

CASTLEREAGH BOROUGH COUNCIL

Minutes of the proceedings of the meeting of Castlereagh Borough Council held in the Council Chamber, Castlereagh Borough Council, Civic & Administrative Offices, Bradford Court, Upper Galwally, Castlereagh, BT8 6RB, on Thursday 24 June 2010 at 7.00 p.m.

PRESENT: Councillor V McCoy
(in the Chair)

ALDERMEN: J Beattie
M Henderson MBE
J Norris MBE
G Rice MBE
J White

COUNCILLORS: AM Beattie
J Bunting
M Chambers
J Cochrane
M Copeland
S Duncan
D Drysdale
C Hall
B Hanvey
T Jeffers
M Long
G Robinson
S Skillen
J Spratt
C Tosh
L Walker

IN ATTENDANCE: Acting Chief Executive (Director of Leisure Services), Director of Administration & Community Services, Director of Technical & Environmental Services, Senior Accountant, Planning Officer, Planning Service Officer and Assistant Members' Services Officer

APOLOGIES: An apology was received on behalf of Councillor Hughes MBE

2010/367 : OPENING OF THE MEETING

Alderman Norris opened the meeting with a prayer.

Noted.

2010/368 : MINUTES

RESOLVED : That

- (a) Minutes of the Council meeting held on 27 May 2010 be adopted as a true and accurate record of the proceedings subject to the following amendments:
- Minute No 2010/250: P2, last line of first paragraph: add “Councillor Hanvey stated that his party had not entered into unity discussions with any other party.”
 - Minute No 2010/251: P3, Para(i) - delete “delete Councillor C Tosh”
 - Minute No 2010/253:
 - P4, 3rd line of penultimate paragraph: replace “Comber Road, Dundonald Road and the Eastlink Road” with “Comber Road along Old Dundonald Road to Eastlink Road”
 - P5, 2nd line of penultimate paragraph: replace “Moat Inn” with “Moat Park”
 - P5, last line of penultimate paragraph: replace “lines at Park Drive would be beneficial” with “lines along one side of Park Drive together with parking permits for residents would be beneficial”
 - P5, last line of last paragraph: after “lay-bys” add “in Ballybeen”
 - P6, first line of 5th paragraph: replace “Queens Park” with “Queensfort Park”
 - P6, 2nd line of 5th paragraph: replace “Lenaghan Park” with “Blenheim Park”
- (b) That the minutes of the Special Council meeting of 2 June 2010 be adopted as a true and accurate record of the proceedings subject to the inclusion at Page 3, after 4th Paragraph of the following:
“Councillor Long left the meeting at 7.11 pm”
- (c) That minutes of the following meetings be deferred and considered “In Committee”:
- Minutes of the Special Council meeting held on 10 June 2010
 - Minutes of the Annual General meeting held on 22 June 2010
 - Minutes of the Finance & General Purposes Committee meeting held on 9 June 2010
 - Minutes of the Special Finance & General Purposes Committee meeting held on 23 June 2010
 - Minutes of the Central Services Committee meeting held on 14 June 2010
- (d) That the Minutes of the following meetings be adopted as a true and accurate record of the proceedings:
- (i) Technical & Environmental Services Committee meeting held on 1 June 2010

- (ii) Special Technical & Environmental Services Committee meeting held on 10 June 2010
- (iii) Leisure Services Committee meeting held on 3 June 2010
- (e) that the Minutes of the Golf Club Board meeting held on 16 April 2010 be noted.

MATTERS ARISING FROM THE MINUTES

2010/369 : ARC 21 PRESENTATION (Minute No T&ESC/2010/261 refers)

Councillor Chambers thanked the Chair of the Technical & Environmental Services Committee for holding a special meeting to consider the Arc21 presentation and for inviting all Members to the meeting. She stated that she had found it to be very informative and useful. Councillor Copeland concurred with her comments.

Noted.

PLANNING

Councillor Mrs A Beattie took the Chair for this part of the meeting.

SCHEDULE OF PLANNING APPLICATIONS DATED 24 JUNE 2010 (copy enclosed)

2010/370 : APPLICATION NO Y/2009/0150/F: 642 SAINTFIELD ROAD, CARRYDUFF, BT8 8BT – RESIDENTIAL DEVELOPMENT COMPRISING 22 APARTMENTS IN ONE BLOCK WITH ASSOCIATED CAR PARKING AND LANDSCAPING

Alderman Beattie requested that this application be deferred to allow a site meeting to take place.

Councillor Hanvey supported Alderman Beattie's request. He also asked the Planning Services Officer to investigate whether planning approval had been sought or issued for the erection of a large sign at the site that was advertising a housing development located outside the Borough.

The Planning Services Officer advised that he would investigate whether planning approval had been issued for the advertising sign at this site. He stated that he would refer the Council's request for a site meeting to the Planning Services Manager.

RESOLVED:

- (a) that the Council ask the Planning Services Officer to investigate whether planning approval had been sought or issued in relation to the erection of an advertising sign at 642 Saintfield Road, Carryduff

- (b) that the Council request deferment of application Y/2009/0150/F to allow a site meeting to take place.

2010/371 : APPLICATION NO. Y/2009/0447/F: 4 WYNCHURCH ROAD, BELFAST, BT6 0JH – ERECTION OF SINGLE STOREY REAR EXTENSION PLUS ALTERATIONS

Councillor McCoy referred to the impact this extension would have on the neighbouring property and asked for the application to be deferred for a site meeting. The Planning Services Officer acknowledged the concerns regarding the impact on the neighbouring dwelling and agreed that it would be helpful for Members to visit the site to assess the problem. He indicated that he would seek the Planning Services Manager's agreement to deferral of the application for a site visit.

RESOLVED: that the Council request deferment of application Y/2009/0447/F to allow a site meeting to take place

Alderman Rice declared an interest in Y/2010/0058/F and Y/2010/0111/F and left the meeting at 7.18 pm

2010/372 : APPLICATION NOS: Y/2010/0056/F (ERECTION OF A NEW SCHOOL AT LANDS ADJACENT TO 764 UPPER NEWTOWNARDS ROAD); Y/2010/0058/F (EXTENSIONS AND ALTERATIONS TO LAGAN COLLEGE); and Y/2010/0111/F (PROVISION OF 2 NO TEMPORARY MOBILES AT LAGAN COLLEGE)

Councillor Spratt thanked the planners for dealing with these applications so speedily and he asked that there should be no delay in issuing the decisions so that works might progress without disrupting term time activities. Councillor Drysdale supported Councillor Spratt's comments.

RESOLVED: that the Council ask the Planning Service to issue its decisions in respect of the above applications as quickly as possible in order to minimise any disruption to term time activities.

Councillor Chambers left the meeting at 7.20 pm.

2010/373 : APPLICATION NO Y/2010/0170/F: UNITS 3 & 3a, MOAT HOUSE, 963-969 UPPER NEWTOWNARDS ROAD, DUNDONALD, BT16 1RL – CHANGE OF USE OF GROUND FLOOR UNITS FROM RETAIL TO DENTIST AND INSTALLATION OF AIR CONDITIONING UNITS

Councillor Long declared an interest in this matter on the basis of some of the objections raised and left the meeting at 7.21 pm.

Councillor Bunting stated that an objector to the application had contacted her to raise concerns about the impact on car parking at this location. She enquired whether the Planning Service had consulted with Roads Service regarding this application. The Planning Services Officer confirmed that consultation with Roads Service had taken place. He stated that it would be

difficult for planners to make a case against the application on the basis of parking.

Alderman Rice returned to the meeting at 7.25 pm

Councillor Tosh supported Councillor Bunting's comments regarding the application. He stated that there were only four parking spaces and he expressed concern about the impact on other traders in the area. He stated that he understood that the police had expressed concerns about the parking issues. He also stated that there was another dental surgery nearby that was adequately serving the needs of the area.

Councillor Cochrane spoke in support of Councillor Tosh and stated that a previous application for change of use had been turned down by the planners and that the availability of parking spaces had been one of the reasons for refusal.

Councillor Chambers returned to the meeting at 7.30 pm

Councillor Spratt stated that there was a shortage of National Health dentists in Carryduff and Dundonald and he felt that the Council should not oppose the application. With regard to parking, he stated that any police report on this issue should have been made available to the planners and to the Council. He indicated that there was adequate parking within Dundonald for anyone wishing to attend the surgery.

Aldermen Henderson stated that he and Alderman Rice were members of the Local Commissioning Group and one of the biggest issues being dealt with by the group was the lack of National Health dentists in Castlereagh. He wished to go on record as supporting the application. Alderman Rice supported Alderman Henderson's comments and referred also to a shortage of community pharmacies in Castlereagh.

Alderman White referred to a letter dated 15 June 2010 from the Health & Social Care Board (copy previously circulated) that confirmed the shortage of dentists in Castlereagh. He also stated that a dental practice did not require parking immediately outside the door.

The Planning Services Officer stated that, when assessing the application, the planning authority could not take into account the fact that there was another dental practice nearby. He indicated that there had been other issues relating to the previous application for change of use that had resulted in it being turned down. He stated that it would be difficult for planners to resist this application on the basis of car parking facilities and he therefore advised that he would not be willing to agree to a deferment of the application.

Noted.

2010/374 : APPLICATION NOS Y/2010/0171/F, Y/2010/0172/F, Y/2010/0175/F, Y/2010/0181/F, Y/2010/0182/F AND Y/22010/0195/F

Councillor Robinson referred to several planning applications relating to installation of radio-base stations and welcomed the fact that these were replacements of existing stations rather than applications for new stations. The Planning Services Officer confirmed that planners were encouraging providers to share existing facilities rather than seek the installation of new ones.

Noted.

2010/375 : RECORDING OF DEFERRAL REQUESTS

Councillor Robinson referred to items on the schedule that had been deferred and noted that Planning Services were no longer recording the name of the Member who had requested the deferral. He asked that Planning Services resume the practice of specifying which Member had requested deferral.

Noted.

Councillor Long returned to the meeting at 7.35 pm

2010/376 : APPLICATION NO Y/2009/0374/F: 178 DUNLADY MANOR, BELFAST, BT16 1YS – ERECTION OF TWO-STOREY SIDE EXTENSION TO EXISTING SEMI-DETACHED DWELLING

In response to a query by Councillor Long, the Planning Services Officer advised that, as the Council had now received a response from Northern Ireland Water regarding this application, the Planning Service intended to issue its decision. Members suggested that the decision should not be issued until the Council had had an opportunity to consider NI Water's correspondence.

The Planning Services Officer stated that issue of the decision had been held back to allow the Council to seek clarification from the Water Service but that there was now no further reason to withhold the decision.

Noted.

2010/377 : WEEKLY PLANNING APPLICATIONS FOR THE PERIOD 18 MAY 2010 TO 14 JUNE 2010 (copy previously circulated)

Noted.

2010/378 : EMAIL CORRESPONDENCE DATED 16 JUNE 2010 FROM NORTHERN IRELAND WATER RE: PUBLIC SEWERS IN THE VICINITY OF 178 DUNLADY MANOR (copy previously circulated)

Noted.

2010/379 : CORRESPONDENCE FROM THE PLANNING SERVICE DATED 2 JUNE 2010 RE: PLANNING APPLICATIONS PROCESSED

UNDER PPS 21 “SUSTAINABLE DEVELOPMENT IN THE COUNTRYSIDE” (copy previously circulated)

Noted.

2010/380 : CORRESPONDENCE FROM THE PLANNING SERVICE DATED 24 MAY 2010 RE: FRASER HOMES LTD/FRASER HOMES (NI) LTD – LANDS TO THE EAST AND SOUTH OF THE BARONSCOURT DEVELOPMENT AND TO THE NORTH OF EDGAR ROAD AND THE COMBER ROAD, CARRYDUFF (copy previously circulated)

Noted.

2010/381 : CORRESPONDENCE DATED 4 JUNE 2010 FROM THE DEPARTMENT OF THE ENVIRONMENT RE: APPLICATIONS Y/2010/0056/F AND Y/2010/0058/F FOR TOR BANK SCHOOL AND LAGAN COLLEGE RESPECTIVELY (copy previously circulated)

Noted.

2010/382 : CORRESPONDENCE DATED 9 JUNE 2010 FROM THE PLANNING SERVICE RE: MAJOR PLANNING APPLICATION AT LAND SOUTH EAST OF JUNCTION OF COMBER ROAD AND MILLMOUNT ROAD (copy previously circulated)

In response to a query by Councillor Copeland, the Planning Officer suggested that, if the Council wished to comment on this application, it should do so as quickly as possible. Alderman White stated that it was difficult to make a judgement on the application because of the lack of detail in the information provided.

Councillor Copeland left the meeting at 7.50 pm

Alderman White stated that this would be a very prominent development on the Comber Road and he suggested that the Council should seek further information and drawings on the proposal and hold a Special Planning Committee meeting to consider it. He referred to the correspondence received from Sustrans raising a number of issues regarding the development. He stated that he was particularly interested in how the boundary to the development would be determined.

Councillor Long supported Alderman White’s comments and suggested that Sustrans be invited to attend the Special Planning Committee meeting.

The Planning Officer advised that she would endeavour to get copies of the planning application together with plans or drawings for Members’ consideration.

Councillor Drysdale stated that a business park could create new jobs in the Borough. He referred however to other business parks within the Borough at Upper Newtownards Road and at Hanwood and pointed out that not all of

those units were occupied and he wondered whether another business park would be any more successful in leasing out its units.

RESOLVED:

- (a) that the Planning Officer be asked to obtain more detailed information regarding the proposed development at the junction of Comber Road and Millmount Road
- (b) that a Special Planning Committee meeting be held to consider the planning application
- (c) that Sustrans be invited to attend the proposed Special Planning Committee meeting

2001/383 : COPY CORRESPONDENCE DATED 23 APRIL 2010 FROM SUSTRANS TO THE PLANNING SERVICE RE: MILLMOUNT VILLAGE, DUNDONALD (copy previously circulated)

Noted.

2010/384 : CORRESPONDENCE DATED 17 JUNE 2010 FROM THE PLANNING SERVICE RE: NEW COMPUTER SYSTEM (copy previously circulated)

The Planning Officer tabled a report informing Members of current progress regarding the ePIC electronic system proposed by the Planning Service. She advised that the system would be going live for Castlereaugh on 28 June 2010 and thereafter the Council would have to respond electronically to consultations on planning applications and that hard copies of applications and supporting documents would not be forwarded by the Planning Service.

The Officer advised that the new system could have resource and other implications for the Council including the following:

- possible need to purchase a plotter to download maps and plans,
- possible need to purchase suitable electronic web access devices to view all required information on site
- possible need for extra IT support and an increased broadband width
- slower turnaround times for planning application consultation responses until a bedding-in period had sorted out initial problems

The Planning Officer enquired if Members would like to have a briefing session regarding the new system. Alderman White suggested that this could be included on the agenda of the proposed Special Planning Committee meeting. He suggested that officers should investigate what additional equipment would be required by the Council and the costs involved. The Planning Officer advised that exact requirements would only become clear when the system was up and running.

RESOLVED: that the Planning Officer be asked to include in the agenda for the forthcoming Special Planning Committee meeting a briefing for Members on the new ePIC electronic system.

ANY OTHER PLANNING BUSINESS

2010/385 : ADVERTISING HOARDING AT 615 SAINTFIELD ROAD

Councillor Hanvey advised that he had been contacted about an advertising hoarding that had been erected at the side of 615 Saintfield Road and was advertising luxury retirement apartments at Lough Moss Park in Carryduff. He queried whether planning approval for the erection of the advertising hoarding had been sought and issued and also whether there had been any planning application submitted for a development of luxury retirement apartments in Lough Moss Park.

The Planning Services Officer advised that he was not aware of a planning application being submitted for the erection of the hoarding but would investigate this matter. He was also not aware of a planning application for retirement dwellings and suggested that perhaps the developer was attempting to generate interest in this type of development. He stated that, although the Planning Service had noted an increase in planning applications compared with this time last year, very little was happening on the ground even when planning approval had been obtained.

Alderman Rice expressed concern about the number of apartments being built in Carryduff and stated that each completed apartment was adding to the traffic problems in the area. Councillor Hanvey stated that he was not opposed to permitted development but he would prefer to know about plans for development within the Borough before they were advertised to the public.

RESOLVED:

- (a) that the Planning Services Officer be asked to investigate whether planning permission had been obtained for the erection of an advertising hoarding at the side of 615 Saintfield Road and, if no permission was in place, that enforcement action be taken to have it removed.
- (b) that the Planning Services Officer also be asked to investigate whether any planning application had been submitted for a development of luxury retirement apartments at Lough Moss Park, Carryduff.

Councillor Copeland returned to the meeting at 8.00 pm

Councillors AM Beattie, Spratt and Walker left the meeting at 8.00 pm

Councillor McCoy took the chair.

ROADS

2010/386 : CORRESPONDENCE DATED 27 MAY 2010 FROM THE ROADS SERVICE RE: 4 ENLER PARK WEST, DUNONALD – PROPOSED DISABLED PARKING BAY (copy previously circulated)

Noted.

2010/387 : DRAFT RESPONSE PAPER FROM NILGA RE: ROAD SAFETY STRATEGY FOR NORTHERN IRELAND 2010-2020 (copy previously circulated)

Noted.

2010/388 : CORRESPONDENCE DATED 1 JUNE 2010 FROM THE DEPARTMENT OF THE ENVIRONMENT RE: CONSULTATION PAPER ON THE FUTURE OF BUS OPERATOR LICENSING IN NORTHERN IRELAND (copy previously circulated)

Alderman White welcomed the fact that Ulsterbus were introducing a new service between Bangor and Dundonald Ice Bowl and suggested that the Council write supporting this initiative. He also stated that the Council should ask Ulsterbus to investigate the possibility of introducing a service between the Ice Bowl and Newtownards. Alderman Henderson indicated that he would like to see a similar service being provided between Carryduff and the Ice Bowl.

RESOLVED: that the Council write to Ulsterbus welcoming the introduction of a bus service between Bangor and the Ice Bowl and asking that they investigate similar services for Newtownards and for Carryduff.

Councillor Spratt returned to the meeting at 8.04 pm

2010/389 : CORRESPONDENCE DATED 8 JUNE 2010 FROM THE DRIVER & VEHICLE AGENCY RE: APPLICATION FOR THE AMENDMENT OF A ROADS SERVICE LICENCE – ULSTERBUS LTD, MILEWATER ROAD, BELFAST, BT3 9BG (copy previously circulated)

Noted.

2010/390 : CORRESPONDENCE DATED 8 JUNE 2010 FROM ROADS SERVICE RE: INTRODUCTION OF TWO WAY CYCLE TRACKS ON EAST LINK ROAD, DUNDONALD (copy previously circulated)

Councillor Robinson stated that there were protruding tree roots along the stretch of pavement at East Link Road and he was concerned that works relating to the cycle tracks might damage the tree roots and destroy the trees.

RESOLVED: that the Council write to Roads Service requesting that it ensure that any works relating to the cycle tracks along the pavement at East Link Road should not damage the roots of established trees.

ANY OTHER BUSINESS – ROADS SERVICE

2010/391 : CORRESPONDENCE DATED 17 JUNE 2010 FROM THE ROADS SERVICE RE: PARK DRIVE, DUNDONALD – PROPOSED WAITING RESTRICTIONS (copy tabled at the meeting)

Councillor Robinson stated that he welcomed this initiative but felt that it did not go far enough. He stated that problems were being caused by non-residents parking in the street and residents wanted permit parking only. He also referred to problems at Cumberland Drive and at McDonalds where parked cars were causing obstruction to residents of the area.

Councillor Copeland left the meeting at 8.05 pm

RESOLVED: that Council write to Roads Service welcoming the proposed waiting restrictions at Park Drive and asking them to consider introducing permit parking for residents and to address similar parking issues at Cumberland Drive and at McDonalds.

2010/392 : CORRESPONDENCE DATED 18 JUNE 2010 FROM ROADS SERVICE RE: QUEENSWAY, CARRYDUFF

Alderman Rice stated that the response from Roads Service did not address the issue that had been raised regarding parking problems at Queensway shops. She said that the Cairnshill park and ride facility was some distance from the shops and would not alleviate the problem. Alderman Henderson supported Alderman Rice's comments and advised that he had asked Roads Service to erect a sign at Queensway shops indicating that parking was for customers only. He suggested that the Council write back to Roads Service stating that its response had not addressed the issues raised by the Council regarding availability of parking at Queensway shops. Councillor Spratt, Alderman Beattie and Councillor Hanvey all spoke in support of Aldermen Henderson and Rice.

RESOLVED: that the Council write again to Roads Service asking them to address the issues regarding availability of car parking at Queensway Shops.

HOUSING

2010/393 : CORRESPONDENCE DATED 14 JUNE 2010 FROM CHARTERED INSTITUTE OF HOUSING IN NORTHERN IRELAND RE: REPORT OF THE INDEPENDENT COMMISSION ON THE FUTURE FOR HOUSING IN NORTHERN IRELAND (copy previously circulated)

Noted.

FINANCE

2010/394 : ACCOUNTS FOR PAYMENT

RESOLVED : That the Council approve the undernoted payments:

General Account (Suppliers)	£952,073.94
General Account (Emergency Payments)	£64,465.56
Subsidiary Account (Wages & Salaries)	£831,338.61

MAYOR/DEPUTY MAYOR'S BUSINESS

2010/395 : MAYOR/DEPUTY MAYOR'S BUSINESS FOR JUNE 2010 (copy previously circulated)

Noted.

NOTICE OF MOTION

2010/396 : NOTICE OF MOTION

Members were asked to note that amendments to the Standing Orders that had been brought to Council in February 2010 had now been stood down for the required period of time in accordance with Item 14 of the Council's Standing Orders.

Members were also advised that the procedure relating to Recording of Elected Members in/out of Council/Committee rooms had been referred back to the April Central Services Committee. A new procedure has been suggested on a trial basis. (Minute ref: CS/2010/88 refers) and this matter would therefore be brought back to Council in due course.

It was now proposed by Councillor Chambers, seconded by Alderman White and

RESOLVED:

“that the Council now incorporate in its Standing Orders the following matters:

1. Declarations of Interest

An additional Standing Order be included under the heading of “Declarations of Interest” as follows:

- Declarations of Interest shall be listed as a formal item on the agenda after apologies
- The Chairperson shall refer Members to this item at the beginning of every meeting and invite them to declare an interest in any matter on the published agenda and/or associated paperwork

- If a Member has registered an interest, this shall be recorded in the minutes and it shall also be recorded if no declarations of interest were made.
- In the case of a non-agenda item being raised during the course of a meeting, any Member can also register a declaration of interest at that point in the proceedings.
- Should a declaration of interest be made at any point, the Chairperson shall remind Members that they must take no further part in discussions and must remove themselves from the room until the business is concluded
- The following wording shall be formally adopted for inclusion in the minutes: "Members and officers were invited to declare any pecuniary and non-pecuniary interests (including gifts and hospitality) they should have in respect of items on this agenda."

2. Quorum – Proposal to amend Standing Order 10 (c)

- i. Except when authorised by a statute or ordered by the Council, business shall not be transacted at a meeting of any Committee/Board unless at least four members of the whole number of the Committee are present
- ii. In the case of Sub-Committees/Working Groups, the quorum for a meeting shall be a minimum of 3 Members of the Sub-Committee/Working Group
- iii. When any meeting is declared inquorate, the minute taker shall then leave the meeting and take no further record of discussions

OFFICERS' REPORTS

REPORT BY THE ACTING CHIEF EXECUTIVE

2010/397 : IMPLEMENTING COMMUNITY PLANNING – STAFF TRAINING REQUEST

The Acting Chief Executive reported that, under proposed local government reorganisation, Councils would have a duty to lead the community planning process in partnership with other bodies. She stated that it was necessary to commence preparatory work in order to ensure that well structured and informed community plans were put in place that identified local needs and promoted local solutions. She advised that some of the key issues that would be addressed by local community plans included:

- Provision of high quality housing
- Designing transport connections
- Improving health and wellbeing
- Economic renewal and prosperity
- Provision of infrastructure
- Creating sustainable communities
- Leisure facilities and local amenities
- Reducing crime and anti-social behaviour

She reported that the Department of the Environment had advised Councils of a one-day seminar taking place on 15 June 2010 that would examine some of the key issues involved in moving towards a Council-led community planning system. She recommended that retrospective approval be given to the attendance at the seminar by the DPP Manager at a cost of £155 + VAT.

Councillor Bunting stated that, while she had no issue about training events organised or promoted by central or local government, she was concerned that a large number of other organisations had identified community planning as a profitable area and were offering a range of courses and services. Alderman Beattie suggested that, if central or local government identified specific training needs, they should organise appropriate courses in-house.

RESOLVED: that the Council approve retrospectively the attendance of the DPP Manager at a community planning seminar on 15 June 2010 at a cost of £155 + VAT.

2010/398 : REQUEST FOR EXEMPTION TO WAIVE COUNCIL POLICY RE: £150 THRESHOLD FOR TRAINING – ACTIVE COMMUNITIES

The Acting Chief Executive briefed Members on the aims and activities of Active Communities, which was a Sports NI funded project providing a network of community sports coaches to promote sport and physical recreation in community settings and particularly among under-represented groups such as older people, people with disability, females, people from ethnic minorities, etc.

The Acting Chief Executive reported that, with funding of approximately £1 million from Sports NI, Lisburn and Castlereagh Councils in partnership employed 7 full-time coaches across both Council areas. She advised that each coach received an annual training budget of £1,000. She referred to the Council policy that training requests costing £150 or more had to be brought before the F&GP Committee. However, as there would be quite a number of training courses during the duration of the Active Communities project and as these courses were fully funded and involved no cost to the Council, she sought the Council's approval to waive the requirement for training requests relating to the Active Communities programme to be brought to F&GP.

The Acting Chief Executive reported that due to the summer recess, the Chair of F&GP had given approval for the Disability Sports Coach and the Older Peoples Coach to attend a training course in September for which bookings had to be made in June and she sought retrospective approval for this.

It was proposed by Alderman White, seconded by Alderman Henderson and

RESOLVED:

- (a) that the Council give retrospective approval to attendance by the Disability Sports Coach and Older Peoples Coach at a training course

(Core Strength and Conditioning) in September 2010 at a cost of £195 each

- (b) that the Council agree to exempt Active Communities programme training requests from being brought to the Finance & General Purposes Committee for approval

REPORT BY THE ENVIRONMENTAL HEALTH MANAGER

2010/399 : CONSUMPTION OF INTOXICATING LIQUOR IN DESIGNATED PLACES

The Environmental Health Manager reported that he had received from PSNI two witness statements detailing detected offences that had occurred on 11 June 2010 and on 16 June 2010 relating to contravention of the Council's byelaws.

RESOLVED: that the Council approve the instigation of legal proceedings against two persons who were in contravention of the above legislation .

2010/400 : FAILURE TO PROVIDE INFORMATION UNDER ARTICLE 20 OF THE LITTER (NI) ORDER 1994

The Environmental Health Manager provided details of an individual who had failed to comply with a Notice to Obtain Information issued under the above legislation and he recommended that legal proceedings be instigated.

RESOLVED: that the Council approve instigation of legal action against an individual for failing to provide information contrary to Article 20 of the Litter (NI) Order 1994.

2010/401 : FAILURE TO PROVIDE INFORMATION UNDER ARTICLE 12 OF THE SMOKING (NI) ORDER 2006

The Environmental Health Manager provided details of an individual who had failed to comply with a Notice to Obtain Information issued under Article 12 of the Smoking (Northern Ireland) Order 2006 and recommended that approval be given to the instigation of legal action

RESOLVED: that the Council approve the instigation of legal action against the individual detailed above for contravention of Article 12 of the Smoking (Northern Ireland) Order 2006.

ANY OTHER BUSINESS – OFFICERS' REPORTS

SUPPLEMENTARY REPORT BY THE ENVIRONMENTAL HEALTH MANAGER

2010/402 : CONSULTATION ON THE LICENSING AND REGISTRATION OF CLUBS (AMENDMENT) BILL

The Environmental Health Manager referred to correspondence dated 2 June 2010 from the Northern Ireland Assembly Committee for Social Development inviting the Council to make a submission for consideration at the Committee stage of the Bill by 2 July 2010. He advised that, while Councils did not deal directly with either these pieces of legislation, they were consultees to the process.

The Environmental Health Manager provided Members with a briefing on various aspects of the Bill covering the following provisions:

- Closure Provisions
- Penalty Points Scheme
- Proof of Age Scheme
- Limited Liability Partnerships
- Accounts of Registered Clubs
- Authorisations for Special Occasions

Councillor Spratt welcomed the legislation and stated that the Council should support any measures that addressed anti-social behaviour.

The Director of Technical & Environmental Services asked that Members should forward any comments on the legislation to the Environmental Health Manager in advance of the submission deadline.

It was proposed by Councillor Spratt, seconded by Alderman White and

RESOLVED:

- (a) that any Members wishing to comment on the Licensing and Registration of Clubs (Amendment) Bill should forward these comments to the Environmental Health Manager in advance of the submission deadline.
- (b) that the Environmental Health Manager should make a submission to the Northern Ireland Assembly's Committee for Social Development indicating the Council's support for the legislation and including any comments forwarded to him by Members.

GENERAL

2010/403 : CORRESPONDENCE DATED 1 JUNE 2010 FROM LIBRARIES NI RE: MEETING THE DEMANDS FOR A MODERN PUBLIC LIBRARY SERVICE – STAGE 1: GREATER BELFAST (copy previously circulated)

The Acting Chief Executive referred to correspondence dated 1 June 2010 from Libraries NI updating the Council regarding decisions taken by its Board in respect of libraries within Castlereagh. She advised that the Chief Executive of Libraries NI had indicated that she would be willing to attend a future Council meeting to answer Members' questions.

Councillor Bunting queried whether there would be any benefit to the Council in inviting the Chief Executive of Libraries NI to a meeting. She expressed particular concern about the proposal to review the opening hours of Tullycarnet library on the basis that such a review generally resulted in a reduction of opening hours and that, having reduced opening hours, the next step would be to close the library using the excuse that usage had decreased.

Councillor Robinson left the meeting at 8.20 pm

The Acting Chief Executive advised the some discussions had taken place between representatives of the Leisure Park Board and Libraries NI regarding the inclusion of library facilities within any redevelopment plans for the Dundonald Ice Bowl.

Councillor Long stated that, while he shared Councillor Bunting's concerns, the Council had agreed to investigate any partnership opportunities with the Libraries Board. He stated that Libraries NI had indicated that, when services were closed, proposals would be brought forward for alternative provision such as mobile libraries. Councillor McCoy advised that plans were being brought forward for provision of mobile library facilities in Belvoir.

Councillor Robinson returned to the meeting and Alderman Rice left the meeting at 8.21 pm

Alderman White expressed concerns about the future of Tullycarnet library. He referred to the range of facilities provided at the library and to its importance to all sections of the local community. He stated that every effort should be made by the Council and other bodies to encourage people to support Tullycarnet library and suggested that users of Gilnahirk library, which was due for closure, should be encouraged to start using Tullycarnet library.

Councillor Hanvey left the meeting at 8.25 pm and returned to the meeting at 8.26 pm.

Councillor Drysdale stated that the Council should ask the Library Service to ensure that libraries were open at peak times when people wished to avail of the service. He stated that the Chief Executive should be invited to attend a Council meeting so that these points could be put to her.

After discussion it was

RESOLVED: that the Chief Executive of Libraries NI be invited to attend the July or August meeting of the Council if business allowed and, if not, that she be invited to attend a special meeting of the Council

2010/404 : CORRESPONDENCE DATED 5 FEBRUARY 2010 FROM CAMPHILL COMMUNITIES TRUST (NI) RE: REQUEST FOR COUNCIL SUPPORT (copy previously circulated)

Members considered correspondence dated 5 February 2010 from Camphill Communities Trust (NI) requesting the Council to consider providing a grant of £500 to help promote the work of the Trust.

Councillor Spratt spoke in support of the work carried out by the Trust for children and adults with special needs. Councillor Duncan also spoke in support of the Trust.

It was proposed by Councillor Spratt, seconded by Alderman White and

RESOLVED: that the Council agree to provide a funding grant of £500 to Camphill Communities Trust (NI) from the Grants to Voluntary Bodies budget.

2010/405 : CORRESPONDENCE DATED 1 JUNE 2010 FROM THE DEPARTMENT FOR EMPLOYMENT AND LEARNING RE: CONSULTATION ON SUCCESS THROUGH SKILLS 2 (copy previously circulated)

Noted.

Alderman White left the meeting at 8.26 pm

2010/406 : SOLACE NORTHERN IRELAND BUSINESS PLAN 2010/2011 (copy previously circulated)

Councillor Bunting stated that Directors as well as Chief Executives could take up membership of SOLACE and she suggested that the Council's directors should consider doing so.

Noted.

2010/407 : CORRESPONDENCE DATED 21 MAY 2010 FROM CONSUMER FOCUS POST RE: POST OFFICE OUTREACH SERVICES (copy previously circulated)

Noted.

2010/408 : CORRESPONDENCE DATED 14 JUNE 2010 FROM NORTHERN IRELAND COMMONWEALTH GAMES COUNCIL RE: 2010 COMMONWEALTH GAMES, DELHI, INDIA (copy previously circulated)

RESOLVED: that this correspondence be referred to Castlereagh Sports Advisory Group for consideration.

2010/409 : CORRESPONDENCE DATED 8 JUNE 2010 FROM LEADERS OF TOMORROW LTD RE: YOUNG NORTHERN IRELAND PROGRAMME 2010 (copy previously circulated)

Noted.

2010/410 : CORRESPONDENCE DATED 24 MAY 2010 FROM NILGA RE: MANAGEMENT AND MONITORING OF ENGAGEMENT WITH NILGA (copy previously circulated)

Noted.

2010/412 : CORRESPONDENCE DATED 24 MAY 2010 FROM NILGA RE: LACK OF GRITTING AND SALTING ON RURAL ROADS (copy previously circulated)

Noted.

2010/413 : CORRESPONDENCE DATED 2 JUNE 2010 FROM THE NORTHERN IRELAND ASSEMBLY RE: LICENSING AND REGISTRATION OF CLUBS (AMENDMENTS) BILL (copy previously circulated)

Members noted that this issue had already been dealt with under Officers' Reports.

Noted.

2010/414 : CORRESPONDENCE DATED 26 MAY 2010 FROM STEWARTS SOLICITORS RE: APPLICATION FOR OCCASIONAL LICENCE: MONEYREAGH ACTION CANCER GROUP (copy previously circulated)

Noted.

2010/415 : APPLICATION RECEIVED ON 9 JUNE 2010 FROM ACTION CANCER FOR AN OCCASIONAL LICENCE (copy previously circulated)

Members noted that this application had been sent to Belfast City Council in error before being redirected.

Noted.

2010/416 : CORRESPONDENCE (2) DATED 25 MAY 2010 FROM NORTHERN IRELAND ASSEMBLY RE: HIGH HEDGES BILL (copy previously circulated)

Members noted that this legislation had been considered at consultation stage by the Technical & Environmental Services Committee and the Environmental Health Manager had forwarded comments on behalf of the Council.

Councillor Spratt asked that he be provided with a copy of the Council's comments on the High Hedges Bill

RESOLVED: that officers forward Councillor Spratt a copy of the Council's comments on the High Hedges Bill

2010/417 : CORRESPONDENCE DATED 8 JUNE FROM CUMBRIA COUNTY COUNCIL RE: RESPONSE TO EXPRESSION OF SYMPATHY copy previously circulated)

Noted.

2010/418 : EMAIL DATED 1 JUNE 2010 FROM THE DEPARTMENT OF THE ENVIRONMENT RE: CONSULTATION ON THE DRAFT FRAMEWORK DIRECTIVE (PRIORITY SUBSTANCES AND CLASSIFICATION) REGULATIONS (NORTHERN IRELAND) 2010 (copy previously circulated)

Noted.

2010/419 : CORRESPONDENCE FROM THE OFFICE OF THE FIRST MINISTER AND DEPUTY FIRST MINISTER RE: REGULATORY FRAMEWORK FOR OIL, SOLID FUEL AND LPB (copy previously circulated)

With reference to the Minister's response to Strabane District Council regarding a Regulatory Framework for Oil, Solid Fuel and LPB, Members noted that the Council would be consulted on a strategy document being issue in June 2010.

Noted.

ANY OTHER BUSINESS – GENERAL

2010/420 : CORRESPONDENCE DATED 21 JUNE 2010 FROM THE COUNCIL'S REGISTRAR OF BIRTHS DEATHS AND MARRIAGES RE: JULY HOLIDAY ARRANGEMENTS (copy tabled at the meeting)

Noted.

2010/421 : CORRESPONDENCED DATED 23 JUNE 2010 FROM THE NORTHERN IRELAND ASSEMBLY RE: SAFEGUARDING BOARD BILL (copy tabled at the meeting)

RESOLVED:

- (a) that correspondence and supporting documents be forwarded to Party Whips for their information
- (b) that Party Whips be asked to forward comments to the Acting Chief Executive so that the Council could respond to the Assembly before the deadline of 30 July 2010

2010/422 : CORRESPONDENCE DATED 23 JUNE 2010 FROM THE NORTHERN IRELAND ASSEMBLY RE: HOUSING (AMENDMENT) (NO 2) BILL (copy tabled at the meeting)

RESOLVED:

- (a) that correspondence and supporting documents be forwarded to Party Whips for their information
- (b) that Party Whips be asked to forward comments to the Acting Chief Executive so that the Council could respond to the Assembly before the deadline of 23 August 2010

2010/423 : CORRESPONDENCE DATED 21 JUNE 2010 FROM LISBURN CITY COUNCIL RE: VOLUNTARY TRANSITION COMMITTEE MEETINGS DURING JULY & AUGUST (copy tabled at the meeting)

Noted.

2010/424 : CORRESPONDENCE DATED 22 JUNE 2010 FROM THE DEPARTMENT OF JUSTICE RE: UNLICENSED AND UNAUTHORISED QUAD BICYCLES ON PUBLIC ROADS (copy tabled at the meeting)

Noted.

2010/425 : CORRESPONDENCE DATED 18 JUNE 2010 FROM NILGA RE: ATTENDANCE AT NILGA MEETINGS (copy tabled at the meeting)

Noted.

2010/426 : CORRESPONDENCE DATED 18 JUNE 2010 FROM IDENTITY & PASSPORT SERVICE RE: OFFICE LOCATION (copy tabled at the meeting)

Noted.

ANY OTHER BUSINESS

2010/427 : CORRESPONDENCE DATED 23 JUNE 2010 FROM NILGA RE: MAYOR AND CHAIR MEETING, 27 AUGUST 2010

The Acting Chief Executive advised that an invitation had been received from the President of NILGA to a Mayor and Chair Meeting taking place at Antrim Borough Council on 27 August 2010.

RESOLVED: that the Council accept the invitation from the President of NILGA to the Mayor and Chair Meeting on 27 August 2010

2010/428 : UDR 40TH ANNIVERSARY

Alderman Henderson stated that 2010 was the 40th anniversary of the UDR and he suggested that, as the UDR were freemen of the Borough, the Council should consider marking the occasion with a civic reception.

It was proposed by Alderman Henderson, seconded by Councillor Robinson and

RESOLVED: that the proposal to hold a civic reception to mark the 40th anniversary of the UDR be referred to the Central Services Committee for consideration.

2010/429 : KILLYNURE BONFIRE GROUP

Alderman Henderson referred to support being given to local bonfire groups and stated that he had been approached by a representative of Killynure Bonfire Group who was disappointed that they appeared to have missed the opportunity.

Councillor AM Beattie, as Chair of the Interagency Bonfire Group, advised that correspondence had been sent to all groups that had participated in the scheme in the previous year setting forth proposals for this year but that the Killynure group had not responded.

RESOLVED: that Alderman Henderson pass contact details of the Killynure Bonfire Group to the chair of the Interagency Bonfire Group.

2010/430 : STAFF PRAISED ON RADIO PROGRAMME

Councillor Duncan reported that a caller to the Steven Nolan radio programme had told how, after being disappointed with the Odyssey, she had then brought a group of children to Dundonald Ice Bowl for ten pin bowling and was delighted with the professionalism and friendliness of the staff at the Ice Bowl.

It was proposed by Alderman Henderson, seconded by Councillor Duncan and

RESOLVED: that the Council write to the staff at Dundonald Ice Bowl congratulating them on being mentioned on the programme and thanking them for their good work.

Councillor Cochrane left the meeting at 8.40 pm

IN COMMITTEE

2010/431 : MINUTES OF SPECIAL COUNCIL MEETING OF 10 JUNE 2010 (deferred from earlier in the meeting)

With reference to Minute No 2010/326, Alderman Rice stated that, on a point of accuracy, the minute did not include her request for clarification from the Director of Finance regarding the CIPFA guidelines. Councillor Chambers responded that several other Members had raised the same query and the

minutes recorded the Members' request for a legal opinion to be sought. Councillor Spratt said that either no name should be recorded or all the names of Members who had raised the query should be recorded. Alderman Rice indicated that she was not prepared to accept the minutes as a true and accurate record as she had asked that she be recorded as not agreeing to the resolution unless clarification was sought.

Councillor Robinson left the meeting at 8.41 pm

Councillor Chambers made the point that Minute No 2010/326 had been superseded by the Special Finance & General Purposes Committee meeting of 23 June 2010 which had been given executive powers to deal with this matter.

Councillor Skillen left the meeting at 8.47 pm

Councillor Chambers stated that, following the special meeting of the Council on 10 June 2010, further discussions had taken place with the Local Government Auditor and this had led to a resolution outlined in Minute No F&GP/2010/189 of the Special Finance & General Purposes Committee of 23 June 2010 that was contrary to the resolution passed at the Special Council meeting of 10 June 2010 at Minute No 2010/326. Councillor Chambers emphasised that it was in the Council's interest to follow the advice given by the Local Government Auditor.

Accordingly, she reported that, as required by Standing Orders, a letter signed by 3 Members of the Council had been forwarded to the Acting Chief Executive requesting rescission of Minute Nos 2010/326 and 2010/328 of the Special Council meeting of 10 June 2010. The Acting Chief Executive confirmed receipt of this letter.

After discussion it was proposed by Alderman White, seconded by Councillor Chambers and

RESOLVED:

- (a) that the Council agree to the rescission of Minute Nos 2010/326 and 2010/328 of the Special Council Meeting on 10 June 2010 as formally requested by 3 Council members in accordance with Standing Orders.
- (b) that the Council adopt the minutes of the Special Council Meeting of 10 June 2010 as a true and accurate records of proceeding with the exception of Minutes 2010/326 and 2010/328

Councillor Jeffers arrived at the meeting at 8.55 pm

2010/432 : MINUTES OF CENTRAL SERVICES COMMITTEE MEETING OF 14 JUNE 2010 (deferred from earlier in the meeting)

Councillor Long referred to Minute CS/2010/178 and felt that too much detail had been included in the minute. He queried why the community centre had

been identified and also the reference to security arrangements. The Director of Administration & Community Services stated that security arrangements had been included because it was felt that awareness of these could act as a deterrent to anyone involved in anti-social behaviour.

After discussion it was

RESOLVED: to adopt the minutes of the Central Services Committee of 14 June 2010 as a true and accurate record of proceedings subject to amendment of Minute No CS/2010/178 by removing the name of the Community Centre.

2010/433 : MINUTES OF THE ANNUAL GENERAL MEETING OF 22 JUNE 2010 (deferred from earlier in the meeting)

RESOLVED: that the minutes of the Annual General Meeting of 24 June 2010 be adopted as a true and accurate record of proceedings subject to the following amendments:

- Minute No 2010/337
 - At 2nd bullet point in para 1 and in resolution: remove “within the space of two nights” and replace with “within the first week of the month, if possible”
 - At 5th bullet point in para 1 and in resolution: remove “as in previous years”

- Minute No 2010/353
 - At 2nd para remove “Subsequently Alderman Henderson withdrew his proposal”
 - After 2nd para insert “Councillor Robinson withdrew the nomination of Councillor Jeffers”
 - After 3rd para insert “Alderman Henderson withdrew the nomination of Councillor Copeland. Councillor Robinson then renominated Councillor Jeffers.”

- Minute No 2010/364:
 - Insert in the resolution an additional point as follows:
“(a) that the current membership of the DPP remain unchanged with the exception of the appointment of 2 Members to replace those who had resigned”
 - Reconfigure the numbering of the following 2 points of the resolution

MATTERS ARISING FROM THE MINUTES

2001/434 : APPOINTMENT OF REPRESENTATIVES TO THE SOUTH EASTERN EDUCATION & LIBRARY BOARD

Councillor Spratt stated that the appointment of representatives to the South Eastern Education & Library Board should have been considered at the AGM. He stated that, although the Board had been stood down, it would be

useful for the Council's representatives to be appointed in readiness for the Board being reconstituted.

It was proposed by Councillor Spratt, seconded by Alderman Henderson and

RESOLVED: that Alderman Norris and Councillor Robinson be appointed as the Council's representatives on the South Eastern Education & Library Board for 2010/2011

2001/435 : MINUTES OF THE SPECIAL LEISURE SERVICES COMMITTEE MEETING OF 22 JUNE 2010

RESOLVED: that the minutes of the Special Leisure Services Committee meeting of 24 June 2010 be adopted as a true and accurate record of the proceedings.

2001/436 : MINUTES OF THE SPECIAL TECHNICAL & ENVIRONMENTAL SERVICES COMMITTEE MEETING OF 22 JUNE 2010

RESOLVED: that the minutes of the Special Technical & Environmental Services Committee meeting of 24 June 2010 be adopted as a true and accurate record of the proceedings.

2001/437 : MINUTES OF THE SPECIAL CENTRAL SERVICES COMMITTEE MEETING OF 22 JUNE 2010

RESOLVED: that the minutes of the Special Central Services Committee meeting of 24 June 2010 be adopted as a true and accurate record of the proceedings.

2001/438 : MINUTES OF THE SPECIAL FINANCE & GENERAL PURPOSES COMMITTEE MEETING OF 22 JUNE 2010

RESOLVED: that the minutes of the Special Finance & General Purposes Committee meeting of 24 June 2010 be adopted as a true and accurate record of the proceedings.

2001/439 : MINUTES OF THE SPECIAL PLANNING COMMITTEE MEETING OF 22 JUNE 2010

RESOLVED: that the minutes of the Special Planning Committee meeting of 24 June 2010 be adopted as a true and accurate record of the proceedings

Alderman Rice and Councillors Jeffers and Long left the meeting at 9.10 pm

2001/440 : MINUTES OF THE FINANCE & GENERAL PUPOSES COMMITTEE MEETING OF 9 JUNE 2010 (deferred from earlier in the meeting)

RESOLVED: that the minutes of the Finance and General Purposes Committee meeting of 9 June 2010 be adopted as a true and accurate record of the proceedings with the exception of Minute No F&GP/2010/165 which was referred back to the Committee

2001/441 : MINUTES OF THE SPECIAL FINANCE & GENERAL PURPOSES COMMITTEE MEETING OF 23 JUNE 2010 (deferred from earlier in the meeting)

RESOLVED: that the minutes of the Special Finance & General Purposes Committee meeting of 23 June 2010 be adopted as a true and accurate record of proceedings subject to the following amendment:

- Minute No F&GP/2010/189
 - Page 3, 2nd para, remove last sentence commencing “This liability..”
 - Page 3, 4th para, amend last part of sentence to read “showed an underspend compared to budget after exceptional items”

Councillor Duncan left the meeting at 9.25 pm

ANY OTHER BUSINESS (2)

2010/442 : HIGH AND OVERHANGING HEDGES

Alderman White enquired whether the proposed legislation relating to high hedges would include measures to deal with hedges that overhang and encroach upon pavements. The Acting Chief Executive advised that the issue of encroaching hedges was already covered by legislation and that the Roads Service could serve a notice on the owner of the hedge requiring that the hedge be cut back. If the owner did not comply with the notice, the Roads Service could then do the work and charge the owner for the costs involved.

Noted.

2010/443 : SCHEDULING OF COMMITTEE MEETINGS DURING JULY AND AUGUST

RESOLVED:

- (a) that the Council’s standing committees be stood down during July and August
- (b) that officers be asked to bring only urgent items of Committee business to the Council meetings during July and August.

2010/444 : ARRANGEMENTS FOR NEW STANDING COMMITTEES

The Acting Chief Executive referred to the Council’s decision to hold the four standing committee meetings on 2 evenings during the first week of the

month and asked Members to consider the scheduling, timing and arrangements for the meetings.

RESOLVED: that a meeting be convened of Party Whip and Committee Chairs to consider arrangements for meetings of Standing Committees in 2010/2011

STAFF IN COMMITTEE

There being no further business, the meeting ended at 9.30 pm

CHIEF EXECUTIVE

MAYOR