractor to dispose of waste material from the site. He stated that it would be useful to know if the CCTV cameras were static or revolving in order to assess whether they were infringing the privacy of nearby residents. He stated that he was aware that the school principal was not happy with some of the contractor's working practices.

(Councillor Copeland left the meeting at 9.39 pm and returned at 9.40 pm)

Alderman Robinson proposed that the Mayor and local Councillors should meet with the School Principal and residents to see if a way forward could be found. The Mayor suggested that a representative of the Department of Education should also be invited to that meeting.

(Councillor Howard left the meeting at 9.44 pm)

The Planning Service Officer reported that the Department had advised that there was a live enforcement case and it was investigating the alleged

breaches of planning. He stated that he could not comment on a live enforcement case on the grounds that it could prejudice the case. He advised that the investigation would explore whether breaches had taken place and the level of breaches that might have occurred. He indicated that the original planning approval had allowed for the level of the pitch to be raised but the level to which it was raised was being investigated. He advised that he understood new planning applications might be submitted that would include works to mitigate some of the problems that had arisen. He advised that current applications for the CCTV and a wind turbine were going through due process.

Members discussed further the issue around monitoring of development works to ensure compliance with planning approval. The Area Planning Officer advised that one of the big issues for the Planning Service was that it did not have the resources in terms of staffing to monitor developments to ensure they complied with planning consent.

RESOLVED (9.59 pm): that a meeting be arranged with the Mayor, local Councillors, the School Principal, local residents and a representative of the Department of Education to consider issues relating to the development at Our Lady and St Patrick's College

**2011/561 (10.00 pm): REPORT BY THE PLANNING OFFICER RE: CONSULTATION ON THE PLANNING (ENVIRONMENTAL IMPACT ASSESSMENT) REGULATIONS (NORTHERN IRELAND) 2012 (copy previously circulated)**

(Councillors Copeland and Hanvey left the meeting at 10.00 pm)

The Planning Officer provided a detailed report on the Department of the Environment's consultation regarding the Planning (Environmental Impact Assessment) Regulations (Northern Ireland) 2012.

It was proposed by Councillor White, seconded by Alderman Henderson and

RESOLVED (10.01 pm): that the Council submit a response to the consultation on the Planning (Environmental Impact Assessment) Regulations (Northern Ireland) 2012 based on the Planning Officer's report.

(Alderman Robinson left and returned to the meeting at 10.01 pm)

**2011/562 (10.01 pm): REPORT BY THE PLANNING OFFICER RE: UPDATE ON PLANNING APPLICATION Y/2010/0087/O (copy previously circulated)**

The Planning Officer presented an update on Planning Application No Y/2010/0087/O which was a proposal for mixed use development including both retail and industrial uses on the site of the former Rolls Royce factory at Carrowreagh Road, Dundonald. She advised that a meeting had been

arranged with the Minister to discuss the application in more detail and this would be attended by a cross party delegation as agreed.

Noted.

**2011/563 (10.02 pm): REPORT BY THE PLANNING OFFICER AND THE ECONOMIC DEVELOPMENT MANAGER RE: MONEYREAGH ACTION PLAN – NEXT STEPS (copy previously circulated)**

(Aldermen Beattie and Rice and Councillors Beattie, Chambers, Hall, Morrow and O'Reilly declared an interest in this matter on the basis of their membership of the LVRP)

The Council considered a detailed report by the Planning Officer and the Economic Development Manager on Moneyreagh Action Plan – Next Steps. It was reported that the Action Plan for Moneyreagh was now complete. Members were advised that, to ensure that all works within the Action Plan were progressed from one consistent design brief, it was necessary to appoint a consultant team, including a CDM Coordinator, to develop a range of technical drawings and contract documents.

Members were advised that officers' recommendations were:

- The appointment of a consultant team, including a CDM Coordinator, for the development of technical elements be progressed subject to a positive funding outcome
- Upon completion, prioritised projects arising from the work to be presented back to the Planning Committee with an initial total implementation budget of £333,355

It was proposed by Councillor White, seconded by Alderman Henderson and

RESOLVED (10.05 pm): that the officers' recommendations be adopted.

**2011/564 (10.05 pm): REPORT BY THE PLANNING OFFICER RE: UPDATE ON PLANNING APPLICATION Y/2011/0254/F – ERECTION OF 68 DWELLINGS COMPRISING 63 FAMILY HOMES AND 5 APARTMENTS ON LANDS NORTH WEST OF KILLYNURE ROAD, CARRYDUFF (copy previously circulated)**

(Councillor Hanvey returned to the meeting at 10.05 pm and Councillor O'Reilly left the meeting at 10.06 pm. Alderman Robinson left and returned to the meeting at 10.07 pm)

The Planning Officer provided a detailed report on the proposed housing development at Killynure, Carryduff. She outlined the background to the application and advised that, at a recent meeting between Members, the Chief Executive, the Planning Officer and Oaklee Housing Association, the following action points had been agreed:

- The Council to write to DoE Planning to support the application and request that it be resolved quickly
- Oaklee Housing Association to prepare information for the Council outlining the changes to the application since its first submission with an explanation of each including the reasons for omitting the community facility
- Oaklee Housing Association to prepare further information on its proposal to provide two sets of allotments on the site including alternative uses such as a play area
- The Council to arrange a meeting with NIHE to discuss the potential to have a development of 68 social houses to replace the affordable housing element of the proposal as well as the unresolved issues with the development including waiting lists
- The Council to write to the Health Trust to start a process to discuss the potential uses of the now vacant Carryduff Clinic including its use as a community facility.

Alderman Henderson stated that the last action point should refer to Killynure House rather than Carryduff Clinic.

It was proposed by Councillor Spratt, seconded by Councillor White and

RESOLVED (10.08 pm): that, subject to the replacement of 'Carryduff Clinic' with 'Killynure House', the Council accept the action points detailed above and progress them as quickly as possible.

**2011/565 (10.08 pm): CORRESPONDENCE DATED 14 OCTOBER 2011  
FRM THE DEPARTMENT OF THE ENVIRONMENT RE: APPLICATION  
UNDER ARTICLE 28 VARY CONDITION 2 OF APPROVAL Y/2009/0285/F –  
CONNSWATER HOMES (copy previously circulated)**

The Planning Officer advised that the condition was to reduce the sight lines. Councillor McCoy expressed concern about any reduction of sight lines and stated that there had been considerable objections to the original application and one of the primary concerns then had been the issue of sight lines. She proposed that the Council make representation at the appeal to object to any further reduction in sight lines. Councillor Long seconded that proposal.

(Councillor O'Reilly returned to the meeting at 10.09 pm)

The Planning Service Officer explained that the Department would be putting forward a case as to why the appeal should not be granted. He indicated that there were outstanding roads issues and the Roads Service had not come back with a response on these matters. In the absence of that response, the applicant had lodged an appeal so that the matter would be decided.

(Alderman Henderson left the meeting at 10.11 pm and returned at 10.12 pm)

Councillor Copeland enquired when the request for this information had been made to Road Service. The Planning Service Officer advised that he would check this and pass the information on to the Planning Officer.

(Councillor Spratt left the meeting at 10.13 pm)

Noted.

### **ANY OTHER PLANNING BUSINESS**

(Alderman Rice left the meeting at 10.14 pm)

**2011/566 (10.14 pm): CORRESPONDENCE RECEIVED ON 21 OCTOBER 2011 FROM TESCO RE PLANNING APPLICATION FOR A NEW STORE ON THE SAINTFIELD ROAD, CARRYDUFF (copy tabled at the meeting)**

Noted.

Alderman Robinson and Councillor Copeland returned to the meeting at 10.15 pm.)

**2011/567 (10.15 pm): APPLICATION FOR A NATURE RESERVE AT 90 DUNLADY ROAD, DUNDONALD**

(Alderman Henderson and Councillor Spratt returned to the meeting at 10.16 pm)

Councillor White reported that, although the Planning Service had indicated approval for the application, the applicant had subsequently been advised that the application was being referred back. He stated that this was the first time he had ever heard of an application being referred back after it had been recommended for approval.

(Alderman Robinson and Councillor Spratt left the meeting at 10.18 pm; Aldermen Rice and Robinson returned to the meeting at 10.19 pm; Councillor Spratt returned to the meeting at 10.20 pm)

The Planning Service Officer advised that in this particular case an objector had contacted the Department to advise that there had been unauthorised work at the site that involved the dumping of alien materials. He reported that Planning Service HQ were investigating the matter and seeking a specialist opinion. He stated that the matter could not be progressed in the interim. He undertook to update Councillor White when further information became available.

Noted.

(Councillors Beattie, Copeland and McCoy left the meeting at 10.28 pm)

## HOUSING

**2011/568 (10.28 pm): CORRESPONDENCE DATED 3 OCTOBER 2011 FROM NI HOUSING EXECUTIVE RE: DISTRICT HOUSING PLAN PRESENTATION ON 22 SEPTEMBER 2011 (copy previously circulated)**

Noted.

**2011/569 (10.28 pm): ACCOUNTS FOR PAYMENT**

RESOLVED : That the Council approve the under noted payments:

General Accounts (Suppliers)	£1,000,395.84
General Accounts (Emergency Payments)	£72,273.15
Subsidiary Account (Wages & Salaries)	£901,306.60

## LEGAL

**2011/570 (10.28 pm): SIGNING OF LEASE AT ROBINSON CENTRE**

RESOLVED: that approval be given for the official signing of the lease relating to land at Robinson Centre and the lifting of the remaining covenants subject to the necessary legal requirements being carried out by the Council's solicitors.

**2011/571 (10.29 pm); SIGNING AND SEALING OF LICENCE FOR CAR PARK SPACES**

RESOLVED: that approval be given for the signing and sealing of the licence for the car park at Drumkeen Retail Park between Drumkeen Holdings Ltd and Castlereagh Borough Council.

## **MAYOR/DEPUTY MAYOR'S BUSINESS (copy previously circulated)**

**2011/572 (10.30 pm): MAYOR/DEPUTY MAYOR'S BUSINESS FOR OCTOBER 2011**

Noted.

## REPORTS FROM OFFICERS

**2011/573 (10.31 pm): REPORT BY THE HR MANAGER RE: DRAFT EQUALITY SCHEME (copy previously circulated)**

The Director of Administration & Community Services advised that a model revised scheme had been prepared by the Local Government Staff Commission to act as a template for all twenty-six Councils. She advised

that, if the draft scheme was approved at this meeting, the Council would be able to participate in a special consultation exercise that would involve many of the regional groups that needed to be consulted. She advised that a local consultation session would also be arranged.

(Councillor McCoy returned to the meeting at 10.32 pm)

In response to a query by Councillor Hanvey, the Director confirmed that the list of consultees attached to the document would be updated.

RESOLVED (10.33 pm): that the Council approve the draft Equality Scheme in order that it could be put out to a consultation exercise.

**2011/574 (10.33 pm): REPORT BY THE DIRECTOR OF ADMINISTRATION & COMMUNITY SERVICES RE: STANDING ORDERS (copy previously circulated)**

The Director of Administration & Community Services reminded Members that at the Central Service Committee meeting on 4 October 2011 it had been recommended that Standing Orders be amended to take account of the Deloitte recommendation regarding recording of timings of Members entering and leaving Council meetings. She advised that Standing Orders required any amendment to be proposed and seconded and then to stand adjourned without discussion until the next meeting of Council.

Accordingly it was proposed by Alderman Henderson, seconded by Councillor Spratt that Standing Orders be amended as follows:

**'RECORDING OF ATTENDANCE AT MEETINGS**

An Attendance Clerk shall be present at all Council and Standing Committee meetings and shall record all entries and departures of Elected Members during the course of the meetings. These movements will be recorded in the minutes of the meetings.'

RESOLVED: that Members note that this proposal would be brought to the next meeting of Council for adoption and inclusion in the Standing Orders.

**2011/575 (10.33 pm): REPORT BY THE DPP MANAGER RE: FORMATION OF POLICING AND COMMUNITY SAFETY PARTNERSHIP (copy previously circulated)**

The DPP Manager referred to the Council's decision at its meeting in September to obtain a quotation for legal advice about the current situation with the DPP. He advised that correspondence had been received from the Department of Justice (copy previously circulated) that negated the requirement for legal advice as it supported the Council in setting up a new partnership to take on the functions of the DPP. He advised that this would allow both the DPP and CSP to merge to form a shadow PCSP. The

Councillors appointed at the Council meeting of 22 September 2011 replaced the existing members of the DPP and CSP on this new Partnership.

The Manager referred to the Council's previous decision to select 9 Members to be part of the PCSP and advised that the Council should now select a Chair for a one year period.

He reported that the Department of Justice and the NI Policing Board had agreed PCSP funding from April 2012 for a period of one year and with no contribution from Council. He advised that, following receipt of a confirmatory letter, proposals for a management structure would be brought to a future Council meeting for decision.

Members noted the update on developments. In response to a query by Councillor Hanvey, Members were advised that the first meeting of the PSCP would take place on 9 November 2011.

It was proposed by Alderman Henderson, seconded by Councillor Sandford and

RESOLVED (10.34 pm): that Councillor Spratt be elected Chair of the PCSP for the period to 1 April 2012.

Councillors Beattie and Copeland returned to the meeting and Councillor Hanvey left at 10.34 pm)

**2011/576 (10.34 pm): REPORT BY THE CHIEF EXECUTIVE RE: IMPROVEMENT, COLLABORATION AND EFFICIENCY (ICE) PROGRAMMES (copy previously circulated)**

The Chief Executive referred to a letter from the Chairs of NILGA and SOLACE (copy previously circulated) which indicated that it was proposed to proceed with the next phase of Option 3 in the ICE Consultation Final Report and specifically with the setting up of the Regional Governance Group (RGG).

It was reported that RGG was not a decision making body and that all decision would be taken by individual Councils. Each of the 25 Councils was being invited to nominate one Elected Member as its representative on RGG together with a substitute representative.

It was proposed by Alderman Robinson, seconded by Councillor Sandford and

RESOLVED (10.35 pm): that Councillor Chamber be elected as the Council's representative on the Regional Governance Group and that Alderman Beattie be elected as the Council's substitute representative.

(Councillor Copeland left the meeting at 10.35 pm)

## CONFERENCES

**2011/577 (10.35 pm): CORRESPONDENCE FROM NUCLEAR FREE LOCAL AUTHORITIES ALL IRELAND FORUM RE: NFLA ALL IRELAND FORUM SEMINAR, WEXFORD, 11 NOVEMBER 2011 (copy previously circulated)**

Noted.

**2011/578 (10.35 pm) : CORRESPONDENCE DATED 12 OCTOBER 2011 FROM NILGA RE: NILGA ANNUAL CONFERENCE/EXHIBITION: '2012 POSITIVELY LOCAL' AND THE LOCAL GOVERNMENT AWARDS NORTHERN IRELAND (copy previously circulated)**

RESOLVED: that the Council's NILGA representatives be appointed to attend the NILGA Annual Conference and Exhibition

**2011/579 (10.36 pm): VERBAL REPORT FROM COUNCILLOR DRYSDALE RE: FUEL POVERTY**

Councillor Drysdale reported on his attendance at an event organised by the Fuel Poverty Coalition in Derry on 23 September 2011 which had been well attended. He advised that last winter had been the coldest for 100 years and, with increasing energy prices, more and more people, particularly the elderly, would have difficulty heating their homes and would have to decide whether to heat or eat. He suggested that it would be worthwhile for the Council to invite the Fuel Poverty Coalition to attend a future meeting.

Alderman Henderson thanked Councillor Drysdale for representing the Council at the event.

It was proposed by Councillor Drysdale, seconded by Alderman Henderson and

RESOLVED (10.38 pm): that the Council issue an invitation to the Fuel Poverty Coalition to make a presentation to a future meeting regarding fuel poverty in Northern Ireland.

(Councillor Spratt left the meeting at 10.38 pm)

## GENERAL

**2011/580 (10.39 pm): CORRESPONDENCE DATED 12 OCTOBER 2011 FROM THE DEPARTMENT FOR REGIONAL DEVELOPMENT RE: BELFAST RAPID TRANSIT – PUBLIC CONSULTATION (copy previously circulated)**

(Councillor Gregg declared an interest in this matter on the basis of his employment with a company involved in that field)

Noted.

**2011/581 (10.39 pm): CORRESPONDENCE DATED 10 OCTOBER 2011 FROM DIGITALUK RE: DIGITAL SWITCHOVER (copy previously circulated)**

Noted.

**2011/582 (10.39 pm): CORRESPONDENCE DATED 12 OCTOBER 2011 FROM THE DEPARTMENT OF ENTERPRISE, TRADE & INVESTMENT RE: SCREENING FOR EQUALITY IMPACT ASSESSMENT (copy previously circulated)**

Noted.

**2011/583 (10.39 pm): CORRESPONDENCE DATED 20 SEPTEMBER 2011 FROM NI ASSEMBLY RE: OPPORTUNITIES AND BARRIERS FOR LOCAL COUNCILS IN IMPLEMENTING CARBON MANAGEMENT REDUCTION PLANS (copy previously circulated)**

Noted.

**2011/584 (10.40 pm): CORRESPONDENCE DATED 19 SEPTEMBER 2011 FROM JONES & COMPANY, SOLICITORS, RE: APPLICATION FOR OCCASIONAL LICENCE – 20 OCTOBER 2011: ROSETTA BAR, ROSETTA ROAD BELFAST (copy previously circulated)**

RESOLVED (10.40 pm): that the Council agree to this application for an occasional licence.

**2011/585 (10.40 pm): CORRESPONDENCE DATED 19 SEPTEMBER 2011 FROM JONES & COMPANY, SOLICITORS, RE: APPLICATION FOR OCCASIONAL LICENCE – 2/3/4 NOVEMBER 2011: ROSETTA BAR, ROSETTA ROAD BELFAST (copy previously circulated)**

RESOLVED (10.40): that the Council agree to this application for an occasional licence.

**2011/586 (10.40 pm): CORRESPONDENCE DATED 14 SEPTEMBER 2011 FROM LIBRARIES NI RE: OPENING HOURS REVIEW – EQUALITY IMPACTS (copy previously circulated)**

Noted.

**2011/587 (10.40 pm): CORRESPONDENCE DATED 5 OCTOBER 2011 FROM LIBRARIES NI RE: REVIEW OF OPENING HOURS (copy previously circulated)**

Noted.

**2011/588 (10.41 pm): EMAIL DATED 4 OCTOBER 2011 FROM THE DEPARTMENT FOR SOCIAL DEVELOPMENT RE: STRATEGIC REVIEW OF GAMBLING IN NORTHERN IRELAND (copy previously circulated)**

Noted.

**2011/589 (10.41 pm): CORRESPONDENCE DATED 4 OCTOBER 2011 FROM CRAIGAVON BOROUGH COUNCIL RE: PUBLIC CONSULTATION – REVISED DRAFT EQUALITY SCHEME (copy previously circulated)**

Noted.

**2011/590 (10.41 pm): CORRESPONDENCE RECEIVED ON 28 SEPTEMBER 2011 FROM NILGOSC RE: CONSULTATION ON NILGOSC'S REVISED EQUALITY SCHEME (copy previously circulated)**

Noted.

**2011/591 (10.41 pm): BULLETIN FROM BELFAST HEALTH & SOCIAL CARE TRUST RE: ACCIDENT AND EMERGENCY DEPARTMENTS UPDATE (copy previously circulated)**

Noted.

(Councillor Long left the meeting at 10.41 pm)

**2011/592 (10.41 pm): CORRESPONDENCE DATED 4 OCTOBER 2011 FROM THE RURAL DEVELOPMENT COUNCIL RE: CHANGES TO RDC BOARD (copy previously circulated)**

Noted.

**2011/593 (10.42 pm): CORRESPONDENCE DATED 28 SEPTEMBER 2011 FROM THE DEPARTMENT OF HEALTH, SOCIAL SERVICES AND PUBLIC SAFETY RE: MATERNITY SERVICES: A DRAFT MATERNITY STRATEGY FOR NORTHERN IRELAND – CONSULTATION DOCUMENT (copy previously circulated)**

Noted.

**2011/594 (10.42 pm): INFORMATION BULLETIN FROM NILGA DATED 3 OCTOBER 2011 (copy previously circulated)**

Noted.

**2011/595 (10.42 pm): EMAIL FROM THE DEPARTMENT OF HEALTH, SOCIAL SERVICES AND PUBLIC SAFETY RE: CONSULTATION RESPONSE QUESTIONNAIRE – POLICY FOR CAR PARKING PROVISION AND MANAGEMENT IN THE HEALTH & SOCIAL CARE SECTOR (copy previously circulated)**

Noted.

(Councillor Long returned to the meeting at 10.42 pm)

**2011/596 (10.42 pm): CORRESPONDENCE DATED 26 SEPTEMBER 2011 FROM THE DEPARTMENT OF JUSTICE RE: REPORT ON THE REVIEW OF THE YOUTH JUSTICE SYSTEM IN NI (copy previously circulated)**

Noted.

**2011/597 (10.42 pm): CORRESPONDENCE DATED 28 SEPTEMBER 2011 FROM THE SOMME ASSOCIATION RE: BLACK TIE ROYAL GALA DINNER (copy previously circulated)**

It was proposed by Alderman Robinson, seconded by Alderman Henderson and

RESOLVED (10.43 pm): that the Council take a table of ten at the Somme Association's Black Tie Gala Dinner and that Party Whips put forward names of Members wishing to attend.

(Councillor Spratt returned to the meeting at 10.43 pm)

**2011/598 (10.43 pm): CORRESPONDENCE DATED 13 OCTOBER 2011 FROM THE SOMME ASSOCIATION RE: UPDATE ON THE WORK OF THE ASSOCIATION (copy previously circulated)**

Noted.

**2011/599 (10.43 pm) : CORRESPONDENCE DATED 14 OCTOBER 2011 FROM NI COURTS & TRIBUNAL SERVICE RE: COSTS IN CRIMINAL CASES (MAGISTRATES' COURTS) (copy previously circulated)**

Noted.

**2011/600 (10.43 pm): CORRESPONDENCE DATED 13 OCTOBER 2011 FROM THE DEPARTMENT FOR EMPLOYMENT AND LEARNING RE: THE AGENCY WORKERS REGULATIONS (NORTHERN IRELAND) 2011 – LEGISLATION AND GUIDANCE (copy previously circulated)**

Noted.

**2011/601 (10.44 pm): CORRESPONDENCE DATED 19 OCTOBER 2011 FROM ASITIS CONSULTING RE: PARTICIPATION IN COWPARADE NORTHERN IRELAND 2012 (copy previously circulated)**

It was proposed by Alderman Robinson, seconded by Alderman Henderson and

RESOLVED (10.44 pm): that the Council agree to receive a presentation from Asitis Consulting re: Participation in CowParade Northern Ireland 2012.

**2011/602 (10.44 pm): EMAIL DATED 20 OCTOBER 2011 FROM THE OFFICE OF THE FIRST MINISTER AND DEPUTY FIRST MINISTER RE: SOCIAL INVESTMENT FUND (copy previously circulated)**

Noted.

### **ANNUAL REPORTS**

**2011/603 (10.44 pm): NORTHERN IRELAND FIRE & RESCUE SERVICE ANNUAL REPORT & STATEMENT OF ACCOUNTS 2010/11**

Alderman Henderson referred to recent attendance at a NIFRS event and passed out commemorative pins in memory of people who had lost their lives in the Fire Service.

Noted.

### **ANY OTHER BUSINESS**

**2011/604 (10.45 pm): COPY OF PRESENTATION FROM BLUE ZEBRA RE: COMMUNITY SUPPORT PLAN 2011-2014 (copy previously circulated)**

It was reported that, at the Special Council meeting of 20 October 2011, this matter had been referred to Council for consideration.

Alderman Rice indicated her concern about the lack of advice centres in Carryduff and Newtownbreda. The Director of Administration & Community Services advised that she would review arrangements to see if the areas could be covered by alternating services.

It was proposed by Alderman Henderson, seconded by Councillor McCoy and

RESOLVED (10.46 pm): that the Community Support Plan 2011/2014 and associated revisions in the programme together with financial costings be adopted.

**2011/605 (10.46 pm): REPORT FROM THE BUILDING CONTROL MANAGER RE: BUILDING CONTROL IT SYSTEM STATUS REPORT (copy tabled at the meeting)**

Members were provided with an update on the upgrade to the Building Control IT system and were advised that, in order to avail of grant funding from Land and Property Services, the project must be completed by 31 March 2012. It was reported that, in order for contracts to be let in early January 2012, tender documents needed to be issued by mid-November. It was

recommended that, in order to meet this time frame, the Council grant executive powers to the Technical & Environmental Services Committee meeting of 8 November to agree and ratify the project to date and the tender evaluation criteria.

RESOLVED (10.46 pm): that the Council grant executive powers to the Technical & Environmental Services Committee meeting of 8 November to agree and ratify the Building Control IT System project to date and the tender evaluation criteria.

**2011/606 (10.47 pm): SCHEDULING OF STANDING COMMITTEE MEETINGS**

At the request of Alderman Robinson it was

RESOLVED (10.48 pm):

- (a) that meetings of the Standing Committees in November 2011 and January 2012 be put back for 1 week, with scheduling as follows:

T&ES & Central	Tuesday 8 November 2011 Tuesday 10 January 2012
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Leisure & F&GP	Thursday 10 November 2011 Thursday 12 January 2012
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- (b) It was noted that the scheduling of meetings in December 2011 would be unchanged, i.e. the 1<sup>st</sup> Tuesday and following Thursday of the month

**IN COMMITTEE**

**2011/607 (10.48 pm): REPORT RE: QUEEN'S DIAMOND JUBILEE CELEBRATIONS 2012 (copy previously circulated)**

Members considered a report on proposals for the Queen's Diamond Jubilee Celebrations in 2012 which covered three components: a Diamond Jubilee Woods Project; Queen's Diamond Jubilee Beacons; and Queen's Diamond Jubilee Celebration Fund

With regard to the Diamond Jubilee Woods Projects, the Council considered a detailed report by the Director of Technical & Environmental Service providing details of the initiative proposed by the Woodland Trust and possible locations within the borough for consideration. Members discussed the suitability of the two options, Vionville and Billy Neill Soccer School of Excellence.

(Councillor Morrow left the meeting at 10.49 pm)

After taking account of a range of factors including topography, ease of access/egress for visitors, parking facilities, etc, it was proposed by Councillor Long, seconded by Councillor Spratt that the Billy Neill Soccer School of Excellence be selected as the most appropriate location for the wood.

It was noted that grant funding would be available from NI Forestry Service's Woodland Grants Scheme for this project but acceptance of this grant would commit the Council to at least 20 years on the site and might preclude any further development. For that reason the Director advised that the Council should consider self-financing and he indicated that capital provision had been included in the estimates for the scheme.

(Alderman Rice left the meeting at 10.55 pm)

The Director indicated that the wooded area would comprise approximately 60 trees. Alderman Robinson enquired whether it would be possible to have an appropriate planting design that would celebrate the jubilee. The Director indicated that he would investigate this matter with the Parks Section so as to explore what was practical and possible.

The Director of Administration & Community Services presented a report on the Jubilee Beacon Celebrations planned for 4 June 2012. Members considered two options, either locating the beacon in the grounds of the civic offices at a cost of £1,200 plus gas costs or locating at a venue to be determined by offering it to community groups, the costs of which would be approximately £3,800.

After discussion, Members felt that the location of the beacon within the grounds of the Civic Offices was the most appropriate on the basis that it was a visual and prestigious location, it required minimum staffing and there was a 24 hour security presence. It was noted that the ground would have to be prepared to protect against scorch damage and it would be necessary to cordon off an area in view of the security lodge with the loss of approximately 6 car parking spaces.

With regard to the Diamond Jubilee Community Celebration Fund Project, the Director reported that this was a proposal to provide small grants and celebration party packs for community/voluntary groups and individuals wishing to organise community festivals or street parties in June 2012 to mark the Diamond Jubilee.

She advised that it was envisaged that 13 grants up to a maximum of £1,000 each would be available to constituted groups and that the Council would also provide party packs for individuals, who were not part of constituted groups, wishing to organise street parties. The Council would also consider requests from individuals wishing to use community facilities as venues for these events.

The Director advised that it funding for the Diamond Jubilee Celebration Fund would be £15,000, £13,000 for small grants applications and £2,000 for party packs.

Following consideration of officers' reports and recommendations regarding the Queen's Diamond Jubilee Celebrations in 2012, it was

RESOLVED (10.58 pm):

- (a) that the Council agree to proceed with the Diamond Jubilee Woods Project to be located at the Billy Neill Soccer School of Excellence.
- (b) that the Council participate in the Queen's Diamond Jubilee Beacon Celebration on 4 June 2012 and that the beacon be located in the grounds of the Civic Centre.
- (c) that the Council approve the provision of funding in the sum of £15,000 to aid celebrations within the borough and this to take the form of 13 small grants up to a maximum of £1,000 each and the supply of party packs up to an overall value of £2,000.

#### **REPORT BY THE DIRECTOR OF FINANCE**

##### **2011/608 (10.58 pm): AUDIT SUB-COMMITTEE**

Members were advised that, at its meeting on 17 October 2011, the Audit Sub-Committee had considered a report by the Director of Finance on the status of the Sub-Committee. The officer's recommendation had been that the status of the Audit Sub-Committee be changed so that it reported directly to Council and that its membership be increased to 11 members. However, after lengthy discussion, the Sub-Committee was recommending to Council that the current reporting relationship and membership remain unchanged, i.e. that it report to the Finance & General Purposes Committee and have a membership of five.

RESOLVED (10.59 pm): that the current reporting relationship and membership of the Audit Sub-Committee remain unchanged.

##### **2011/609 (10.59 pm): ELECTION ACCOUNT**

The Director of Finance advised that he was awaiting an outstanding invoice from the Electoral Office in respect of the May 2011 district council election. On receipt of this, he would prepare a final account on the cost to the Council of that election. He indicated that he intended to furnish the account to the November meeting of the Finance & General Purposes Committee meeting and asked that it be granted executive powers to consider the matter.

RESOLVED (10.59 pm): that executive powers be granted to the Finance & General Purposes Committee meeting in November to consider the election account for the May 2011 district council election.

**2011/610 (10.59 pm): PROCUREMENT**

The Director of Finance reported that, at its meeting in September, the Finance & General Purposes committee had agreed to hold a special meeting to consider a revised draft policy on procurement. He stated that the draft policy was almost complete and he asked the council to grant executive powers to the Finance & General Purposes at its special meeting in mid November to finalise the procurement policy.

RESOLVED (10.59 pm): that executive powers be granted to the Finance & General Purposes Committee at a special meeting in mid-November to finalise and approve the procurement policy.

**IN COMMITTEE – ANY OTHER BUSINESS**

**2011/611 (11.00 pm): CASTLEREAGH COMMUNITY CULTURAL FORUM**

The Director of Administration & Community Services reported that the Castlereagh Community Cultural Forum had received grant aid approval from the Ulster Scots Agency but that a condition of that approval was that monies had to be paid out before the Agency would issue the grant aid. She advised that the Forum did not have funds to cover expenditure prior to the grant aid being received.

The Director reported that a similar situation had previously occurred with the Women's Greenway Centre and, with the proviso that a letter of comfort/assurance be received from the funders in advance of any monies being released, the Council had undertaken to cover the Centre's expenditure pending reimbursement by the Centre when grant aid had been received. She asked the Council to consider providing similar support for Castlereagh Community Cultural Forum and advised that the amount of funding required would be in the region of £2,857.

It was then proposed by Councillor McCoy, seconded by Alderman Henderson and

RESOLVED (11.01 pm): that, subject to receipt of a letter of comfort from the Forum, the Council agree to cover the costs of the Community Cultural Forum in the sum of approximately £2,857 pending reimbursement by the Forum when grant funding had been received from the Ulster Scots Agency.

**2011/612 (11.02 pm) : BELFAST HEALTH & SOCIAL CARE TRUST – FORM OF CONSENT**

Alderman Robinson referred to a consent form issued by the Belfast Health & Social Care Trust requiring public representatives to get the signed consent of constituents in order to raise issues with the Trust. He expressed concern as to what checks and balances were in place to ensure that the public

representative was a member of Council. Councillor Spratt advised that the practice of having to submit consent forms had been in place for some time.

Noted.

**2011/613 (11.03 pm): OPEN LETTER IN LOCAL MAGAZINE**

Councillor Spratt referred to an open letter addressed to the Council that had recently appeared in a local magazine and enquired whether any response would be made to it. The Chief Executive confirmed that the letter had not been received by the Council. He suggested that the matter could be referred to an appropriate Committee for consideration. Alderman Robinson made the point that this was a very inappropriate way to raise issues with the Council.

RESOLVED (11.05 pm): that the open letter to Council that had recently appeared in a local magazine be referred to the Leisure Park Board for consideration.

**2011/614 (11.05 pm): RECENT INCIDENT IN THE ROBINSON CENTRE**

Alderman Robinson referred to a letter from a user of the Robinson Centre referring to the recent incident that had occurred there and congratulating staff at the Centre for their response and enquired whether the Council would be responding to that letter. The Chief Executive confirmed that he had already done so.

Noted.

**2011/615 (11.06 pm): SECURITY IDENTIFICATION FOR VISITORS**

Councillor Drysdale congratulated the Chief Executive for introducing with minimum of delay very effective security identification for visitors to the Civic Centre.

Noted.

**2011/616 (11.06 pm): FORTHCOMING FUNDRAISING EVENTS FOR MAYOR'S CHARITY**

Councillor Sandford referred to two forthcoming fundraising events for the Mayor's charity, a Halloween event on 31 October 2011 and a charity show taking place on the evening of 26 November 2011.

Noted.

**2011/617 (11.07 pm): MEMBERSHIP OF DARD LOCAL ACTION GROUP**

Alderman Henderson reminded Members that he had been appointed as one of the Council's representative on LAG but had had to give up that position due to work commitments and Councillor Hall had replaced him. He advised

that, because of a change in his working arrangements, he was now available to participate in LAG and Councillor Hall was agreeable to this change.

RESOLVED (11.07 pm): that Alderman Henderson replace Councillor Hall as the Council's representative on LAG.

There being no further business, the meeting ended at 11.07 p.m.

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**CHIEF EXECUTIVE**

\_\_\_\_\_  
**MAYOR**