

CASTLEREAGH BOROUGH COUNCIL

Minutes of the proceedings of the meeting of the Central Services Committee held, in committee, in the Council Chamber, Civic & Administrative Offices, Bradford Court, Upper Galwally, Castlereagh, BT8 6RB, on Tuesday 2 November 2010 at 7.30 p.m.

PRESENT:

Aldermen:

J Beattie
J Norris MBE
J White

Councillors:

AM Beattie
J Bunting
M Chambers (in the chair)
M Copeland
S Duncan
C Hall
B Hanvey
R Hughes MBE
T Jeffers
M Long
V McCoy
G Robinson
S Skillen
J Spratt

In attendance:

Director of Administration & Community Services,
Community Services Manager, Assistant Member
Services Officer

Apologies:

Alderman Rice and Councillors Cochrane, Tosh &
Walker

CS/2010/265 : DECLARATIONS OF INTEREST

Members and officers were invited to declare any pecuniary and non-pecuniary interests (including gifts and hospitality) they should have in respect of items on this agenda. The following Members declared an interest:

- Alderman Norris and Councillors Duncan, Hall, Hanvey, Jeffers & Skillen declared an interest in Peace III
- Councillor Jeffers declared an interest in Connswater Greenway project
- Councillor Skillen declared an interest in GEMS NI and Tullycarnet Football Club

CS/2010/266 : MINUTES OF THE CENTRAL SERVICES COMMITTEE MEETING HELD ON 5 OCTOBER 2010 (copy previously circulated)

Noted.

MATTERS ARISING FROM THE MINUTES

CS/2010/267 : PEACE III – PARTNER DIRECT DELIVERY (Minute No CS/2010/254 refers)

The Community Services Manager reported that there would be a meeting of the Council's representatives on Peace III directly following the Committee's meeting in order to progress Peace III issues.

Noted.

REPORT FROM THE DIRECTOR OF ADMINISTRATION & COMMUNITY SERVICES - SECTION 1 – ADMINISTRATION MATTERS

CS/2010/268 : LAND AT ROSNEATH GARDENS, BALLYBEEN

Members were advised that correspondence had been received from Oaklee Housing regarding land adjacent to Ballyoran Centre (copy previously circulated). It was noted that the Association had asked for the Council to consider making available the land outlined in red on the attached map for the provision of a small respite unit for adults with learning disability as an extension to the Association's residential home service currently operating at Aaron House. It was considered essential that this proposed service should be beside an existing concern.

The Director of Administration & Community Services asked the Committee to consider making the land available to Oaklee at market value based on a valuation by Land & Property Services. She reported however that a letter had been received from Armagh District Council regarding a query by the Ombudsman as to whether a Council should sell land or property to one bidder even if market value was being achieved. The Director pointed out that there had been other occasions in the past when the Council had sold to one bidder after having the market value of the land or property assessed. Alderman White stated that those transactions had taken place some time ago and that perhaps guidelines had been reviewed in the interim.

After discussion it was

RESOLVED: that the Council write to Oaklee Housing thanking them for their interest in the land but advising that the Council was seeking clarification on a legal issue and would get back to them in due course.

CS/2010/270 : INSURANCE TENDER

Members were reminded that the current tri-annual tender expired in 2009/2010 and had been extended for a further one year due to RPA. The Director of Administration & Community Services reported that the provision of insurance services was an area currently being looked at under the ICE Collaboration Programme. She advised that, rather than entering into a new three year tender, it was proposed that the current arrangements be extended for a further year to enable the Council to enter into any joint negotiations on a multi-Council basis.

Members were asked to note that, under the current arrangements, the Council's broker had to get annual quotations so the Council would not be at any loss in terms of testing the market annually.

RESOLVED: that the Council agree to extend the current insurance arrangements for a further year to allow joint negotiations on a multi-Council basis to proceed.

CS/2010/271 : BETTING, GAMING, LOTTERIES & AMUSEMENTS (NI) ORDER 1985

It was noted that an application had recently been received from the Special Educational Needs Advice Centre, Knockbracken Healthcare Park, for registration as a society for the purposes of conducting a public lottery.

The Director advised that she had not yet received a reply from PSNI. She recommended that, subject to no objections being raised by PSNI, the Council should agree to the registration of the Centre as requested.

RESOLVED: that the Council agree to the registration of the Special Educational Needs Advice Centre as a Society under Article 136 of the Betting, Gaming, Lotteries & Amusements (NI) Order 1985.

**REPORT FROM THE COMMUNITY SERVICES MANAGER – SECTION 2 –
COMMUNITY SERVICES MATTERS**

CS/2010/272 : BALLYBEEN ACTIVITY CENTRE

The Community Services Manager reported that a tender report relating to the demolition of Ballybeen Activity Centre had been considered by the Technical & Environmental Services Committee, which had been given executive powers in relation to this matter. At the meeting of the Technical & Environmental Services Committee it had been resolved that

- “(1) the most economically advantageous tender from CAB Plant Hire (NI) Ltd be accepted*
- “(2) In the event that CAB Plant Hire (NI) Ltd withdraws, the next most economically advantageous tender from McCormack Demolition be accepted.”*

Members expressed concerns about the fact that this matter was being considered by two Committees and suggested that this created confusion.

The Chair clarified that, although Ballybeen Activity Centre was a community services facility, the expertise of Technical Services officers was required to deal with the demolition issues. She also stated that, as Central Services was the spending/operational committee dealing with this issue, it needed to be apprised of any outcomes or decisions that had budgetary or operational implications. The Director of Administration & Community Services pointed out that the Council had given executive powers to the Technical & Environmental Services Committee to progress this matter.

Councillor Bunting suggested that the new committee structure, whereby each Standing Committee comprised all Council Members, meant that it should not have been necessary for the issue to be considered at both Technical & Environmental Services and Central Services.

After further discussion, it was

RESOLVED: that the Committee note the decision by the Technical & Environmental Services Committee in respect of the demolition of Ballybeen Activity Centre.

CS2010/273 : 2010 SUMMER SCHEME EVALUATION

The Community Services Manager reported on the 2010 Community Services Summer Scheme which had operated in 10 community venues on weekdays from 26 July 2010 until 13 August 2010. He stated that 653 children had registered and regularly attended on a daily basis and the 2010 scheme had been the first scheme to utilise the new delivery format, whereby more focus was put on ‘in centre’ programmes, with ‘out centre’ trips limited to 1 per week, to coincide with the introduction of the new adult to child ratios. He advised that an annual budget for

the scheme in 2010/2011 had been £90,000, with a £20,000 income target established.

The Community Services Manager reported that the summer scheme had been a success without any major incidents and few complaints. Most complaints were to do with the initial teething problems at the beginning of the project and quickly settled down. He reported on key issues as follows:

Staffing & 'In Centre' programmes:

The scheme employed 10 Leaders in Charge working 25 hours per week and 89 leaders working 22.5hrs per week. In addition 17 facilitators had also been contracted to provide a range of activities including handball, archery, deaf awareness and cheer leading. All facilitators had entered into agreements and had been Access NI checked via the Council's Human Resources section, as were all leaders in charge and leaders. The total expenditure committed to facilitators was £6,147.11 and the total expenditure for staff was £47,656.61, with the overall cost of Access NI checks totalling £4,200.

'Out Centre' programme:

Each of the schemes had participated in 3 'out centre' programmes, which were arranged for the whole schemes, to remain in line with the new ratio requirements. The 3 out centre trips were to Ulster Folk & Transport Museum, Cinema & Strand Park and to Belfast Zoo

Expenditure & Income:

Currently the scheme had committed £73,412.58 of expenditure and it was estimated that the total cost would be £81,977.00. The summer scheme generated an overall income of £22,205.16, thus making the cost per head for a 3 week period £95.02.

Co-ordination & Implementation:

The scheme had been coordinated via existing human resources from within the Community Services team and the coordination of the scheme had been an 'add on' to one of the Community Development Officer's portfolio. In addition all of the other staff had taken responsibility for various aspects of the scheme, namely, in-centre programming, out-centre programming, equipment/resources and recruitment and selection.

The Community Services team had put a great deal of time and effort into the planning, implementation and management of the scheme. A lot of their time was taken up with the summer scheme, particularly during the 3 weeks that the scheme ran.

The Community Services Manager reported that the evaluation had flagged up the following areas for improvement;

Pre-Registration:

The pre-registration process had been an extremely important part of the summer scheme as it allowed the community services team greater control of finances and the opportunity to plan appropriately according to children's ages. Although almost all of the schemes took full advantage of pre registration, Tullycarnet and Enler only pre-registered a third of their places. To combat this, it was proposed that next year the Council should run additional pre-registration sessions and aim to advertise more widely to ensure full uptake. It was also recommended that, following the initial round of pre-registrations, non residents of borough should be able to register at 'mop up' sessions.

Daily Payments:

It was noted that the daily payments had been hard to manage financially as they left a lot of room for error including leaders in charge not completing the associated paperwork, money needing to be lodged weekly and leaders registering over pre-registered places. It was not considered feasible to take away the option of parents paying on the first morning of the scheme as some parents might find it difficult to pay for three weeks in one instalment. To try and alleviate some of the associated problems with daily payments, it was recommended that the Council move from daily to weekly payments and payments would only be taken on a Monday of the incoming week.

Summer Scheme Coordination:

The coordination of the summer scheme, including the associated paperwork, recruitment and programming, was a time-consuming process taking up a huge amount of officer time over a 5-6 month period. In addition, as this work was an 'add on' to existing duties, officers' main work became a secondary priority and this had a knock on effect in relation to delivery of individual key objectives. It was anticipated that the 2010 Summer Scheme budget would be under spent by approximately £8,000 and, if the same level of budget was realised for 2011/2012, consideration should be given to employing a temporary Summer Scheme Co-ordinator on a short term basis for future schemes.

It was recommended that:

- Following the initial pre registration for residents of the Borough, non-residents be permitted to register at the mop up sessions.

- Additional mop up sessions be planned to encourage a greater in-take of pre-registration.
- Summer scheme staff do not register over pre-registered places even in the instance that a child might not be attending.
- Daily payments be replaced with weekly payments and money would only be collected on a Monday for the incoming week.
- Consideration be given as part of the 2011/2012 estimates process to the temporary employment of a Summer Scheme Co-ordinator over a 3-4 month period, with responsibility for planning, co-ordinating and implementation.

Councillor McCoy arrived and Councillors Copeland and Spratt left the meeting at 8.05 pm

Alderman White made the point that, in view of continuing government cut-backs, it might well be the case that next year families would have difficulty paying on a weekly basis and might wish to pay on a daily basis. He asked that this aspect of the scheme be reviewed nearer the time.

Councillor Robinson left the meeting at 8.06 pm

Councillor Bunting queried why the out-centre programme had not included visits to some of the Council's facilities within the Borough such as the Ice Bowl, Robinson Centre and Indianaland. The Community Services Manager explained that, because of the new adult to child ratios, the number of out-centre trips had had to be reduced to one per week. It had been felt that local facilities were already accessible to children and their families and therefore the summer scheme had provided trips to venues that the children might not otherwise be able to access.

Councillor Robinson and Spratt returned to the meeting at 8.07 pm

Councillor Bunting also referred to the proposed recruitment of a summer scheme co-ordinator and suggested that, with government cut-backs, it could not be assumed that budgets in 2011/12 would remain at the same levels as 2010/11. The Manager stated that each year a different member of staff took overall responsibility for the summer scheme but that this had an impact on their usual work load and their ability to deliver key objectives. Councillor Bunting suggested that another option would be to make responsibility for the summer scheme a permanent feature of one officer's job specification. The Community Services Manager advised that he would review this issue and report back to the Committee.

After discussion, it was

RESOLVED: that the Committee adopt recommendations put forward by officers with some amendments as follows:

- (a) Following the initial pre-registration for residents of the Borough, non-residents be permitted to register at the mop up sessions.
- (b) Additional mop up sessions be planned to encourage a greater in-take of pre-registration.
- (c) Summer scheme staff do not register over pre-registered places even in the instance that a child might not be attending.
- (d) Community Services Manager to reassess nearer the time the recommendation that daily payments be replaced with weekly payments and that money would only be collected on a Monday for the incoming week.
- (e) The Community Services Manager to investigate all options relating to the co-ordination of the summer scheme as well as the temporary employment of a Summer Scheme Co-ordinator and bring a further report back to Committee

CS/2010/274 : COMMUNITY DEVELOPMENT – TRAINING DEVELOPMENT

Members were reminded that, in March 2010, the Committee had agreed to re-focus the Community Development team, with each officer providing community development support on an electoral area basis as well as taking responsibility for a borough wide portfolio of services. The Community Services Manager reported that the Community Development Worker with responsibility for capacity building has developed a training programme for community/voluntary groups. He stated that the training calendar (copy previously circulated) would run at various venues across the Borough from January to March 2011 with a view to producing a new calendar every quarter.

He advised that the training calendar had been designed to assist the community and voluntary groups in the borough to build on their existing skills and abilities and it would include:

- Community capacity building programme (13 weeks)
- Promoting your community group online.
- Effective meetings
- Setting up a company limited by guarantee
- Mental health awareness
- Equality
- Alcohol and drug awareness
- Personal development
- Assertiveness
- How to write effective tenders
- Stress management

The Manager reported that there would be no charge for the courses and places would be allocated on a first come basis. The courses would be advertised through a community mail-out, email contacts and posters displayed in Council facilities. They would be facilitated by a range of organisations including CODA, Supporting Communities NI, CBC Economic Development at no charge to the Council.

Members were advised that, while there would be no direct cost for the delivery of the training sessions, it was anticipated that the cost for marketing and communication would be in the region of £250, which could be met from within current resources. Indirect costs would include the use of community facilities for programme delivery.

Councillor McCoy queried why Braniel Community Centre had not been included as a venue for courses. The Community Services Manager advised that this was a rolling programme of courses and the intention would be to spread the venues out across the Borough. In response to a request by Councillor McCoy, he undertook to investigate whether Braniel Community Centre could be used a course venue in the first quarter of the programme.

RESOLVED:

- (a) that the Committee approve the January - March Training Calendar together with the expenditure of £250 for marketing and communication.
- (b) that officers investigate whether Braniel Community Centre could be included as a venue in the January-March Training Calendar

CS/2010/275 : 2011/2014 BUSINESS PLANNING CYCLE

Councillor Spratt declared in an interest on the basis that he was a member of the NI Assembly's OFMDFM Committee

Members were reminded that Community Services currently delivered its services and programmes against a number of strategies and action plans in the following areas:

- Good Relations
- Community Support
- Community Arts

The Community Services Manager advised that currently all plans were developed as isolated documents with no cross cutting links and were all due to expire in March 2011. He stated that, in line with external funding requirements, the Council was required to submit new action plans to the Department of Social Development and Office of the First Minister and Deputy First Minister for Community Support and Good Relations, respectively, in April 2011.

The Manager reported that, in a time of economic uncertainty, officers were proposing to develop an overarching Community Support Strategy, encompassing Good Relations, Arts Development, Community Support and Community Resources as part of the section's Business Planning Cycle for 2011-2014, pending funder's approval. He stated that the development of one strategy, encompassing individual action plans, would provide the opportunity to dovetail service delivery across functional areas and would ensure that a more collaborative, strategic approach was adopted.

The Manager reported that one of the key components in relation to all of the above action plans was an independent external community consultation exercise that historically had been conducted under each of the strands. In preparation for 2011-2014 it was proposed to procure the services of an independent company to conduct consultation exercises with the local community that would inform the development of the overarching Community Support Strategy which would, in turn, allow for the production of the associated action plans under each of the key areas of work.

The anticipated timetable for this was:

- Nov 2010 - Committee approval
- Dec 2010 - Invitations to quote issued
- Jan 2011 - Company appointed
- Mar 2011 - Community Support Strategy presented to Committee.

The Manager advised that the costs involved would be for the recruitment of a consultant to carry out independent community consultation and strategy development and these could be met within current resources and would not be an additional cost to the Council.

Councillor Bunting queried the need for external consultants for the preparation of action plans. The Chair advised that it had previously been a stipulation of the funding bodies that an independent consultation exercise be carried out and she expressed concern that, if the business plans did not include an independent consultation exercise, the Council would not be able to draw down funding. In response to a query by Councillor Spratt, the Manager advised that he expected the costs of consultants to be in the region of £3,000 to £4,000. Councillor Spratt felt that this money could be better spent improving community facilities within the Borough.

Councillor Hanvey queried whether, in light of the wish to reduce consultancy costs, another Council could carry out a peer review of this Council's business plan.

Councillor Skillen left the meeting at 8.20 and returned at 8.21 pm

The Community Services Manager clarified that the DSD and the OFMDFM normally issued guidelines for the community development and good relations programmes to all Councils. He advised that the current programmes would be ending in March 2011 and that guidelines for the new programmes had not yet been received. Councillor Bunting referred to Councillor Spratt's membership of the Assembly's OFMDFM Committee and suggested that he could raise a query at that committee whether it would be necessary to bring in consultants to carry out an independent consultation exercise and also whether Councils could cooperate with each other to carry out peer reviews of business plans. After discussion it was

RESOLVED: that the Community Services Manager provide Councillor Spratt with information relating to current funding received from the DSD and the OFMDFM to enable him to clarify with both organisations whether future community development business plans would require outside consultants to carry out an independent consultation exercise or whether Councils could co-operate with each other to carry out a peer review of the business plans.

CS/2010/276 : ENGAGE WITH AGE PARTNERSHIP DEVELOPMENT

It was reported that a request had been received from Engage with Age in relation to the Council entering a partnership with the group in respect of a funding application that the group planned to submit to the BIG Lottery Fund. The Community Services Manager advised that the project, entitled 'In Out and Round About', focused on innovative ways of tackling the increasing isolation and marginalisation of older people in the South, East Belfast and Castlereagh areas and would target those who were particularly difficult to reach, engaging those living in their own homes and residents of supported dwellings (project outline previously circulated). The expectation on the Council as a partner would be to;

- Participate in the partner working group
- Provide expertise and knowledge in relation to local communities.
- Work to promote community facilities as 'central hubs' acting as social connection points for isolated older people.
- Include, as part of 'direct programming', activities targeted at isolated older people.
- Support with monitoring and evaluation of the project outcomes.

Members were reminded that the Council currently provided an annual grant of £15,000 to support the salary costs of a development officer based at Engage with Age. It was suggested that, if this grant continued, the worker would act as the main link between the Council and the project and would also continue to develop local older people's groups within the borough.

The Manager reported that Engage with Age had also requested the opportunity to give a presentation to Council covering their main achievements in 2010 and

opening up discussion in relation to their proposals for 2011/2012, if further funding support was available from the Council.

The Mayor advised that the earliest opportunity to arrange a presentation by Engage with Age would be in January 2011. The Chair referred to the fact that the Engage with Age worker funded by the Council was no longer located within the Council offices and said that this should be taken into account when considering further funding. The Director of Administration & Leisure Services suggested that officers would prepare a report for Committee summarising Engage with Age's current work programmes.

The Community Services Manager pointed out that the annual Council funding of Engage with Age was a separate issue from the BIG lottery funding application and the deadline for the application meant that it would have to be submitted within the next few months.

Councillor Bunting stated that the Borough had significant numbers of older people and, in view of this, it was important that the Council support services for them. Councillor Hughes spoke in support of the good work that Engage with Age did within the borough.

After discussion it was

RESOLVED:

- (a) that Council agree to invite Engage with Age to make a presentation in January 2011
- (b) that officers be asked to prepare a report summarising current Engage with Age programmes within the Borough to be brought to Committee before the presentation to Council
- (c) that the Council agree to enter into a partnership agreement with Engage with Age in respect of an application for Big Lottery funding and that officers be authorised to progress this without further delay.

Having declared an interest in the next item of business, Councillor Skillen left the meeting at 8.30 pm

CS/2010/277 : TULLYCARNET COMMUNITY FOOTBALL CLUB

Alderman White and Councillor Robinson declared an interest in this item on the basis that they were members of the Hanwood Board.

It was reported that Tullycarnet Community Football Club currently rented the store at Tullycarnet Community Resource Centre at an annual rental fee of £400 in order

to store equipment and materials used in the delivery of their community programmes.

The Community Services Manager reported that the group had raised an issue regarding access to the store on a Saturday morning when the Centre was closed. He stated that a meeting had been held with the group to discuss options for improving access and it had been suggested that Community Services enter into an agreement with Hanwood in relation to their staff becoming key holders for the community centre for the purpose of giving the football groups access to the store during periods when the centre was closed.

RESOLVED: that the Council be recommended to agree for officers to enter into an agreement with Hanwood which would give authority to their staff to act as key holders for Tullycarnet Community Centre for the purpose of giving Tullycarnet Community Football Club access to the store during periods when the centre was closed.

CS/2010/278 : TULLYCARNET COMMUNITY SUPPORT SERVICES

The Community Services Manager reported that a request had been received from Tullycarnet Community Support Services (copy previously circulated) with regard to them purchasing and installing at Tullycarnet Community Centre a fan assisted oven and fridge freezer with the aim of supporting the group to deliver a local luncheon club. The Manager advised that there would be no resource implications for the Council.

The Chair expressed concern about this request in that the Council's own equipment would have to be removed to allow the new equipment to be installed and she queried whether other groups would be able to use the kitchen facilities.

Councillor GR Robinson left the meeting at 8.35 pm

Alderman Beattie and Councillor Beattie both expressed concern about the insurance implications of having kitchen equipment in the community centre that did not belong to the Council. The Community Services Manager advised that, if the Council agreed to the request, it would be subject to the equipment coming under the Council's insurance and being available for use by other groups.

Councillors GR Robinson and Skillen returned to the meeting at 8.36 pm

RESOLVED: that officers be asked to investigate further the implications of agreeing to the request by Tullycarnet Community Support Services to install an oven and fridge freezer in Tullycarnet Community Centre and bring recommendations back to the Committee.

CS/2010/279 : GREENWAY SANTA CYCLE

The Community Services Manager reported that the Community Engagement Officer at Connsway Community Greenway Project had written to the Council requesting the use of Tullycarnet Community Resource Centre as part of the group's annual Santa Cycle event.

He advised that the annual Greenway Santa Cycle started from the Drawing Office in Titanic Quarter and went to Andrews Memorial Hall in Comber along part of the CCG route and up the Comber Greenway. This year the group hoped to make the Guinness Book of Records by attracting 500 cycling Santa's. The aims of the event were to fundraise for Bowel Cancer UK, raise awareness of the Greenways and to promote cycling. He reported that last year the event had attracted 260 participants.

Members were advised that, after last year's event, the group had decided to introduce a rest point halfway along the route as a lot of families had taken part and 9 miles in one go had proved to be a struggle. Tullycarnet Community Centre had been identified for this stop and the group was asking the Council to have the Centre opened free of charge to allow participants access to toilets and facilities.

It was reported that the event would take place on Sunday 5 December commencing at 11.00 a.m. and the centre would need to be opened from about 11.30 to 12.30. PSNI would be providing a number of cyclists to support marshalling and a number of volunteer marshals from local schools would be available to distribute refreshments including a donation of bottled water from a local company. Marshalls would also ensure that the area was left clean and tidy. The costs to the Council would be staff time involved while the Centre was open for the event.

Members felt that it was not feasible to expect that all 500 participants would reach the Centre and access facilities within the space of one hour and felt that it would be necessary to open the Centre for an extended period.

RESOLVED: to agree to the request to open the Tullycarnet Community Centre as a rest stop for the Greenway Santa Cycle taking place on 5 December 2010 for a period of one hour or longer if required.

CS/2010/280: VOLUNTARY MANAGEMENT – CLONDUFF COMMUNITY ASSOCIATION

Members were reminded that, at its meeting in March 2010, the Committee had agreed that officers should investigate the potential for a voluntary management arrangement at Clonduff Community Centre (Minute No CS/2010/74 refers). The Community Services Manager reported that officers had been working closely with

Clonduff Community Association over the past few months in the design, consultation and development of a business case to support the management transfer from the Council to the Association in April 2011. The business plan (copy previously circulated) highlighted the proposals in relation to management and programming covering the period April 2011 – March 2012.

The Manager advised that the business plan had been developed taking into consideration the demography and needs of the local community and it identified a number of management structures, including a centre management forum made up of representatives of the local community, current users and the Council. The plan also cited a number of key objectives for the group supported by an action plan broken down into;

- Operational Development
- Community Development
- Environmental Development
- Training and Education
- Reconciliation and Conflict Resolution

Officers were proposing that the voluntary management agreement be progressed on the basis of the action plan and arrangements be put in place for the development of a lease agreement and a training programme for Clonduff Community Association. It was proposed that all management aspects of the building, excluding structural maintenance and buildings insurance issues, should be transferred from April 2011 with the group taking full responsibility for all running, health and safety, overheads and operational management of the facility. To support the group with the financial aspects, consideration should be given to an annual block grant, at a value to be determined as part of the 2011/2012 estimates process.

The Community Services Manager reported that resource implications associated included legal costs in terms of the development of a lease agreement and the annual block grant (to be determined as part of the estimates process).

Alderman Beattie referred to problems that had arisen in the past when arrangements were in place for community groups to manage centres. The Director of Administration & Community Services advised that the Council currently had 3 non-staffed centres and she expressed concerns about staff not being on site to supervise activities within a centre. She stated that the proposal before the Committee was intended to formalise a voluntary arrangement that would tighten up the present procedures for non-staffed centres.

Councillor Long queried the practicalities of one user group having full management responsibility when there were a number of other groups using the centre facilities. He suggested that consideration should be given to a phased hand over or having a probationary period included in the agreement. Councillor

Hanvey queried whether the provision of a block grant to a community association would create a precedent that other associations would wish to follow.

Councillor Duncan left the meeting at 8.55 pm and returned at 8.59 pm.

Alderman White stated that, while the Committee had agreed that officers should investigate the potential of voluntary management arrangements, he felt that an interim report should have been brought back to Committee before proceeding to produce business plans.

Members asked if other centres were being considered for management/lease agreements. The Community Services Manager advised that officers had also been working with Braniel Community Group which had expressed an interest in the voluntary management of Braniel Community Association but had felt that they were not ready to do so at this stage. The Director of Administration & Leisure Services referred to the lease agreement being agreed for Dungoyne Community Centre and highlighted that this was being dealt with as a separate issue due to the fact that the building was surplus to requirements for Community Services following the opening of the new Enler Centre. Members indicated that they were not opposed in principle to the Council entering into management agreements with community groups but they felt that more information was needed in relation to the feasibility of these agreements.

Councillor Robinson left the meeting at 9.00 pm. Councillor Skillen left the meeting at 9.05 pm and returned to the meeting at 9.12 pm. Councillor Hanvey left the meeting at 9.10 and returned at 9.11 pm

After further discussion it was proposed by Alderman White, seconded by Councillor Duncan and

RESOLVED: that officers be asked to come back to Committee with a feasibility report setting out the advantages and disadvantages of voluntary management arrangements for both Braniel and Clonduff community Centres.

ARTS MATTERS

CS/2010/281 : CLASSICS IN THE LIBRARY EVENT

Members were reminded that, in December 2009, the Committee had approved expenditure of £250 plus travel costs in respect of the 'Classics in the Library' arts event (Minute No CS/2009/351 refers) and it was noted that, at the time, it had been anticipated that the only costs would be for the artists. This event had been part of the January – March 2010 arts programme but had been deferred to June 2010.

The Community Services Manager reported that, prior to the rescheduled event, the artists involved in the project advised the Arts Officer that the event could not go ahead without a musician, which would be an additional £125 to the costs already approved. Due to an oversight, the revised price had not been presented back to Committee and retrospective approval was now being sought for this expenditure. The Manager advised that the retrospective payment of £125 could be met within the current arts budget for 2010/2011.

RESOLVED: that the Committee give retrospective approval to the payment of £125 in respect of the costs of a musician for the Classics in the Library event held in June 2010.

CHANGE YOUR FUTURE MATTERS

CS/2010/282 : CHANGE YOUR FUTURE – PROPOSED PROGRAMME

Members were advised that the Change Your Future was a sports coaching programme aimed at 16-25 year olds who were unemployed, referred by the Youth Justice Agency/PBNI or who faced barriers to participation or social exclusion. Its aim was to enhance the social development and employment skills of young people through learning new skills in sports coaching.

It was noted that the programme was funded 100% by the Big Lottery Fund with no cost to the Council.

Members were advised that the Change Your Future Project Coordinator sought the Committee's approval for the following proposed courses with associated costs to run throughout the year:

Bronze Medallion Life-saving Award:
Course costs £135 x 5 = £675

Leprechaun Rugby:
Course costs £35 x 10 = £350

Sports Injuries First Aid:
Course costs £50 x 10 = £500

Introductory Badminton:
Course costs £ 45 x 10 = £450

Disability Inclusion Training:
Course costs £45 x 10 = £450

IFA Level 1 Soccer:
Course costs £200 x 5=£1000

Course provider IFA (sole provider)

Youth Council Food- Monitoring & Evaluation of programme by participants
£10 x 15= £150
Heaven's kitchen

OCN Level 2 'Us & Them' Community Relations course:
Course costs £1200
Workers Educational Association (sole provider)

OCN level 2 Monitoring & Evaluation course:
Course costs £1200
Workers' Educational Association (sole provider)

It was noted that one or other of the programme employees would attend the courses and ensure participant contribution.

Members were advised that the above courses were all offered at queen's Physical Education Centre as part of their Coach Education programme and that this offered the most economical and efficient way to train the remaining CYF participants in different sports coaching courses as the programme drew to a close.

Members were advised that these programmes were in alignment with the original lottery application and letter of offer and therefore met the outcomes & targets of the programme.

RESOLVED: that the Committee approve the proposed Change Your Future programme as detailed above.

CS/2010/283 : CHANGE YOUR FUTURE – 12 MONTH PROGRAMME

Members were reminded that, at its meeting in October, the Committee had requested an overview of all the programmes run under the Change Your Future scheme during the past 12 months. Details of the programme had been previously circulated for Members' information and it was reported that, in summary, the Change Your Future programme had delivered 29 programmes to 251 participants during the year.

Noted.

CS/2010/284 : GAA GOVERNING DOCUMENT

Members were reminded that, at its meeting in October, the Committee had asked for sight of the current GAA governing document. It was reported that the document was available online at

www.gaa.ie/content/documents/publications/official_guides/Official_Guide_2009_P

[art1_100109203732.pdf](#) . Members were advised that hard copy of the document could be produced at Members' request.

Noted.

CS/2010/285 : DUNGOYNE COMMUNITY CENTRE

It was reported that Community Services officers would be working with Dungoyne bowlers over the next month to assist in preparations for taking over the lease of Dungoyne Community Centre including issues such as finalising the group's constitution.

Noted.

CS/2010/286 : TENDERS FOR REPLACEMENT OF CREGAGH ASTRO PITCH

Members were advised that tenders were being invited for the replacement of Cregagh Astro Pitch and officers were in the process of evaluation these. Members were advised that the tender report would be presented to the November Council meeting for consideration.

Noted.

CS/2010/287 : WORK PROGRAMME REPORTS

Work Programme Reports for the Community Development Officers, Good Relations Officer and the Arts Officer had been previously circulated for Members' information.

Noted

ANY OTHER BUSINESS

CS/2010/288 : MONEYREAGH COMMUNITY CENTRE

Councillor Spratt referred to a potential hazard occurring at the entrance to Moneyreagh Community Centre caused by parked cars obscuring the sight lines. He asked if officers could investigate the matter and see if there was some means of improving the safety issues perhaps by placing boulders that would prevent cars parking at the entrance.

RESOLVED: that officers liaise with the Principal of Moneyreagh Primary School in relation to safety issues relating to cars parked at the entrance of Moneyreagh Community Centre.

CS/2010/289 : CREGAGH CO-OPERATIVE WOMEN'S GUILD

Members considered correspondence dated 20 October 2010 from Cregagh Co-operative Women's Guild (copy tabled at the meeting) in relation to the increase in hire charges for their use of Cregagh Community Centre and asking the Council to review the charges imposed on the group.

Members noted that the new charges were the result of the revised pricing policy approved by Council and it was felt that the Council had to adhere to that policy and could not make exceptions for particular groups. The Community Services Manager advised that the annual review of pricing policy would be taking place shortly. He suggested that officers could work with the group to investigate funding opportunities that would help them to cover their outgoings. Alderman White suggested that there could be a possibility of financial assistance for the group from Engage with Age.

RESOLVED: that the Council was not in a position to reduce hire charges for particular groups but that officers would work with Cregagh Co-operative Women's Guild to investigate funding opportunities.

CS/2010/290 : INTERFACE AREA IN CARRYDUFF

Councillor Hanvey referred to discussions that had taken place at the Committee's meeting in October regarding portacabins at Killynure (Minute No CS/2010/259 refers) and objected to the reference made to an interface. He stated that, while there might be some instances of anti-social behaviour in Carryduff, he was not aware of any area that could be described as an interface.

Alderman Beattie and Councillor Chambers stated that they felt that there was an area where problems had arisen between groups of young people. The Director of Administration & Community Services stated that Phase II of the Peace III programme might include funding for capital provision and the Council might be able to make a case for funding for the portacabins at Killynure.

Noted.

There being no further business, the meeting ended at 9.30 pm

CHAIRMAN

CHIEF EXECUTIVE

Adopted by the Council this _____ day of
_____ 2010 with the exception of
Minute Nos. _____

MAYOR

CHIEF EXECUTIVE