

CASTLEREAGH BOROUGH COUNCIL

Minutes of the proceedings of the meeting of the Central Services Committee held, in committee, in the Members' Corridor, Civic & Administrative Offices, Bradford Court, Upper Galwally, Castlereagh, BT8 6RB, on Tuesday 7 September 2010 at 7.30 p.m.

PRESENT:

Aldermen:

J Beattie
J Norris MBE
G Rice MBE
J White

Councillors:

AM Beattie
J Bunting
M Chambers (in the chair)
J Cochrane
S Duncan
C Hall
B Hanvey
R Hughes MBE (Vice-Chair)
T Jeffers
V McCoy (Mayor)
G Robinson
S Skillen
J Spratt

In attendance:

Director of Administration & Community Services,
Administration Manager, Community Development
Officer, Assistant Member Services Officer

Apologies:

Councillors Drysdale, Long & Walker; Community
Services Manager

CS/2010/183 : DECLARATIONS OF INTEREST

Members and officers were invited to declare any pecuniary and non-pecuniary interests (including gifts and hospitality) they should have in respect of items on the agenda.

Councillor Spratt declared in interest in the item in the Community Services Manager's report entitled 'Consultation on the Programme for Sharing, Cohesion and Integration Strategy' (Minute No CS/2010/193 refers) on the basis that he was a Member of the Assembly's OFMDFM Committee.

Noted,

CS/2010/184 : MINUTES OF THE CENTRAL SERVICES COMMITTEE MEETING HELD ON 14 JUNE 2010 AND THE SPECIAL CENTRAL SERVICES COMMITTEE MEETING HELD ON 22 JUNE 2010(copy previously circulated)

Noted.

THERE WERE NO MATTERS ARISING FROM THE MINUTES

REPORT FROM THE ADMINISTRATION MANAGER – SECTION 1 – CIVIC MATTERS

CS/2010/185 : DONATION TO ULSTER AVIATION SOCIETY

Councillor Robinson left the meeting at 7.31 pm

The Administration Manager reported that, during a recent visit to Ulster Aviation Society, Members had been apprised of the Society's efforts in restoring the Council's Jet Provost aircraft, which had been placed on loan and housed by the Ulster Aviation Society since December 2003.

She stated that the Council currently made a donation of £500 per annum to the Society to cover housing costs and the purchase of small parts and it had been requested that the Committee consider an increase of the donation by a further £500 per annum.

The Administration Manager confirmed that, although not specifically allocated for this purpose, funds remained within the civic budget to cover this expenditure should Committee decide to approve.

Alderman Beattie proposed that the matter be referred to the Estimates Working Group for consideration.

Councillor Bunting suggested that, rather than doubling the donation, the Council consider increasing it by £250. Councillor Chambers made the point that, if the Council had to store and maintain the plane elsewhere, the costs would be much higher. After discussion it was proposed by Alderman White, seconded by Councillor Bunting and

RESOLVED: that the Council's annual donation to the Ulster Aviation Society be increased by an additional £250.

CS/2010/186 : DATES FOR DIARIES

By way of advance notice, Members were asked to note the following list of forthcoming events within the Civic and Mayoral Calendars.

Car Boot Sale – Saturday 4 September 2010 (Mayor's Charity Event)
Big Fry Morning – Friday 17th September 2010 (Mayor's Charity Event)
Installation Dinner – Friday 15 October 2010
11th Hour/11th Day - 2 Minutes Silence – 11 November 2010
Armistice Day Service – 14 November 2010
Tree Lighting Ceremony – 24 November 2010
Christmas Craft Fair – Friday 3 December 2010 (Mayor's Charity Event)
Mayor's At Home – 17 December 2010

Noted.

CS/2010/187 : GEORGE BEST FOUNDATION

The Committee considered correspondence received from The George Best Foundation regarding the former home of the football legend (copy previously circulated).

The Administration Manager advised that she had acknowledged receipt of the letter and now sought Members' views on how they would wish to respond. The Chair indicated that she had not been one of the elected members approached by the Foundation on this issue. Councillor Bunting stated that this matter had already been discussed at Committee some time ago and had been turned down on the basis that museum development was outside the Council's remit. After discussion it was

RESOLVED: to note the correspondence from the George Best Foundation regarding the former home of the football legend.

The Mayor arrived at 7.33 pm

CS/2010/188 : UDR 40TH ANNIVERSARY

Members were reminded that, at its meeting in August, the Council had resolved to hold a civic reception to mark the 40th Anniversary of the Ulster Defence Regiment and this matter had been referred to the Central Services Committee for consideration. The Administration Manager sought Members' views in respect of the type of function envisaged, whether a formal dinner or a finger buffet.

Councillor Spratt proposed that the Council hold a formal dinner to mark the 40th anniversary of the UDR. He suggested that senior personnel and representatives of units within the Borough and the City of Belfast be invited to attend as well as elected representatives and that the event be hosted by the Mayor.

Councillor Jeffers declared an interest in this matter on the basis that he was a former member of the regiment.

Councillor Robinson returned to the meeting at 7.39 pm

RESOLVED: that officers be authorised to proceed with arrangements to hold a formal dinner to recognise the 40th anniversary

Alderman Rice left the meeting at 7.40 pm and Councillor AM Beattie left the meeting at 7.41 pm

REPORT FROM THE ADMINISTRATION MANAGER – SECTION 2 – ADMINISTRATION MATTERS

CS/2010/189 : ARCHIVE MINUTES ON WEBSITE

Members were reminded that, at the February Central Services Committee meeting, it had been resolved that “all minutes of the Council, its Boards, Committee and Sub-Committees from the current electoral term (i.e. from 2005) be published on the website starting with most recent minutes and working backwards”.

The Director of Administration & Community Services reported that, whilst staff had been endeavouring to achieve this goal over the summer recess, a number of issues had arisen. She advised that a lot of time was being spent on reviewing and editing archive minutes despite the fact that these minutes had already been issued to libraries. Councillor Spratt stated that, if the minutes were already in the public domain, they should be transferred to the website without further delay.

Alderman Rice returned to the meeting at 7.42 pm

Councillor Copeland arrived at 7.43 pm

Councillor Bunting felt that all archive minutes should be reviewed in order to ensure that any sensitive information was edited but she did not see why this process should cause undue delay in getting minutes onto the website. Councillor Cochrane queried whether the publication scheme on the website indicated the type of information being removed from published minutes. The Director stated that the publication scheme had not yet been updated to take account of published minutes.

Councillor AM Beattie returned to the meeting at 7.45 pm

Members referred to current minutes and stated that these should be transferred to the website as quickly as possible and that Directors be instructed to follow the guidelines that the Council had agreed.

After further discussion it was

RESOLVED: that

- (a) Archive minutes from 2005-2008 be transferred to the website without further editing and applying the agreed protocol in relation to “Staff in Committee” items.
- (b) Archive minutes from the year 2009 be edited of any commercially sensitive information, which may still be current, and the agreed protocol in relation to “Staff in Committee” items.

CS/2010/190 : STANDING ORDERS – MEETING TIMES

Reference was made to the discussion at the July meeting of Council regarding the issue of meeting times, specifically times listed on agendae, and the possible consideration of amendments to standing orders.

The Acting Chief Executive (DACS) had been asked to seek a legal opinion and she now reported that, although the Local Government Act specified that notice of Council meetings should include a date and time, it also stated that the Council could make, vary and revoke Standing Orders regarding the quorum, proceedings and place of a Committee meeting. She therefore advised that, if the Council wished a Committee meeting to follow on immediately after a previous one, Standing Orders could be amended to allow for this.

The Director indicated that, if the time of the second Committee meeting was not specified, there would be additional costs involved in ensuring that any staff attending the second meeting remained available to be called in when required rather than allowing them to go home after work and return for the later meeting.

Councillors queried the need to change Standing Orders to accommodate the flexible starting time for the follow-on Committee meeting. Alderman Rice made the point that the current schedule of Committee meetings was on a trial basis and therefore she felt it would not be appropriate to amend Standing Orders until the Council decided whether or not to put the schedule on a permanent basis.

Councillor Robinson stated that if the first Committee meeting ended earlier than 7.30 pm, it would be appropriate to allow Members to have a break before going immediately into the second Committee meeting. After discussion it was

RESOLVED: to retain the starting times of 6.00 pm for the first Standing Committee meeting and 7.30 pm for the follow-on Committee meeting rather than have an unspecified starting time for the second meeting.

CS/2010/191 : OMISSION OF MINUTE NUMBER

Members were advised that a minute number had been omitted within the May Central Services minutes relating to a presentation by the Arts Officer regarding the Arts Blog. This had been highlighted after the minutes had been approved by full Council and the Administration Manager now sought the Committee's approval to retrospectively number the relevant minute as **CS/2010/116a** in order to comply with audit procedures.

RESOLVED: that the Council agree that the minute number omitted from the May Council meeting minutes be retrospectively numbered as CS/2010/116a

CS/2010/192 : CIVIC OFFICE LIFT DOORS

The Administration Manager reported that a planned maintenance inspection of the lift in the Civic Offices by a specialist company had highlighted that the lift door rollers and one light fitting needed replacing. She advised that the cost to carry out this work had been quoted as follows:-

Parts	£730
Labour	£470

It was reported that, although monies were currently available within the Repairs & Maintenance budget, this work had not been planned for and therefore the expenditure might lead to overspend before the end of the current financial year.

Alderman Beattie stated that the costs seemed to be quite high. The Administration Manager advised that the quotation had been received from the specialist company that had the contract for lift maintenance and that it had been reviewed by the Council's M&E Engineer.

In response to a query by Councillor Robinson regarding a smell in the lift, the Administration Manager reported that she had been advised that the smell was caused by the hydraulic oil.

After discussion it was

RESOLVED: that the M&E Engineer be asked to

- (a) check the costs involved in repairs to the lift and, if these are considered reasonable, then proceed with the repairs
- (b) investigate the source of the smell in the lift and report back to Committee in this regard.

**REPORT FROM THE COMMUNITY SERVICES MANAGER – SECTION 3 –
COMMUNITY SERVICES MATTERS
(presented to the Committee by the Director of Administration & Community
Services in the absence of the Community Services Manager)**

GOOD RELATIONS MATTERS

**CS/2010/193 : CONSULTATION ON THE PROGRAMME FOR SHARING,
COHESION AND INTEGRATION STRATEGY**

Councillor Spratt had declared an interest in this item on the basis that he was a member of the NI Assembly's OFMDFM Committee.

Members were reminded that the Office of the First Minister and Deputy First Minister was responsible for Good Relations and Equality programmes and had published in 2005 the 'Shared Future Policy' outlining the Government's vision for the future of Northern Ireland as a peaceful, inclusive, prosperous, stable and fair society firmly founded on the achievement of reconciliation, tolerance and mutual trust and the protection and vindication of human rights for all and on partnership, equality and mutual respect as a basis of good relationships.

Members were advised that, following on from this policy, the OFMDFM had recently released for public consultation the 'Programme for Sharing, Cohesion and Integration Strategy (CSI)'.

It was reported that the CSI strategy would help shape the Good Relations programmes within local Councils and therefore it was important for the Council to consider the issues and to submit an official corporate response. It was proposed to organise a session for Members to consider the strategy which would be facilitated by VMS Consultants (who recently facilitated the Good Relations training session for Members in La Mon). The Consultants would draft a response based on the discussions to be submitted on behalf of the Council to OFMDFM. In order to meet the consultation deadline of 29 October 2010, VMS had suggested potential dates in early October for a 2½ hour session which could be either morning or evening.

Suggested dates:
Tuesday, October 5
Thursday, October 7
Week of October 11

The Director of Administration & Community Services advised that the first two dates proposed by the Consultants coincided with the Council's Standing Committee meetings.

Members were advised that, as part of the Member' training element of the Good Relations Strategy, resources had been included to facilitate sessions such as this. Estimated costs were £600 to include consultants' fee (£400) and refreshments (£200 – depending on the level of catering required).

It was proposed by Alderman White, seconded by Councillor Copeland and

RESOLVED: that the Council proceed with the proposed session with consultants to prepare a response to the CSI consultation and that this be organised in the week commencing 11 October 2010, the date to be agreed with the Chair of the Committee.

Councillor Spratt left the meeting at 8.04 pm

CS/2010/194 : COMMUNITY RELATIONS UNIT – DISTRICT COUNCIL PROGRAMME

Members were reminded that, under the District Council Good Relations programme, each Council was required to submit a Good Relations Strategy to the CRU on an annual basis and, following approval, the CRU issued a letter of offer providing up to 75% of funding to cover staff costs and programme delivery with the remaining 25% funded by the Council. Members noted that the Council had submitted its 2010-2011 action plan to the CRU at the end of March 2010.

It was reported that, in order to allow the programme to commence, CRU typically provided approval for 1st quarter spends in the district council programme, with a full letter of offer anticipated before the start of the 2nd quarter. The Council had received approval for expenditures for the 1st quarter of the 2010-2011 financial year (April- June) in the amount of £25,280 but, at this point, it was still awaiting a full letter of offer for the rest of the Good Relations programme.

Members were advised that, as the programme was nearing the end of the 2nd quarter, the absence of a letter of offer was giving cause for concern as the commitment of expenditure from July 2010 had been on an 'at risk' basis. The Council had been informed that the CRU was awaiting Ministerial approval of the programme prior to the issue of a letter of offer in September 2010.

On 9 August 2010 the Community Services Manager had written to the Director of the Community Relations Unit to enquire about the letter of offer and arrangements for the interim period (copy letter previously circulated) but to date no response had been received.

In response to Members' queries, the Director of Administration & Community Services advised that any expenditure already committed to in the programme had been covered. She advised that the Council's Good Relations Officer was taking up a secondment to another Council and she proposed not finalising recruitment of a replacement until funding had been confirmed by CRU. She suggested that the Council should not commit itself to any further expenditure on good relations activities until CRU had issued the letter of offer.

Councillor Chambers queried whether the delay in funding would be an opportunity to review departmental operations with the possibility of reallocating duties and responsibilities. The Director stated that CRU provided 75% funding for the Good Relations programme and required that the Council have a dedicated officer responsible for programme delivery.

RESOLVED: that the Council incur no further expenditure within the Good Relations programme pending receipt of CRU's letter of offer (including Minute No CS/2010/193)

Councillor Spratt returned to the meeting at 8.06 pm

COMMUNITY DEVELOPMENT MATTERS

CS/2010/195 : PROPOSAL FOR A NEW COMMUNITY FACILITY - BRANIEL

Members were reminded of a presentation to the Committee in February 2010 by Braniel Community Association and a subsequent site visit by Members to Braniel Community Centre in April 2010 in relation to proposals for new replacement community facility within the Braniel area. At the site visit it had been agreed that officers would work with the group at pulling together a timeline and documentation to support the development of a new community facility. In addition Members had agreed to add a replacement facility at Braniel onto the Council's Capital Projects list.

It was reported that, since the site visit, the Community Development Worker had been working closely with Braniel Community Association to identify the necessary steps to realise the above aim. The Council had involved Community Places (previously Community Technical Aid), a voluntary organisation that provided advice and support to disadvantaged communities on issues such as community planning, consultation, research and building projects including the development of the relevant documentation and plans.

As a starting point, the group was working in partnership with the Council and Community Places on the development of a local community plan that aimed to identify the holistic needs of the area and to establish the priorities and actions for the group. The plan would help give a clear focus and set the strategic direction for the future and would be used as an 'evidence of need' document to support potential funding applications.

To ensure that the plan complimented other strategies and adopted an interagency approach, it was proposed to establish an interagency working group made up of representation from the local community, PSNI, Housing Executive, Health Trust and the Council etc. The working group would support the local community to identify needs, priorities and actions to help improve the Braniel area and support the need for a community facility.

It was recommended that the Committee appoint two representatives to sit on the interagency working group which would meet on a monthly basis. In response to a query by Members, the Director advised that the Council could appoint more than two representatives if it so wished.

After discussion, it was proposed by Alderman White, seconded by Councillor AM Beattie and

RESOLVED: That the Council nominate all the Members representing Castlereagh Central to sit on the Braniel Interagency Working Group

CS/2010/196 : LEASE AGREEMENT, BOWLERS' ROOM, BRANIEL COMMUNITY CENTRE

Members were reminded that, at its meeting in April, the Committee had allowed Braniel Community Association, Braniel Young Men's Football Team and Dream Scheme free usage of the upstairs room at Braniel Community Centre for a trial period of three months from 1 June 2010 until 31 August 2010. At its meeting in June, the Committee gave permission for the groups to paint and redecorate the room and this was completed in July. (Minute Nos CS/2010/98 and CS/2010/159 refer)

It was reported that the participating groups had asked that the current arrangements be extended for an additional 7 months up until the end of March 2011 in order to continue their ongoing development work.

Members were asked to note that Braniel Community Centre had been identified as a potential voluntary management centre and officers were working on the development of a voluntary management plan. It was suggested that the Committee consider agreeing to the extension requested on the basis that it would provide good experience for the groups in terms of organising projects, promoting

the facility and encouraging engagement with the community. It was also reported that, as the upstairs room had previously been used solely by the bowling group, it had never been part of the hire schedule for this centre. Officers advised that, if agreed, a new contract would be signed to ensure adherence to the present terms and conditions.

It was reported that, during the past three months, the participants of the Dream Scheme project had painted the upstairs room, giving them a sense of ownership and a willingness to spend time there. Members were advised that the Community Association had undertaken some drugs awareness training sessions with FASA and had held meetings to discuss future plans for the year. The football team had been on a break for the summer and intended to utilise the room to encourage more young people into football and to become more involved with the rest of the community.

The Director of Administration & Community Services advised that it would be difficult to justify allowing continued free use of a facility to one community group when other similar groups were being asked to pay rental charges. The Chair made the point that the group had had free use for the period in question but in return they had upgraded the facility by painting and decorating it. After discussion it was

RESOLVED: that the group be advised that it would not be possible to allow free use of the room beyond the agreed period but that the Council would review the matter and apply a special rental charge for block booking of the room similar to that offered at other facilities.

CS/2010/197 : TOP UP GRANT REQUEST – BELVOIR THURSDAY NIGHT CLUB

Members were reminded of the Council's policy regarding 'top up' grants for community organisations to allow them to avail of hire space at leisure facilities at the same price as community centres in areas where no community facilities were available (Minute No A&CS/2004/53 refers) It was noted that the criteria for the use of the top up facilities were that groups must operate within the borough and 65% of their membership must be residents of the Borough.

It was reported that an application for a top up grant had been received from Belvoir Thursday Night Club. Members were advised that the Club, a constituted, non-profit making community organisation, met weekly at Belvoir Activity Centre for social recreation, information sessions and other activities. There were approximately 35 members in attendance each week and over 90% resided within the Borough.

It was noted that the Club had been awarded the top up grant in previous years. Previously, it had been charged £7.10 for the hall hire in Belvoir under the old

senior citizens concession rate but, following the introduction of the community centre pricing policy (minute CS/2010/75) that ensured a consistent approach to pricing, the hourly rate would now be £9.10 per hour, giving a total of £18.20 per 2 hour session. As the Belvoir Thursday Night Club were an existing user group, who had availed of the ‘top up’ grant in the past, they would be eligible for a ‘soft landing’ approach under the new policy (as their new rate was more than £1 above their old rate). In essence this would mean that between September 2010 and March 2011 they would only be required to pay £6.33 per hour (£12.66 per session), with the difference between this rate and the leisure rate being made up by the ‘top up’ grant.

Resource implications were detailed as follows:

Belvoir Thursday Night Club (28 weeks from 02/09/10 @ 2 hrs per week)	£46.70 (2 hour session, minor hall) <i>Belvoir Activity Centre</i>	£12.66 (2 hour session, main hall)	£34.04 * 28 weeks from 7.09.10	£953.12
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RESOLVED: that the Committee approve funding of £953.12 towards the hire of Belvoir Activity Centre for Belvoir Thursday Night Club over 28 weeks from 2 September 2010, costs to be covered by the Community Services contribution budget.

CS/2010/198 : STITCH ‘N’ STYLE EVENT

It was reported that Community Services has been approached by the Council’s Recycling Officer in relation to a partnership project within the local community entitled ‘Stitch ‘N’ Style’ which would revamp and restyle old clothes with the aim of reducing the amount of waste going to landfill. The project also included a community development and community arts element by involving the local community and providing participants with the opportunity to produce original designs and interact in local facilities.

The project would be delivered via 10 workshops across five community facilities, culminating in a showcase event in the Civic Centre. Each centre would avail of 2 workshop sessions, with the first focusing on ‘revamp’ where people could customise old clothes with the help of an experienced seamstress. The second workshop would focus on ‘repurpose’ where the participants could turn old items, such as jeans and jumpers, into handbags, cushion covers, etc.

Members were advised that Community Services would support the partnership project through provision of space within its community facilities as well as by providing financial support towards the costs of the workshops. The workshops would provide a mechanism for the Council to promote its waste message to local communities as well as supporting Community Services’ direct programming approach.

The workshops would be delivered in Moneyreagh, Cregagh, Braniel, Enler and Tullycarnet Community Centres over the months of October and November 2010 and would be provided free of charge to participants who would be expected to supply old clothes to revamp and repurpose. Each workshop would be overseen by an event facilitator and supported by an experienced seamstress. The ten workshops would culminate in a show case event, to be held in the Civic Centre, possibly in December 2010. At the show case event participants' work would be displayed and would be complimented by a green fashion show. It was envisaged that local businesses would become involved to provide an overall prize for the event.

It was reported that the estimated total cost of the event was £2,345, with Community Services making a contribution of £600 from within its current Arts Budget as well as providing free space at the Community Centres. Members were advised that the £600 could be met within current resources and was not an additional expenditure to Community Services.

RESOLVED: that the Council approve expenditure of £600 from the Arts Budget towards the Stitch 'N' Style project.

CS/2010/199 : COMMUNITY TRAINING PROGRAMME (FUNDING)

It was reported that, following the Committee's approval of the Community Services' Developmental Support Team restructure, the Community Development Officer with responsibility for capacity building, training and information access was seeking permission to organise a community training session on fundraising.

Members were advised that the Community Development Officers had been meeting with community groups and completing community group support visits and questionnaires. These questionnaires covered a wide range of topics to include generic data collection, assessing training needs and other support that the group might need. The questionnaires had been evaluated and used to form the basis of the first training sessions. Fundraising was cited as the most relevant and important training issue for 63% of the groups and, in light of this, the first session would focus on this area.

In partnership with Supporting Communities Northern Ireland, a 3 week training programme was being proposed to provide effective support and information on the whole process regarding fundraising. The 3 main elements were:

- Successful fundraising
- How to fill in a successful grant application/local fundraising
- Money matters (Managing and accounting for money effectively)

It was reported that the main objectives of the training sessions were to assist groups in identifying local fundraising activities, using practical planning techniques, enhancing existing fundraising skills and knowledge, using tips and techniques regarding filling in applications, financial accountability, monitoring and evaluation and increasing confidence in approaching funders. The programme would be piloted in Moneyreagh Community Centre and would run for 3 weeks from 17 November – 1 December 2010. If successful, it was proposed to replicate the programme in East and Central Castlereagh.

Members were advised that the fundraising training session would be complimented by a one-off 'Meet the Funders' session when community groups would have the opportunity to engage directly with a range of funders, including Big Lottery and the Arts Council. This session would be hosted in the Council's function suite on Wednesday 8 December.

It was noted that the courses and fundraising training session would be advertised through a community mail out, email contacts and the display of posters in Council facilities.

Members were advised that there would be no direct cost for the delivery of the training but the officer was seeking £100 from the special projects budget for marketing and publicity.

RESOLVED: that the Committee approve the proposed training and 'meet the funders' sessions with free use of the Moneyreagh community centre and funding of £100 for marketing and publicity to be covered by the special projects budget.

CS/2010/200 : CHANGE YOUR FUTURE PROGRAMME

Members were reminded that the Change Your Future was a sports coaching programme aimed at 16-25 year olds who were unemployed, referred by the Youth Justice Agency/PBNI or who faced barriers to participation or social exclusion. Its aim was to enhance the social development and employment skills of young people through learning new skills in sports coaching. It was noted that the programme was funded 100% by the Big Lottery Fund with no cost to the Council.

The Change Your Future Project Coordinator sought the Committee's approval to run the following proposed courses/events:

- Courses
- Gymnastics coaching to pre-school
- Community event
- Youth Council
- End of programme event

It was reported that resource implications were as follows:

UKCC Level 1 Pre-school Gymnastics

Course costs £330 x 3 = £990

Gymnastics NI (sole Provider)

Community Event

Change Your future is required to run an annual community event and, following on from the previous two years' events that were aimed at children and young people, it was decided that this year the focus should be on older people

Community Event for 32 older people organised by CYF participants

Prizes - maximum £250

Flyers/posters - £50

Hire of Cregagh Hall - £50

Taxis for attendees - £100

Mini-bus - £50

Lunch for attendees & coaches – maximum £500

(These are all approximate values but we have shown the maximum spend)

Total=£1,000 max.

Youth Council Meeting:

Team building outing (Ozone)

Costs £4.60 per person - maximum £69

End of Programme Presentation/Event:

Food & Entertainment for 35 people

Costs £30 per head - £1,050

Sailing:

Course costs £30 per head x 6 people - £180

Sole Provider (Ocean youth Trust)

Foam Roller Course:

Course Costs £125 per head x 8 - £1,000

Sole Provider (Leisure industry Academy)

Human Resources:

One or other of the programme employees will attend the courses and ensure participant contribution.

Venues:

All venues used will be Council venues other than externally run courses.

Members noted that all the above costs and programmes had been agreed in advance with the Big Lottery Fund and were 100% funded at no cost to the Council. These programmes were in alignment with the original lottery application and letter of offer and so therefore met the outcomes and targets of the programme.

RESOLVED: that the Committee approve the costs and programmes for the Change Your Future Programme as detailed above.

CS/2010/201 : DUNGOYNE COMMUNITY CENTRE – PROGRESS UPDATE

Members were reminded that, at its meeting in June, the Committee had agreed that the Chairs of the Central Services and Technical Environmental Services Committees would meet with officers to discuss the way forward in relation to the future of Dungoyne Community Centre. It was reported that the Committee Chairs had met and had agreed to hold a meeting with representatives from Dungoyne Bowling Group in September 2010.

Following this meeting it is proposed to bring a further report to the Committee in October 2010.

Noted.

CS/2010/202 : TOP UP GRANT – CARRYDUFF HISTORICAL SOCIETY

Members were reminded that, at its meeting in June, the Committee had agreed to award a ‘top up’ grant to the value of £55.30 to Carryduff Historical Society (Minute No CS/2010/162 refers). It was reported that there had been an error in the report to Committee and the total value of the request should have read £91.70 (difference of £36.40). Details of the top up grant were as follows:

Group	Leisure Rate	Community Rate	Difference	Total ‘top up’ contribution.
Carryduff Historical Society (7 sessions from 13.09.10 @ 1 hr per month)	£22.20 (1 hour session - committee room) <i>Lough Moss</i>	£9.10 (1 hour session - main hall)	£13.10 7 sessions from 13.09.10	£91.70

RESOLVED: that the Committee approve the additional expenditure of £36.40 in respect of the top-up grant for Carryduff Historical Society.

CS/2010/203 : WORK PROGRAMME REPORTS

Work Programme Reports for the Community Development Officers, Good Relations Officer and the Arts Officer had been previously circulated for Members’ information.

Noted

ANY OTHER BUSINESS

CS/2010/204 : CLONDUFF COMMUNITY ASSOCIATION

The Director of Administration & Community Services reported that Clonduff Community Association owed the Council a total sum of £761 but were struggling to pay this amount and had asked the Council to consider waiving £348 of the outstanding sum.

After discussion it was

RESOLVED: that the Council agree to waive £348 of the outstanding sum owed by Clonduff Community Association on condition that the full balance was paid up front within a specified time period.

CS/2010/205 : COMMUNITY DEVELOPMENT OFFICER

The Director of Administration & Community Services introduced the new Community Development Officer to the Committee.

Noted.

CS/2010/206 : BALLYBEEN ACTIVITY CENTRE

The Director of Administration & Community Services advised that she had had discussions with the Northern Ireland Housing Executive who were undertaking demolition works within the area. She advised the Executive appeared to be willing to include Ballybeen Activity Centre as part of its original contract. She indicated that she would bring a further reported to Council on this matter.

Alderman White stated that the Executive's programme of demolition was progressing quite quickly and he stated that the Council would need to finalise its arrangements as soon as possible.

The Director also advised Members that she had discussed this matter with the Local Government Auditor who was satisfied with the proposed arrangement.

RESOLVED: that the Council agree that officers enter into formal discussions with the Northern Ireland Housing Executive with a view to the Council joining with the Executive in the existing contract to demolish Ballybeen Activity Centre

CS/2010/207 : PROVISION OF PORTACABINS AT KILLYNURE

The Director of Administration & Community Services reported that, at the request of Alderman Henderson, the issue of providing portacabins at Killynure to facilitate meetings of a residents' group had been referred to the Committee for consideration. She stated that this would be on the agenda for the next meeting of the Committee.

Noted.

There being no further business, the meeting ended at 8.20 pm

CHAIRMAN

CHIEF EXECUTIVE

Adopted by the Council this _____ day of

_____ 2010 with the exception of

Minute Nos. _____

MAYOR

CHIEF EXECUTIVE