

## **CASTLEREAGH BOROUGH COUNCIL**

Minutes of the proceedings of the meeting of the Central Services Committee held, in committee, in the Council Chamber, Civic & Administrative Offices, Bradford Court, Upper Galwally, Castlereagh, BT8 6RB, on Tuesday 6 December 2011 at 7.30 p.m.

### **PRESENT:**

**Aldermen:** J Beattie MBE  
S Duncan  
G Rice MBE

**Councillors:** AM Beattie  
M Chambers  
M Copeland  
M Gregg  
C Howard  
C Hall  
T Jeffers  
V McCoy  
T Morrow  
T Sandford  
D Vitty

**In attendance:** Director of Administration & Community Services,  
Administration Manager, Community Services Manager,  
Assistant Member Services Officer

**Apologies:** Aldermen Henderson and Robinson, Councillors  
Hanvey, Long, Spratt and White

### **CS/2011/159 (7.40 pm) : DECLARATIONS OF INTEREST**

Members and officers were invited to declare any pecuniary and non-pecuniary interests (including gifts and hospitality) they should have in respect of items on this agenda. Declarations of interest were put forward, as follows:

- Aldermen Duncan and Councillors Jeffers and Vitty declared an interest in items relating to Peace III on the basis that they were the Council's representatives on the Peace III Partnership

- Alderman Beattie and Councillors Beattie, Chambers, Morrow and O'Reilly declared an interest in items relating to Lagan Valley Regional Park on the basis that they were the Council's representatives on the Lagan Rural Partnership

**CS/2011/160 (7.41 pm): MINUTES OF THE CENTRAL SERVICES COMMITTEE MEETING HELD ON 8 NOVEMBR 2011 (copy previously circulated)**

Noted.

**MATTERS ARISING FROM THE MINUTES**

**CS/2011/161 (7.41 pm): MINUTE REFERENCES**

The Administration Manager brought to Members' attention that several minutes of the Committee's meeting in November had been wrongly referenced with the year 2010 instead of 2011, i.e. Minutes 151, 153 and 155. She advised that this would be corrected.

Noted.

(Councillor Hall arrived at 7.41 pm)

**REPORT FROM THE ADMINISTRATION MANAGER - SECTION 1 – CIVIC MATTERS**

**CS/2011/162 (7.42 pm): ANNUAL SOMME PILGRIMAGE 2012**

(Alderman Rice and Councillor Howard arrived at 7.42 pm)

The Administration Manager referred to the Committee's decision at its meeting in November that officers bring a report to the next meeting regarding travel and accommodation for the Annual Somme Pilgrimage 2012.

She provided two options for travel from Dublin to Brussels, one with Ryanair and one with Aer Lingus. It was noted that, because of flight times, the Ryanair option would require overnight accommodation close to the airport for outward and return flights and that flight costs with Aer Lingus were currently lower.

The Administration Manager advised that there were two main hotels in Ypres, both of which were booked up months in advance. She had therefore provisionally held 6 double rooms in the Ariane Hotel, which was centrally located and provided good value accommodation.

Members were asked to consider the travel options and also confirm the names of those who would be attending the 2012 Somme Pilgrimage in order that the necessary bookings could be made or confirmed. The Administration Manager also sought approval for two Officers to accompany the 2012 delegation.

(Councillors Copeland and Sandford arrived at 7.44 pm)

Alderman Beattie stated that he felt that, in the current economic climate, only Councillors who had not previously been on the Somme Pilgrimage should be nominated to attend. Councillor Morrow and Alderman Rice both supported this view. The Administration Manager advised that any arrangements made so far were provisional and no expenditure had been incurred. She stated however that, in order to take advantage of cheaper flights, it was essential that the names of anyone participating in the pilgrimage be specified as soon as possible.

Councillor Chambers suggested that no action could be taken until after the Council meeting and that the matter be deferred for consideration at that meeting. The Chair stated that Members should have ready for the meeting the names of anyone being nominated to participate in the trip.

RESOLVED (7.47 pm): that this matter be deferred for consideration at the Council meeting on 15 December 2011.

#### **CS/2011/164 (7.53 pm): SOD CUTTING CEREMONY - LISNABREENY**

The Administration Manager advised that a provisional date of Friday 27 January 2012 was being suggested for the sod cutting ceremony at Lisnabreeny and, if the Committee approved that date, further details would be issued in due course. Councillor Copeland enquired whether the date had any significance. The Manager advised that the anniversary of American troops arriving in Northern Ireland was in June 2012 and the date of the sod cutting had been selected to ensure that the work would be completed for that anniversary.

The Manager also sought Members' views as to whether they would wish to consider an official opening ceremony around June 2012 and, if so, what format it should take. She indicated that there was considerable interest in this project from American military personnel, the American Consulate and local historical groups and it was likely that an event would attract attendance from representatives from these groups.

She reported that the Director of the Maze Regeneration Project was keen to discuss the possibility of marketing the completed memorial along with the Ulster Aviation Society based at the former Maze site. She therefore sought the

Council's permission to enter into informal discussion to ascertain potential joint marketing opportunities.

RESOLVED (7.55 pm):

- (a) that officers be authorised to proceed with arrangements for a sod cutting ceremony at the American cemetery at Lisnabreeny on 27 January 2012.
- (b) that it be recommended that the Council approve an official opening ceremony to be held in June 2012 with invitations being issued to interested groups.
- (c) that officers be authorised to liaise with the Director of the Maze Regeneration Project with a view to exploring potential joint marketing opportunities for the American cemetery and the Ulster Aviation Society.

**CS/2011/165 (7.55 pm) : FORTHCOMING CIVIC EVENTS - 2012**

The Administration Manager provided for Members' information a list of ad hoc civic events that Council had agreed to host during the coming year, as follows:

27 January	Sod Cutting, Lisnabreeny Site
21 April	Royal Salute at Hillsborough Castle
26 May	Waterloo Ball
4 June	Queen's Diamond Jubilee – Beacon Lighting @ Civic Offices
June	Olympic Torch Event

Members were asked to note that the Beacon Lighting event did not include a civic reception/hospitality. The Administration Manager reported that, at the first draft stage of the financial estimates, monies had been included to meet the costs of the above events and no other provision had been made to allow for further events throughout the year.

Alderman Rice suggested that, in view of the current economic climate, the Council consider setting up an informal cross party working group to look at all forthcoming and future civic events with a view to reducing costs. The Administration Manager advised that any events included in the schedule were ones that had been previously agreed by Council. The Chair stated that the Council was always given the opportunity to view and agree costings for each event, with reports being tabled by officers at the Central Services meetings.

(Councillor Copeland left at 7.56 pm and returned at 7.58 pm)

Councillor Vitty stated that he did not see the need for another working group as the Estimates Committee oversaw the spending budgets for the Council and was representative of all parties. Councillor Chambers expressed the view that officers

managing the Council's civic events already worked on a shoe string budget. Alderman Rice agreed that the Council had been cautious with spending in the past but felt that further caution was needed. After discussion, it was proposed by Councillor Vitty, seconded by Councillor Beattie and

RESOLVED (8.05 pm):

- (a) that the Council note the forthcoming civic events as listed above.
- (b) that the Estimates Working Group continue in its function of overseeing Council spending.

### **REPORT FROM THE ADMINISTRATION MANAGER – SECTION 2 – ADMINISTRATION MATTERS**

#### **CS/2011/166 (8.05 pm): COUNCILLORS' TRAINING**

The Administration Manager referred to Minute No. CS/2011/146 and advised that three training sessions had been arranged for January 2012. She reported that full details would be forwarded to Members in due course and she reminded Members that attendance at these courses was mandatory.

It was noted that all courses would be delivered in the Function Suite commencing at 6.30pm with food being served in the first floor committee rooms from 5.30pm

9 January 2012 – Members' Code of Conduct/Introduction to Governance  
(Trainer: Mr Wavell Moore, LGTG)

17 January 2012– Finance Act/Bribery Act – (Trainer: Mr Andrew Cummings,  
CIPFA)

23 or 24 January 2012 – Legal Framework – (Trainer: Mr John Walsh,  
Belfast City Council, Town Solicitors)

Members were asked to note that the date for the Legal Framework course was provisional at this stage.

Councillor Chambers stated that the Code of Conduct for Councillors was being revised and a new one would be issued in the next 18 months. She queried whether any training should await the issue of the new Code. The Director of Administration & Community Services advised that this training was one of the recommendations included in the Deloitte report and was therefore mandatory for Members. She stated that, in the absence of a revised Code of Conduct, it was considered necessary to proceed with this training using the existing Code.

Members discussed the issue of whether food should be available prior to the training. It was noted that this was being provided on the basis that Members might be coming to the training direct from work. Alderman Rice made the point that, due to a health condition, she had to eat regularly and would not be able to attend a meeting if it meant skipping a meal. Councillor Vitty however stated that he had a similar condition and did not feel it necessary for a meal to be provided.

Noted.

**CS/2011/167 (8.13 pm): HERITAGE LOTTERY FUND**

The Committee considered correspondence from the Heritage Lottery Fund (copy previously circulated) giving details on how to access guidance and discussion papers when considering centenary events.

Noted.

**CS/2011/168 (8.13 pm): WORLD AUTISM AWARENESS DAY – 2 APRIL 2012**

The Committee considered correspondence received from Autism NI (copy previously circulated) seeking the Council's support for its annual Autism Awareness Day on 2 April 2012 by illuminating its key public buildings in blue.

The Administration Manager reminded Members that the Civic Offices had been illuminated in blue in November 2010 in support of Diabetes Day. She confirmed that there were virtually no costs involved in acceding to this request.

RESOLVED (8.14 pm): that the Council agree to support the annual Autism Awareness Day on 2 April 2012 by illuminating the Civic Offices in blue.

**REPORT FROM THE COMMUNITY SERVICES MANAGER – SECTION 3 –  
COMMUNITY SERVICES MATTERS**

**CS/2011/169 (8.14 pm): COMMUNITY DEVELOPMENT FUNDING FAIR**

The Community Services Manager reported that, following Council approval of the new Community Support Plan, officers had been working on developing and implementing the key programmes cited for the current financial year. He stated that one of the key actions was to host one funding event per annum, where up to 5 funders would promote and showcase available funding programmes, whilst providing information and advice to groups wishing to apply. In addition the plan also indicated that the Council should work with the Charities Commission to support local groups in preparation for the requirement to register as a charity in 2012.

As community group volunteers could find it difficult to attend a number of events due to time commitments, Community Services were proposing to organise one event that would encompass both the above key actions. It was hoped by doing this a greater number of community groups would be able to attend and the information they would gain from this event would be twofold.

The Community Services Manager reported that the Community Funding Fair and Charities Commission event was scheduled to take place in Moneyreagh Community Centre on Thursday 2 February 2011 and the public launch of the new Community Support Plan would take place at the same event. He advised that the Charities Commission had agreed to provide a presentation on its current position and the implications for community groups with regard to charity registration and would answer queries from groups to ensure they would be in a better position to cope with the changes.

Following the presentations, participants would have the opportunity to browse the various information stands from the following funders: Awards for All, The Community Foundation, UNLTD, Lloyd's TSB Foundation, John Moore Foundation, Community Safety Partnership and District Policing Partnership as well as the Community Services Good Relations and Arts programmes.

The information stands would provide groups with further information about the suitability of funding for projects and the opportunity to discuss specific project ideas with the individual funders.

It was noted that total costs of £100 to include refreshments and transport costs had been included as part of the 2011/12 estimates process

RESOLVED (8.14 pm): that it be recommended that the Council approve the arrangements for the Community Funding Fair and Charities Commission event to be held on 2 February 2012 at a cost of £100 to be met from within current resources.

## **GOOD RELATIONS MATTERS**

### **CS/2011/170 (8.15 pm): HOLOCAUST MEMORIAL DAY**

The Community Services Manager reported that the Council's Good Relations Plan for 2011-2012 included a commitment to plan and host a Holocaust Memorial Day programme. He advised that, as with similar events previously arranged, it was planned to work with local schools and community groups in the lead up to the Holocaust Memorial Day. A facilitator would go out to 2 local schools and work with students to develop poetry on the theme for this year's Holocaust Memorial Day which was 'Speak Up, Speak Out' and a winning selection would be read out at the Memorial Day event on 27 January 2012.

He advised that, as well as poetry readings, the planned programme for the night would include poetry submissions from refugee and asylum seeker groups; a video of the 29<sup>th</sup> and 37<sup>th</sup> Scouts Group's recent trip to Auschwitz; a speaker on the experience of the Romani Gypsy community during the Holocaust; a candle lighting ceremony to remember the victims of the Holocaust; and an exhibition relating to the farm in County Down which housed Holocaust refugees during World War II.

The Manager indicated that the aim of the programme was to remember the victims of the Holocaust, show the impact the Holocaust had had on the different communities in Northern Ireland and highlight instances of genocide and persecution that happen today. The programme would be both a solemn commemoration ceremony as well as an educational experience. He stated that the event would contribute to the cultural awareness theme of the Good Relations plan and to the objective of developing programmes that promoted greater awareness and diversity including the 'Developing Shared Communities' and 'Ensuring Victims Voices are Heard' programmes.

It was reported that costs were as follows:

Poet/Musician	£100
Preparation Workshops	£300
Catering	£600
Exhibition Cost	£100
Speaker Costs	£400
Total	£1,500

It was noted that the costs of £1,500 had been included in the 2011/12 estimates and was part funded by the Office of the First Minister and Deputy First Minister.

Councillor Vitty enquired whether officers had liaised with representatives of the Jewish community regarding this event. The Community Services Manager advised that, following approval of the proposal by Council, he would then liaise with the Jewish and other communities to put together the programme for the event.

RESOLVED (8.16 pm): that it be recommended that arrangements for the Holocaust Memorial Day event and associated expenditure of £1,500 be approved by Council.

#### **CS/2011/171 (8.16 pm): MONEYREAGH HEALTH AND WELL-BEING DAY**

The Community Services Manager reported that, as part of the Council's Direct Programming at Community Centres and in partnership with Moneyreagh and District Community Association, it was proposed to organise and host a 'Community Health Day' in Moneyreagh Community Centre, on Friday 27 January 2012. The Health Day would encompass a number of both statutory and voluntary

medical and health organisations providing practical and on-the-spot health advice to the local community. It would form part of a structured programme of events at the Council's community centres and other locations over the coming months.

The Community Services Manager reported that health promotion and how people lived their lives was central to improving the long term well-being of residents within the Borough. There were differences in people's ability to act on health information to change their behaviour and to reduce health risks. It was recognised that the Health Open Day could provide an opportunity for local people to interact with professionals from the local Health Trust, health charities and medical organisations in a neutral and familiar environment. The event would provide advice and guidance for those who wanted to make healthier choices but for a variety of reasons found it hard to do so.

Members were advised that it was proposed to invite local health charities, the British Red Cross, an allergy testing professional, dieticians and stress management trainers to the event and participants would be able to have their cholesterol, blood sugar level and blood pressure taken. Other organisations invited would include the Council's partners in the Newtownbreda Community Hub project, i.e. Mencap, The Cedar Foundation and AutismNI.

It was reported that there would be some incentives for people to complete the stress management training and/or the first aid demonstrations. These would include a hair cut or nail manicure and a local beauty salon would provide this service at a pre-agreed hourly rate.

Whilst there would be no charge to access the event, it was anticipated that it would act as a platform to market and promote the facility to encourage greater usage and future bookings.

Members noted that the cost of the event would be £900 and this had been included in the 2011-2012 estimates and was not an additional cost to the Council

RESOLVED (8.17 pm): that it be recommended that the Council approve the proposals for the Moneyreagh Health Day and the associated costs of £900.

## **ARTS MATTERS**

### **CS/2011/172 (8.17 pm): CULTURAL CONNECTIONS PROGRAMME: JANUARY – MARCH 2012**

The Community Services Manager reminded Members that, as part of its arts development function, the Council delivered three 'Cultural Connections' arts programmes each year, the aim of which was to promote and provide opportunities for residents/visitors of the borough to access and experience quality and

community arts events. He advised that Community Services was currently restructuring the department and, following the Arts Officer's departure in October 2011, the Winter programme consisted of events that had proved to be popular in the past. In light of the ongoing review, officers were proposing a final cultural connections programme based on its current format for January – March 2012.

The Manager reported that the January - March 2012 Arts programme would start with the celebration of Robbie Burns Night, which was a milestone in Ulster Scots culture and tradition. The Classic Film Club would present the film 'A Night in Vienna', a Viennese-style concert on the big screen to celebrate the New Year and that would be followed by another film screening in March which would celebrate the centenary of the Titanic.

He stated that Castlereagh Arts would continue its association with one of the major musical events in the Northern Ireland calendar, the Belfast Nashville Songwriter Festival, with a songwriting workshop followed by an 'in the round' concert.

Another event included in this season's programme would be an exhibition at Cregagh Library by Shauna McCann who had been a recipient of the Ernest Anderson Bursary in 2010/11. The only costs to be covered for this event were for refreshments. The Manager stated that the last event of the Cultural Connections programme would be a jazz concert by Linley Hamilton for the launch of his new album at the beginning of March.

It was reported that costs for the Cultural Connections Programme January – March 2012 were as follows:

Event costs	£3,090.00
Transport and catering	£1,200.00
Titanic gift	£25.00
Marketing costs (includes design, print and distribution of the Cultural Connection brochure)	£1,200.00
Venue hire	£86.80 (estimated)
Total Costs	£5,601.80

The Community Services Manager advised that it was hoped to proceed with the appointment of a Community Arts and Outreach Officer in January 2012.

RESOLVED (8.18 pm): that it be recommended that the Council approve the January – March 2012 Arts Programme and the associated costs of £5,601.80

### **PEACE III UPDATE**

## **CS/2011/173 (8.18 pm): PARTNER DIRECT DELIVERY – PROGRAMME UPDATES**

Members were reminded that the Council had previously awarded £174,000 for the delivery of 2 projects under the Lisburn/Castlereagh Peace Programme and the projects funded were;

Sports 4 Peace – provision of sporting and coaching opportunities to young people across the Lisburn/Castlereagh area using sport as a platform to promote and development Peace & Reconciliation.

Creating Capacity for Dialogue – developing a bonfire strategy and showcasing alternatives to bonfires and working on the development of the Lisburn/Castlereagh Community Network and 9 area-based electoral forums.

The Manager provided an update on each of the programme strands, including the current financial position, outstanding claims and any potential under-spend.

### Sports for Peace Programme:

The Community Services manager reported that the total budget allocated for this programme was £99,000 and the programme was due to end in December 2011. He stated that all of the targets cited within the original application had been met and in many cases exceeded and the programme was now in the 'wind down' stage in order to meet the spend deadline of 31 December 2011. He advised that it looked likely that continuation funding, if any, would not be available until April 2012 and, as a result, the Council would end the project and the contracts of the project personnel.

He stated that, while the Sports 4 Peace programme had been successful across both the Castlereagh and Lisburn areas, officers were concerned that a lack of continuity in programme delivery from Phase 1 to Phase 2 might undo any good work that had been undertaken. This concern had been raised at the Lisburn/Castlereagh Peace III Partnership but delays in the issue of a letter of offer from the SEUPB meant that this gap was inevitable. To try and cover the funding gap, officers had been seeking alternative short term funding and had submitted an application through the Community Safety Partnership to the Assets Recovery Bureau for continuation funding up to the end of March 2012. The outcome to the application was still unknown.

The Community Service Manager reported that, with regard to the current financial status of the Phase 1 project, claims totalling £80,991.23 had been submitted to the Peace III secretariat up to and including November 2011. He advised that to date the Council had received £40,932.86 against these claims with an additional income of £40,052.37 expected in December 2011. He stated that a further claim

was due to be submitted in January 2012, once all of the final programme expenditure has been processed. To date the only payment that had been completely disallowed by the SEUPB was a £6.00 refreshment cost. He advised that, in adherence with the original letter of offer, all programme spend must be processed by the end of December 2011 with final claims and progress reports submitted in January 2012.

It was reported that, at this stage, it was anticipated that the programme would end with an under spend of £1,605.21.

#### Creating Capacity for Dialogue Programme:

The Community Service Manager reported that the total award under the Creating Capacity for Dialogue programme was £75,000, which included;

- Bonfire Strategy, Beacon Event & Festival
- Development of Lisburn/Castlereagh Community Network & Electoral Forums.

He stated that, as with the Sports 4 Peace programme, there would be a gap in funding for the above projects to April 2012, which could undo the work undertaken to date. Officers had been liaising with the consultants of the Community Network project, who had initially agreed to continue the work with groups under their current contractual arrangements up to the end of March 2012.

The Manager reported that, with regard to the current financial status of the phase 1 programme, claims had been submitted totalling £49,725.61, with an income received totalling £38,055.70. It was anticipated that a further income of £11,662.84 would be received in December 2011. To date the only payment that had been completely disallowed by SEUPB was a £7.07 cost for travelling.

He advised that, at this stage it was anticipated that the programme would end with an under spend of £8,997.15, which was mainly a result of no community festival having been organised as part of the Lisburn showcasing event.

The Manager advised that Consultants were bringing a revised report to the Bonfire Group in the near future. Councillor Vitty suggested that, prior to bringing the report to the Group, elected Members and the Group Chair should meet to review the revised report.

#### Programme Management & Staffing Issues:

The Community Services Manager reported that, as highlighted above, contracts with all project personnel working as part of the Peace projects would end on 31 December 2011. He advised that, unless additional funding was secured, it was

proposed to progress contract termination of the 2 Community Sports Development Officer posts.

He stated that, in view of the additional financial claims and progress reports due for the above programmes in January 2012, Members were being asked to consider a 1 month extension to the Peace III Project Officer post to the end of January 2012. He reported that, as these costs would be beyond the agreed project lifespan, the Council would not be able to reclaim them from the Peace III programme and they would be met from within current resources. It was anticipated that the salary costs for the Peace III Project Officer could be met from within a current under spend in the Community Services Central Support Salary costs. In addition to the outstanding claims in January, the Project Officer would also work on the development of the Phase II proposals to secure additional funding for both strands of work.

It was proposed by Councillor Chambers, seconded by Alderman Beattie and

RESOLVED (8.28 pm):

- (a) that a meeting be arranged between Elected Members and the Chair of the Bonfire Group to review the Consultants' revised report prior to it being presented to the Bonfire Group.
- (b) that it be recommended that the Council extend the contract of employment of the Peace III Project Officer to the end of January 2012

### **VERBAL UPDATES**

#### **CS/2011/174 (8.29 pm): MAINTENANCE COSTS – COMMUNITY FACILITIES**

The Community Services Manager sought approval to use the underspend in respect of the Enler service charge to carry out some maintenance work that was required at other community facilities.

RESOLVED (8.29 pm): that it be recommended that the under spend in respect of the Enler service charge be utilised to cover maintenance work at other community facilities.

#### **CS/2011/175 (8.29 pm): NEWTOWNBREDA COMMUNITY HUB (MENCAP)**

The Director of Administration & Community Services reminded Members that the Council had agreed to progress the Newtownbreda Community Hub and Mencap was scheduled to provide an update to the Council in January 2012. She reported however that issues had arisen with regard to the acquisition of the land by Mencap from the SEELB. She stated that, although Mencap had understood that they

would be given first refusal to purchase provided they paid the market value, it now appeared that the land had been placed on the open market and planning approval had been obtained for housing development. She advised that a special meeting of SEELB would be taking place in the coming week and she would update Members on developments at the December Council meeting

In response to a query by Councillor Copeland, the Director confirmed that the availability of this land had been notified to Councils and government departments but that, at the request of Mencap, the Council had not responded as they were of the opinion that it would be offered to Mencap, should no government body express an interest.

Councillor Chambers expressed the view that the Council should support Mencap in this matter by writing to SEELB. The Chair suggested that it might be better to await the outcome of the special meeting before writing to SEELB. It was proposed by Councillor Chambers, seconded by Councillor Hall and

RESOLVED (8.37 pm): that it be recommended that, subject to the outcome of SEELB's special meeting, the Council write to SEELB expressing its support for Mencap with regard to the proposed transfer of land.

### **ANY OTHER BUSINESS**

#### **CS/2011/176 (8.37 pm): TRANSFER OF LEASE TO DUNGOYNE BOWLERS**

The Community Services Manager reminded Members that the Council had previously agreed to transfer the lease of Dungoyne Community Centre to Dungoyne Bowlers and had authorised the signing of the lease. He advised that the lease had not yet been signed by the bowlers because of a number of issues raised by their solicitor. He indicated that the main issue was the fact that the Council had not made any financial commitment for running costs beyond the current financial year. He advised that the Council's solicitors were working to resolve the issue.

Noted.

#### **CS/2011/177 (8.39 pm): DIRECT PROGRAMMING AT COMMUNITY CENTRES – FIT FOR WORK PROJECT**

The Community Services Manager reported on a proposal for a Fit for Work project to be based at Cregagh Community Centre. He advised that the aim of the project was to work with young unemployed people to produce CVs, improve interview skills, build up confidence, etc, in order to improve their chances of obtaining employment. He advised that Cregagh Community Association and GEMS would be partners with the Council in the project. GEMS would provide the training;

Cregagh Community Association would recruit the young people; and the Council would provide the venue and use of the 3D pitch. He indicated that it was hoped that the project would start in early January. He advised that costs were in the region of £400 and could be met from within the current budget.

The Director of Administration & Community Services stated that, if this project was successful, officers would look at the possibility of rolling it out to other facilities across the Borough.

RESOLVED (8.40 pm): that it be recommended that the Council approve the Fit for Work project at Cregagh Community Centre as detailed above at a cost of £400 to be met from within current budget.

**CS/2011/178 (8.40 pm): DIRECT PROGRAMMING AT COMMUNITY CENTRES – ENLER/BALLYORAN**

The Community Services Manager reported on a proposal to have a Christmas Craft Fair at Enler Community Centre in partnership with the Enler Day Care Centre. He advised that the costs of the proposal would be in the region of £200 and could be met from within the existing budget.

RESOLVED (8.41 pm): that it be recommended that the Council approve the Christmas Craft project at Enler Community Centre as detailed above at a cost of £200 to be met from within current budget.

**CS/2011/179 (8.42 pm): CHRISTMAS CRAFT FAIR AT MONEYREAGH COMMUNITY CENTRE**

The Chair reminded Members that the Christmas Craft Fair at Moneyreagh Community Centre was taking place from 6.00 to 9.00 pm on Friday 9 December 2011. She advised that there would be at least 25 stalls at the fair and that proceeds would go to the Mayor's charity.

Noted.

There being no further business, the meeting ended at 8.43 pm

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CHIEF EXECUTIVE

Adopted by the Council this \_\_\_\_\_ day of  
\_\_\_\_\_ 2011 with the exception of  
Minute Nos. \_\_\_\_\_

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF EXECUTIVE