

CASTLEREAGH BOROUGH COUNCIL

Minutes of the proceedings of the meeting of the Central Services Committee held, in committee, in the Council Chamber, Civic & Administrative Offices, Bradford Court, Upper Galwally, Castlereagh, BT8 6RB, on Tuesday 8 November 2011 at 7.45 p.m.

PRESENT:

Aldermen: J Beattie MBE
M Henderson MBE
G Rice MBE
G Robinson

Councillors: AM Beattie
M Copeland
M Gregg
C Hall
B Hanvey
T Jeffers
M Long
V McCoy
T Morrow
T Sandford
J Spratt
D Vitty
J White

In attendance: Director of Administration & Community Services,
Administration Manager, Community Services Manager,
Assistant Member Services Officer

Apologies: Alderman Duncan, Councillors Chambers, Cochrane,
Drysdale, Howard and O'Reilly

CS/2011/138 (7.47 pm): DECLARATIONS OF INTEREST

Members and officers were invited to declare any pecuniary and non-pecuniary interests (including gifts and hospitality) they should have in respect of items on this agenda. There were no declarations of interest.

CS/2011/139 (7.47): MINUTES OF THE CENTRAL SERVICES COMMITTEE MEETING HELD ON 4 OCTOBER 2011 (copy previously circulated)

Noted.

(Councillors Copeland and White arrived at 7.47 pm)

MATTERS ARISING FROM THE MINUTES

CS/2011/140 (7.47 pm): ATTENDANCES

Councillors Gregg and Long indicated that they had not been included in the list of attendees at the Central Services committee meeting held on 4 October 2011.

Noted.

REPORT FROM THE ADMINISTRATION MANAGER - SECTION 1 – CIVIC MATTERS

CS/2011/141 (7.48 pm): DONATION TO THE ULSTER AVIATION SOCIETY

Members were reminded that the Ulster Aviation Society had housed the Council's Jet Provost Aircraft in its premises at the Maze for a number of years and the Council had made a small donation annually to cover necessary expenses.

The Administration Manager sought permission to make the agreed donation of £750 to the Ulster Aviation Society and she confirmed that monies had been included within the current financial estimates.

RESOLVED (7.48 pm): that it be recommended that the Council give a donation of £750 to the Ulster Aviation Society.

CS/2011/142 (7.48 pm): FORMER AMERICAN MILITARY CEMETARY AT LISNABREENY

Members were reminded that, at the Committee's meeting in June, it had been reported that a submission had been made to the Lagan Rural Partnership for funding towards the development of the former American Military Cemetery site at Lisnabreeny. A copy of the draft plans for Lisnabreeny was available at the meeting for Members' perusal.

The Administration Manager reported that the Council's funding application had been successful with the award of a 75% grant towards the £75k costs. Members were asked to note that the Council had agreed to fund the remaining 25% (Minute

No CS/2011/56 refers) and an amount had been included within the capital budgets for the forthcoming financial year.

The Manager advised that, in order to secure a letter of funding, it would be necessary to put in place a Service Level Agreement with the landowner, the National Trust. She advised that issues had arisen due to the fact that the National Trust was a registered charity and could not enter into a leasing agreement for more than 21 years. She reported that the charity had indicated that it would offer the Council a 20 year lease and she sought approval to progress the lease agreement on that basis.

She stated that, once the agreement was in place, it was anticipated that works would begin on site early in the New Year.

The Administration Manager asked the Committee to consider an official opening event for the facility in order that an appropriate amount could be included within the 2012/13 financial estimates. She pointed out that 2012 would be the 70th anniversary of American troops arriving in Northern Ireland and celebratory events were being planned in Londonderry. She suggested that a sod cutting ceremony in 2012 could tie in with those celebrations and help raise the profile of the cemetery at Lisnabreeny. Alderman Henderson asked the Manager to ensure that news releases regarding an opening ceremony were circulated to the BBC and UTV as well as to local press.

Councillor Spratt stated that the Administration Manager had identified and sourced this funding opportunity and had put the project together and he commended her on her excellent work. He considered that the American Military Cemetery would be a great asset for the Borough and would play an important part in future Remembrance Day events. The Administration Manager thanked Councillor Spratt for his comments but stated that the project had been a team effort involving herself, the Grants Officer, Planning Officer, Capital Projects Officer and Parks Services staff.

(Alderman Rice and Councillors Beattie, Hall, Sandford and Vitty arrived at 7.50 pm)

It was proposed by Alderman Henderson, seconded by Councillor Spratt and

RESOLVED (7.51 pm):

- (a) that it be recommended that the Council authorise officers to progress a 20 year lease with the National Trust in respect of the land at Lisnabreeny
- (b) that it be recommended that the Council hold a sod cutting ceremony for the American Military Ceremony at Lisnabreeny in January 2012

- (c) that officers involved in putting together and securing funding for the Lisnabreeny project be congratulated by Council for their work.

CS/2011/143 (7.51): WATERLOO BALL

The Administration Manager reported that the bi-annual Lord Taverner's Waterloo Ball would be held on Friday 26 May 2012 in the grounds of Cooke Rugby Club, Shaws Bridge, and the organisers had contacted the Mayor's Office to secure Council assistance in return for a generous donation to the Mayor's nominated charity. She advised that this event raised funds for children's charities and organisations within Northern Ireland, and the 2010 Ball had raised in the region of £140K, part of which had been donated to the Mayor's nominated charity.

The Manager sought approval to assist organisers by securing cleansing services for the clean-up operation, by the Mayoral Office staff collating and delivering 1000 goodie bags for the event and by processing the Entertainments Licence.

In addition, she sought Members' views as to whether the Council would wish to secure a table at the Ball at a cost of £1500 per table of 10. Councillor Spratt stated that, in view of the substantial funds raised by the event for the Mayor's and other charities, the Council should support the Lord Taverners Waterloo Ball.

RESOLVED (7.53 pm):

- (a) that it be recommended that the Council agree to assist the Lord's Taverners in the organisation of the Waterloo Ball as detailed above
- (b) that it be recommended that the Council take a table at the ball at a cost of £1,500

CS/2011/144 (7.54 pm): ANNUAL SUBSCRIPTION – THE SOMME ASSOCIATION

Members were advised that correspondence had been received from the Somme Association in respect of the Annual Subscription which was now due. Approval was sought to make payment of £456.00 to the Somme Association, with costs being met through the civic budget. The Administration Manager confirmed that monies remained within the civic budget to cover this expenditure.

Alderman Henderson referred to the fact that the Council usually agreed each year to participate in the Somme Pilgrimage. He suggested that the Council should agree at this stage to participate in the 2012 event so that arrangements could be put in place in good time. He also suggested that, as before, any Member who had not previously participated in the pilgrimage, be given the opportunity to do so. The Administration Manager advised that a full report would be tabled to the Committee's meeting in December.

RESOLVED (7.54 pm): that it be recommended

- (a) that Council approve the payment of the annual subscription to the Somme Association in the sum of £456.00
- (b) that Council agree to participate in the 2012 Somme Pilgrimage and that any Members who had not previously participated in the pilgrimage be given the opportunity to do so.
- (c) that a full report be tabled at the December meeting of the Committee regarding the 2012 Somme Pilgrimage

**REPORT FROM THE ADMINISTRATION MANAGER – SECTION 2 –
ADMINISTRATION MATTERS**

**CS/2011/145 (7.54 pm): REFURBISHMENT OF GROUND FLOOR OPEN PLAN
OFFICE**

The Administration Manager reported that the Council had occupied the civic building for almost 12 years and, as part of the ongoing maintenance programme, it had now become necessary to replace the existing carpet tiles in the main open plan office and smaller sub-offices within the Technical Services Department situated on the ground floor.

She advised that prices had been sought for supply and delivery of carpet tiles, with associated fitting costs to include work taking place over a weekend period when the offices were not in use. She advised that quotations had been received from the following:

Martin Philips Carpets
1080
Carpetworld

Following evaluation of the quotations and samples provided, the Manager recommended that the quotation from Martin Philips Carpets be accepted and confirmed that a budget for this work had been included within the current financial estimates. In response to a query by Councillor McCoy, the Manager advised that samples had been obtained in order to ensure that the quality of the lower priced carpet was an acceptable standard.

RESOLVED (7.54 pm): That the quotation received from Martin Philips Carpets, being the lowest tender received, be accepted.

CS/2011/146 (7.55 pm) : COUNCILLORS' TRAINING

It was reported that, following recommendations in the Deloitte Report, quotations had been sought for the delivery of a number of specified training courses for Elected Members during the months of November/December 2011 and January 2012.

Two quotations had subsequently been received from the following service providers:-

Chartered Institute of Public Finance & Accountancy
Local Government Training Group

Following evaluation and discussion, it was recommended as follows:

- Introduction to Local Government and Councillors Code of Conduct would be delivered during the last week in November through the Local Government Training Group.
- Training on the 2011 Local Government Finance Act would be delivered during the 1st week in December by CIPFA
- The Legal Framework of District Councils and the Rights and Liabilities of Elected Members together with the Bribery Act 2012 would be delivered during the 2nd week in January and officers were currently determining a relevant supplier.

The Director of Administration & Community Services advised that a trainer with professional qualifications was considered necessary for those parts of the course dealing with legislation and the legal framework and some adjustment in scheduling the course might occur pending resolution of this issue.

RESOLVED (7.55 pm): that it be recommended that the Council approve the arrangements for the delivery of training courses to Elected Members.

CS/2011/147 (7.56 pm): BUILDING ENERGY MANAGEMENT SYSTEM

It was reported that, in order to ensure the efficient operation of utilities in the Civic Offices, the Council's Mechanical & Electrical Engineer had recommended purchasing an upgrade for the existing Building Energy Management System.

Members noted that, at present, heating and air conditioning were controlled through the M&E Engineer's laptop and staff were therefore unable to make any adjustments to either of these services after normal working hours. They were advised that the upgrade of the BEMS would address this issue and allow access to change settings as and when required. It would also allow for monitoring of gas and electricity usage within the civic building throughout the year and would facilitate information in setting more accurate financial budgets.

It was reported that appropriate quotations had been sought by the M&E Engineer and a budget for the purchase of this application had been included within the current financial budgets.

RESOLVED (7.56 pm): that it be recommended that the Council approve the purchase of the BEMS upgrade at a cost of £3,000.

CS/2011/148 (7.56 pm): CORPORATE IMAGE

Members noted that the Council's policy for the wearing of corporate uniforms had been set in 2000 when Council had moved into its new premises and the policy applied to all clerical staff at scale 6 and below.

Prior to setting the financial budgets for the coming year, the Administration Manager sought the Committee's views on a corporate uniform policy across all front line civic office staff. She advised that surrounding Councils all had individual approaches and only Lisburn City Council implemented a corporate uniforms policy for all staff including senior management.

Members were asked if they wished to continue to operate the current policy or to review and amend it so that an appropriate amount could be included within the financial estimates for 2012/13

After discussion, it was proposed by Councillor Vitty, seconded by Alderman Beattie and

RESOLVED (7.59 pm): that it be recommended that the Council retain the current policy in respect of corporate uniforms.

ANY OTHER BUSINESS

CS/2011/149 (7.59 pm): TENDER FOR INSURANCE SERVICES

The Administration Manager stated that Lisburn City Council had previously raised the possibility of the two Councils issuing a combined tender for insurance services. She reported that the Council's insurance brokers had now advised that this would not be feasible due to a number of reasons. In response to Members' queries, the Director of Administration & Community Services advised there would be a 50/50 apportionment of costs between the two Councils despite the fact that the claims history of both Councils would differ.

She therefore recommended that the Council issue its own tender for insurance service in June 2012. The Director of Administration & Community Services advised that the tender documents could include a paragraph indicating that, when RPA changes came into effect, the Council would then be retendering for the service jointly with another party.

In response to queries by Councillor Vitty, officers explained in detail the tendering process for insurance services and the system for evaluating tenders. The Director advised that the appointed broker utilised the European Insurance Journal to ensure that best value for money was achieved.

RESOLVED (8.05 pm): that it be recommended that the Council proceed with the issue of tender for insurance services in June 2012.

REPORT FROM THE COMMUNITY SERVICES MANAGER – SECTION 3 – COMMUNITY SERVICES MATTERS

CS/2011/150 (8.05 pm): REQUESTS FOR CHRISTMAS TREES

The Community Services Manager reported that the Council had received a number of requests for funding to support and provide Christmas trees, decoration and lighting ceremonies for the Enler Complex, Moneyreagh and Braniel. He reminded Members that the Council had taken a decision in 2002 to reduce the number of tree lighting ceremonies to one at the Civic Offices with other trees being placed in each electoral area (Minute No CS/2002/167 refers). At the time the reasons for the decision were to reduce the costs associated with tree lighting; to streamline the corporate approach to Christmas switch on events; and to ensure that each electoral area benefitted from a decorated tree.

The Manager provided details of the 3 requests received as follows:

- Enler Complex (Ballybeen Improvement Group):
Ballybeen Improvement Group had submitted a proposal to erect, decorate and light a Christmas tree at the Enler complex and had requested financial support from the landlord, Landmark East and the tenants, the Council and the Health Trust, of £2,980.80 to be split equally across the three parties. In addition the group had secured money from DSD to provide refreshments and entertainment at the event and had issued a further request for use of the Enler complex (main hall and meeting room) and for the Council's Santa suit at no cost for the duration of the event (£62.38). The Group had indicated that the Rt Hon. Peter Robinson MLA would officiate at the tree lighting ceremony which would take place on Wednesday 7 December at 5-7 pm. The event would involve local schools, churches and community groups singing carols and would include a Santa's grotto based in the Enler centre. There would be intergenerational activities with young people assisting in the serving of refreshments to older people.

- Moneyreagh & District Community Association:

Members were reminded that in May 2011 a new community association had been established in Moneyreagh as a result of the New Village Action

Plan, developed as part of the European Union Rural Development Programme – Village Renewal. Since its formation, the group had been working with a range of agencies in the development of local community programmes in line with the Action Plan.

The group had requested that the Council erect, decorate and provide lights for a Christmas tree to be located at the entrance of Moneyreagh Community Centre. Since receiving the request, officers had liaised with the Council's Technical Services Department regarding the costs of the electrical works that would be required and it was estimated that these would be in the region of £4,000. This figure did not include the costs of lighting and decoration the tree which was anticipated to be in the region of £2,500.

- Branial Community Association:

A further request had been received from Branial Community Association but no details for the proposals had been provided.

Costs for the proposals were detailed as follow:

Ballybeen Improvement Group Request	£1,055.98
Moneyreagh Request	£6,500.00

Alderman Robinson expressed the view that the two requests were completely different. He stated that the Council was one of two main tenants of the Enler Complex and it would be wrong for it not to contribute with the other tenant and the landlord towards the cost of the tree. He stated that the Moneyreagh request was for a Council owned facility and would therefore be competing with the tree lighting event at the civic centre.

The Director of Administration & Community Services advised that the difficulty with the request for the Enler Centre was that it had been issued by the local community association rather than by the landlord as part of the Council's tenancy arrangements. She advised that agreeing to the request could be considered to be against the Council policy established in 2002 and could set a precedent for other community groups to apply for funding for Christmas tree events.

(Aldermen Henderson and Robinson left at 8.17 pm; Alderman Henderson returned at 8.18 pm; Alderman Robinson left at 8.19 pm)

Councillor Long stated that, in view of the Director's comments, a clause could be inserted in the Enler tenancy agreement to make provision for the Christmas tree event in future years. Councillor Spratt stated that Enler was a unique situation where the other parties involved were contributing to the Christmas event. He suggested that the Council liaise with the landlord to ascertain if provision was to

be included in the tenancy arrangement for the Christmas event with a further report being presented back to Council at its meeting in November. .

After discussion it was

RESOLVED (8.22 pm):

- (a) that the Council accept the officer's recommendation that the requests for funding for Christmas tree events from Ballybeen Improvement Group and Moneyreagh and District Community Association be refused on the basis that they would be contrary to the Council's policy
- (b) that the Council liaise with the landlord of the Emler Complex regarding the inclusion of provision within the tenancy arrangements for an annual Christmas tree event and that a further report be presented to Council at its November meeting.

CS/2010/151 (8.23 pm): MONEYREAGH PARENT & TODDLER – SEEDING GRANT

The Community Services Manager reported that Moneyreagh Parent Toddler Group had been established in September 2011 following a recognised need being highlighted within the new strategic and action plan for the village. The group had held its first session on Monday 12 September 2011, which had been attended by 27 babies, toddlers, parents/minders. Members were reminded that, to support the group's development, the Council had agreed an introductory rate for the use of Moneyreagh Community Centre until the end of March 2012.

It was reported that the group had submitted a seeding application that had been assessed as meeting all the criteria for the seeding grant. The Manager advised that the seeding grant would help the group purchase equipment which they required for the ongoing delivery of the service.

He stated that a requirement of the seeding grant scheme was for groups working with children to adopt and submit a child protection policy. The group were in the process of developing this document and had been made aware that any offer of funding would be conditional upon this being received by the Council.

It was noted that the seeding grant was £100 and provision for seeding grants was already included as part of the Council's estimates for 2011/2012 and was not an additional cost.

RESOLVED (8.24 pm): that it be recommended that the Council approve a seeding grant of £100 to the Moneyreagh Parent and Toddler Group.

CS/2011/152 (8.24 pm) : MONEYREAGH & DISTRICT COMMUNITY ASSOCIATION – SEEDING GRANT APPLICATION

The Community Services Manager outlined the background to the setting up of the Moneyreagh & District Community Association in May 2011. He advised that, since inception, the group had been working with a range of service providers in raising the profile of the village and developing and lobbying for services to build and develop community infrastructure. It had established sub-committees who have taken on specialised aspects of the Moneyreagh action plan and were currently working closely with the Council's Community Services team. The group was also currently working on the establishment of a youth committee.

The group's seeding grant application has been assessed as meeting all the criteria for the scheme. Members were advised that provision of the seeding grant would allow the group to purchase items of stationery and publicity material for the group's activities.

It was noted that the seeding grant was £100 and provision for seeding grants was already included as part of the Council's estimates for 2011/2012 and was not an additional cost.

RESOLVED (8.24 pm): that it be recommended that the Council approve a seeding grant of £100 to the Moneyreagh & District Community Association.

CS/2010/153 (8.25 pm): ADVICE SERVICES CONTRACT 2012/2013

Members were reminded that the Council's advice services provision was currently contracted out to Advice NI, who had been successful in obtaining the contract following a public tender exercise in late 2010. They noted that the new contract period began on 1 April 2011 and was due to expire on 31 March 2012 but that the Council, as per the original agreement, reserved the right to automatically extend this period up to 2 times for an additional 12 months each time. Members also noted that Advice NI had been the provider of the Council's advice services since 1 October 2009.

The Community Services Manager reported that, due to the introduction of the Council's new Community Support Plan, it was recommended that the contract be extended to cover the period 1 April 2012 – 31 March 2013 on the understanding that Advice NI provide a fresh proposal to take into consideration the need to extend the outreach clinic provision to cover the Carryduff area. If agreed, it was anticipated that a further report would be presented back to Council outlining the new delivery model for the 2012/2013 year.

The Manager advised that the continuation of the current advice services contract would also allow delivery to be further embedded, following a period of confusion about who was providing advice in the Borough when the provider changed in

October 2009.

He advised that, as the Council had not yet been informed by DSD about its funding allocation under the Community Support Programme, it was not possible at this stage to determine the advice services contract value for 2012/2013. The Council would be in a position to do so once it was in receipt of its Letter of Offer.

Alderman Rice stated that no advice services were being provided in Carryduff or Moneyreagh by the current advice provider and she would be unwilling to agree to an extension of the contract if this situation was not addressed. It was pointed out however that the officer's recommendation addressed this issue.

(Councillor Copeland left the meeting at 8.32 pm and returned at 8.33 pm)

Councillor Long stated that it was his understanding that the Council had agreed to tender for advice services on an annual basis and he wondered why that was not happening. Councillor Spratt stated that the contract had always included the provision for one yearly extensions and Councillor White pointed out that it would not be practical to change advice service provision on a yearly basis. It was noted that, when last tendered, there had only been one bidder for the contract.

The Community Services Manager advised that DSD were reviewing how advice services were being provided throughout the province and officers were waiting to see what the final recommendation would be. In response to Alderman Rice's point that the tender had been to provide services throughout the borough, the Manager stated that, as well as outreach centres, the advice provider offered services by phone and email.

It was proposed by Councillor Vitty, seconded by Councillor White and

RESOLVED (8.39 pm):

- (a) that it be recommended that the advice service contract be extended to cover the period 1 April 2012 – 31 March 2013 on the understanding that a fresh proposal would be put forward to extend advice provision to the Carryduff area.
- (b) that it be recommended that a further report be brought back to Council outlining the new delivery model for 2012/2013.

CS/2011/154 (8.39 pm): BALLYBEEN YOUTH CLUB – HIRE OF ENLER

The Committee considered an email received from Ballybeen Youth Club regarding its use of the Enler Centre each Thursday Night (copy previously circulated). It was noted that the group currently ran a junior and senior youth club on a weekly basis, but attendance figures at the senior session were low and the group was keen to increase them. The group had indicated that it was unable to cover the costs of the

room hire due to low numbers and asked the Council to review the charges for use of the main and minor halls as well as the provision of the small meeting room on a 'no charge' basis for an introductory period.

The Community Services Manager reported that officers had assessed the viability of both requests but a number of issues had arisen, namely;

Reducing the hire costs:

Because it was a new facility, there had been an increase in usage at the Enler Centre compared to the old Ballybeen Activity Centre. Members were reminded that the Council had introduced a new Pricing Policy to streamline the charging applied across community facilities, due to the inconsistent approach previously adopted. The new hire charges included a subsidised rate for community groups, which the youth club currently availed of. Reducing the hire charge for one group could result in this inconsistency becoming apparent again. The youth club currently paid £52.52 per week for the hire of both halls from 6pm-10pm and generated approximately £66.00 per week from registration fees as well as money secured as 'grant aid' from the SEELB.

Use of the Meeting Room:

The meeting room in Enler was used by a range of groups throughout the week, e.g. community meetings, advice sessions, etc and had in place a large boardroom style table. Changing this room from its current usage to a 'youth drop in' would require the boardroom table to be removed and would result in the room not continuing to meet the needs of other user groups. With regard to free use of the room, the Council again would need to ensure that a consistent approach was adopted where a facility was well used and other groups were currently paying for the space. The Council's Pricing Policy did allow for 12 free sessions of meeting space, which could be offered to the group but the layout of the room would remain as a meeting space.

RESOLVED (8.40 pm): that it be recommended that the request from Ballybeen Youth Club for a reduction in hire charges and use of a meeting room as a youth drop in centre be turned down for the reasons outlined above.

CS/2010/155 (8.41 pm): BRANIEL & CLONDUFF COMMUNITY ASSOCIATIONS

The Community Services Manager reported that requests had been received from both Branial and Clonduff Community Associations regarding the future use of the office rooms in both Branial and Clonduff Community Centres. Members were reminded that it had previously been agreed to rent these rooms to both groups on

an ‘anchor tenant’ rate of £30 per month on the basis that historically the rooms had not been hired out by any other groups. It was noted that this arrangement had been in place for a number of months but the groups had now requested that the Council review this in line with the proposals for ‘voluntary management arrangements’ at both facilities.

It was reported that, as Members were aware, officers had been working with both Clonduff and Braniel Community Associations with regard to the voluntary management arrangement at Clonduff Community Centre and the proposal for the development of a new facility at Braniel. Due to these strands of work and the fact that the centres were unstaffed, the rooms historically had not been in demand and, to support the Council’s aim of ‘community ownership’ of unstaffed centres, it was recommended that the Committee give positive consideration to the requests from both groups.

It was pointed out that the request from both Clonduff and Braniel greatly differed from the previous item due to the fact that both groups were currently working with the Community Services team to achieve outcomes as cited within the Council’s new Community Support Plan.

It was proposed by Councillor Vitty, seconded by Alderman Henderson and

RESOLVED (8.42 pm): that, in line with proposals for voluntary management arrangements at Clonduff and Braniel Community Centres, it be recommended that the Council agree to requests by Clonduff and Braniel Community Associations to remove the charges for use of office rooms at both centres.

CS/2011/156 (8.42 pm) : ARTS PROGRAMME – DECEMBER 2011

Members were reminded that the Arts Officer position was currently vacant and was being reviewed as part of the proposals under the new Community Support Plan. In the interim period of this post being filled, officers were keen that the arts programming continued to have a presence and had developed a small scale programme to run until the end of December 2011. In addition officers also planned to bring back further proposals to the December Committee for an additional arts programme to run from January – March 2012 ahead of the revised arts programme beginning in April 2012.

It was noted that Council had previously approved a number of arts programmes for the period, namely;

Brain Carrick (Jazz) –	11 November 2011
Grainne Duffy (Singer) –	2 December 2011

It was reported that officers were proposing additional events to be promoted throughout the Borough in November as follows:

Dundonald Arts Club – Support for the provision of artists.
The December Arts programme would continue to build on the Council's relationship with Dundonald Arts Club through the provision of financial support to enable them to promote, deliver and support many high quality demonstrations & lectures offered to their current members and the general public.

Movie Night – Classic Film Company – Holiday Inn
Following the success of previous movie nights, the arts section had once again teamed up with the Classic Film Company for the showing of 'Holiday Inn', with Bing Crosby & Fred Astaire, to spread the Christmas spirit for film lovers in the borough on Tuesday 13 December 2011 at the Council Civic Centre.

La Tene – Cultural Workshop & Concert – 16 December 2011 (tbc)
Tullycarnet Community Centre & Library
This event offered an opportunity for the audience to participate in music & dance performance and promoted peace and enjoyment of other cultures. Practitioners and participants from a mix of communities would gather for interactive workshops conducted by Chartwell Dutiro & Roy Arbuckle. The workshops would be followed with an evening of cultural music, performance and storytelling exchanges from the participants and a public audience. The event also included a visual exhibition about Europe's recent past and the contemporary issues now facing it. The project was supported by Belfast Community Relations Council through Apac Northern Ireland, and also by Bookham Theatre Group, Devon, and Stitching Arts & Education, Netherlands. The only cost to the Council would be the venue cost.

It was reported that the total cost to deliver the December events was £1,332, which had been included in the arts budget as part of the 2011/12 estimates process. The breakdown of the costs was as follows:

Event Costs	£782	
Transport	£100	
Catering	£100	
Marketing Costs (postcards)	£350	<i>(includes the design print and distribution of the Cultural Connection brochure)</i>
Total Event Costs	£1,332	

Members noted that there was an increase in the costs as detailed in the officer's report which was due to further marketing costs being included but that the total figure remained within budget.

RESOLVED (8.42 pm): that it be recommended that the Council approve the December arts programme as detailed above with the associated costs of £1,332.

ANY OTHER BUSINESS

CS/2011/158 (8.45 pm): COMMUNITY FACILITIES AT CARRYDUFF

Alderman Henderson stated that community groups trying to book facilities at Lough Moss were being charged the rate for leisure facilities. He stated that when this centre was built, it was supposed to be a community/leisure facility and there was no other facility within Carryduff where community groups could hire meeting rooms. Alderman Beattie indicated that a similar situation occurred at Belvoir Activity Centre.

The Community Services Manager advised that the Council had arrangements to deal with this situation in that community groups could apply for top up assistance to cover the difference in hiring charges between community and leisure facilities. It was recognised however that not all local community groups met the criteria for top up grants. Alderman Henderson referred to an upstairs room within Lough Moss and enquired whether this could be designated as a community facility and made available to local groups.

The Director pointed out that responsibility for management of Lough Moss and Belvoir was with Leisure Services and issues relating to the centres could not be decided by Central Services. Alderman Henderson stated that the Central Services Committee could however make a recommendation to the Council.

Alderman Rice pointed out that Lough Moss had been built with 60% European funding and had been intended for community/leisure use. It was then proposed by Alderman Henderson, seconded by Councillor Spratt and

RESOLVED (8.50 pm):

- (a) that it be recommended to Council that Lough Moss and Belvoir Centres should include specific areas to be identified as community facilities and made available for use by local community groups.
- (b) that this matter be referred to the Council meeting in December for consideration.

There being no further business, the meeting ended at 8.50 pm

CHAIRMAN

CHIEF EXECUTIVE

Adopted by the Council this _____ day of
_____ 2011 with the exception of
Minute Nos. _____

MAYOR

CHIEF EXECUTIVE