

## **CASTLEREAGH BOROUGH COUNCIL**

Minutes of the proceedings of the meeting of the Central Services Committee held, in committee, in the Members' Corridor, Civic & Administrative Offices, Bradford Court, Upper Galwally, Castlereagh, BT8 6RB, on Monday 13 October 2008 at 5.30 p.m.

### **PRESENT:**

**Alderman:** J. White

**Councillors:** AM Beattie  
J Beattie  
J Bunting (in at 5.45 pm)  
M Chambers (in the chair)  
C Hall  
R Hughes MBE  
T Jeffers  
M Long (in at 6.00 pm)  
J Spratt  
L Walker

**IN ATTENDANCE:-** Councillor G Robinson, Director of Administration & Community Services, Administration Manager, Community Services Manager, Assistant Members' Services Officer

**Apologies:** Alderman Rice, Councillors Duncan & Tosh

### **CS/2008/251 : SUSPENSION OF STANDING ORDERS**

RESOLVED: That Standing Orders be suspended in order to allow the presentation by Engage with Age to be dealt with as the first item of business

### **CS/2008/252 : PRESENTATION FROM ENGAGE WITH AGE**

The Director of Administration & Community Services introduced Ms Margy Washbrook, the new Project Manager with Engage with Age, and Ms Teresa McVeigh, Engage with Age's Development Officer in Castlereagh. Ms Washbrook then presented an update on the recent work of the organisation.

Ms Washbrook indicated that Engage with Age received funding of £250,000 from a range of organisations including Belfast City Council, Castlereagh Borough Council, Investing for Health, EHSSB, Belfast Health & Social Care Trust and Atlantic Philanthropies. She stated that the aims of the organisation were to address issues affecting older people including social isolation, community safety, health and wellbeing, etc. There were 89 groups in the Castlereagh area involved with Engage with Age and a range of varied activities and courses including arts and crafts, line dancing, media training, multi-cultural groups, gardening, etc.

Ms Washbrook stated that many of the local groups were represented on Engage with Age's Forum which operated on a strategic level providing information on current affairs, advising decision makers on the needs and concerns of older people and campaigning and lobbying on behalf of older people.

Ms Washbrook thanked the Council for its support and stated that Engage with Age hoped to renew its Service Level Agreement with the Council upon expiry of the existing term. She also requested that the Council consider appointing a representative to sit on the Board.

Ms Washbrook answered Members' questions, after which the Chairperson thanked the representatives of Engage with Age for their presentation and they then withdrew from the meeting.

RESOLVED: that appointment of a Board Member of Engage with Age be tabled as an agenda item for next month's Central Services Committee's meeting.

#### **CS/2008/253 : DATE OF NEXT MEETING**

The Chairperson indicated that she would be unable to attend the next meeting of the Committee and enquired whether it would be possible to rearrange the scheduling of the meeting. After discussion, Members were unable to find a suitable alternative date.

Noted.

#### **CS/2008/254 : MINUTES OF THE CENTRAL SERVICES COMMITTEE MEETING HELD ON 8 SEPTEMBER 2008 AND THE SPECIAL CENTRAL SERVICES COMMITTEE MEETING HELD ON 23 SEPTEMBER 2008 (copies previously circulated)**

Noted.

#### **MATTERS ARISING FROM THE MINUTES**

**CS/2008/255 : MONEYREAGH COMMUNITY FACILITY (Minute No CS/2008/250 refers)**

Councillor Spratt expressed concern that Members had still not received answers to the capital projects queries raised at the Committee meetings held on 8 and 23 September 2008. The Director of Administration & Community Services advised that a copy of a legal opinion together with reports from officers on their meeting with the Consultants would be tabled at the Special Council meeting being held after the Committee meeting.

In response to a query by Councillor Spratt, the Community Services Manager advised that she had contacted the Big Lottery Fund to notify them of the exceptional circumstances that was impacting upon completion of the building. She stated that, while they required the 31 December deadline to be met, she hoped that they would consider a further brief extension. Councillor J Beattie stated that the Big Lottery had extended the deadline for completion from June 2008 to September 2008 and then to December 2008 and he was aware that they were keen to have the project completed as quickly as possible. Members felt that there would be a need to seek a further extension.

Noted.

**REPORT FROM THE ADMINISTRATION MANAGER – SECTION 1 – CIVIC MATTERS**

**CS/2008/256 : HOMECOMING PARADE – 204 FIELD HOSPITAL – 15 NOVEMBER 2008**

The Administration Manager reminded Members that she had reported at a previous meeting on a recommended format for the above event and had been authorised to proceed with initial arrangements. She advised that a reservation had been made at the Stormont Hotel for a civic luncheon and pre-dinner drinks reception for 250 people and that a further room had been booked at the request of the Unit to facilitate younger guests.

The Manager reported that the Acting Commanding Officer had now advised that the Unit would prefer to revert back to the first plan of action, being the parade followed by a drinks reception in the Civic Offices and a buffet at the regimental HQ at Hydebank in order that family members could be included. She indicated that this would mean substantial savings in the civic budget and she asked Members for authorisation to proceed with the necessary arrangements for the event

RESOLVED:

- (a) that the quotation received from North Down Marquees for the supply of two marquees, one for guests and one for Council Members, in the sum of £895 plus VAT be accepted
- (c) that Corporate Catering be engaged to provide canapés for the reception at a cost of £5 per head and that officers be authorised to purchase drinks for the reception
- (d) that approval be given to the purchase of 150 no. medallions for presentation by the Mayor at a cost of £10.50 each.
- (b) that the regimental band be asked to provide a quartet/quintet to play on the mezzanine level during the drinks reception and that, in return, the Council make a donation to the Army Benevolent Fund.

**CS/2008/257 : COMMONWEALTH CHAMPIONSHIPS**

The Administration Manager reminded Members that, at its meeting in December 2007, the Committee had given approval to a welcome reception following the opening ceremony with costs being met from the civic budget.

The Manager advised that the first planning meeting to progress arrangements had taken place. After discussion it was

**RESOLVED:**

- (a) that Corporate Catering be engaged to provide catering at the event.
- (b) that an Ice sculpture centrepiece to be purchased at a cost of £200
- (c) that a jazz band be engaged to play on the mezzanine at a cost of £400 plus VAT
- (d) that a piper to be engaged for the Opening Ceremony at a cost of £75

**CS/2008/258 : CHRISTMAS TREE WORKING GROUP**

The Administration Manager reported that the first meeting of the Christmas Tree Working Group had taken place and she sought the Committee's approval for the following arrangements:

- Date, Time & Venue

The event to be held on Wednesday 26 November 2008 at 6.30 pm in the Civic Offices

- Location of Trees

It was proposed that the tree at the side of the Council Offices would be used for the main ceremony. The Mayor had also requested that the Italian tree be decorated with Pea Lights.

Dundonald – Moat Park (facing Ulster Hospital)

Carryduff – Loughmoss Centre

Cregagh – At the top of the carriageway

- Trees/Decoration

Three trees had been reserved in Baronscourt Estate and would be inspected by the Mayor and the Chief Executive at the end of October. Hillmount Nurseries to be engaged to erect and decorate trees

- Ceremony/Event

- A traditional civic ceremony with readings and carols
- Band of the Fire Service to be asked to provide musical accompaniment
- Alex Latimer to be asked to be Santa
- Bright Lights Dance Group to be engaged to accompany Santa
- Corporate Catering to be engaged to provide catering for the evening at a cost of £5.50 per head

The Manager advised that a budget for costs had been included within the current financial estimates.

RESOLVED: that the Council approve the arrangements, as detailed above, for the Christmas Tree ceremony.

### **CS/2008/259 : ULSTER IN BLOOM OAK TREE**

The Administration Manager reported that, at its AGM on 26 September 2008, NILGA had presented each Council with an oak tree to mark the 30<sup>th</sup> anniversary of Ulster in Bloom. She advised that the Mayor had accepted the tree on behalf of the Council and the Manager sought the Committee's advice as to where it should be planted and whether a formal planting ceremony should be organised.

The Manager indicated that the Parks Manager had considered locations around the Borough and, taking into account the area which would possibly remain within Castlereagh/Lisburn area after RPA, he suggested that the area around Lough Moss would be a suitable location.

Councillor Bunting expressed the view that the most appropriate location for the tree was at the Council's Civic Offices. After discussion it was

RESOLVED: that the oak tree presented by NILGA to mark the 30<sup>th</sup> anniversary of Ulster in Bloom be planted in the grounds of the Council's Civic Offices.

**CS/2008/260 : FUNDING FOR ULSTER SCOTS EVENTS**

The Administration Manager referred to a previous report to the Committee in September 2008 in respect of a query as to whether funding would be available from CRU for the annual Ulster Scots event on 23 January 2009.

The Manager advised that the Good Relations Officer had enquired from CRU as to whether any grant aid would be available for ad hoc events not specially mentioned in her action plan. She reported that CRU had now indicated that monies would be available in some instances and, to this end, an application had been submitted together with a business case for the event.

In the event that this application was not successful, the Manager informed Members that she would bring it back to the November meeting of the Committee for further consideration.

Noted.

**STAFF IN COMMITTEE**

**REPORT FROM THE DIRECTOR OF ADMINISTRATION & COMMUNITY SERVICES**

**CS/2008/263 : COLBY COMMUNITY FACILITY (Minute No CS/2008/225 refers)**

The Director of Administration & Community Services confirmed that the planning application had now been withdrawn. She advised that, during discussions between officers and planners, the planners had indicated that it would be their intention to issue a refusal to an application for a community facility at Colby.

The Director of Administration & Community Services sought clarification as to whether the original minute to consult further at community level still stood in view of the planners' comments.

In response to a query by Councillor Long as to why the planners were only now indicating their intention to refuse, the Director advised that the planners had previously indicated that, while there were planning concerns about the application, the Council could put forward a case to prove that there was a

community need for the facility. She stated that the Council's consultations with the wider community had indicated a very positive response to the proposal but objections had been received from residents living close to the proposed facility. In response to a further query by Councillor Long as to costs incurred by the Council in preparing the application, the Director advised that costs were limited to staff time and the Planning Service's planning application charges.

It was proposed by Councillor Spratt and

RESOLVED: that the planning application for a community facility at Colby be withdrawn and that no further consultations in this regard take place.

### **CS/2008/264 : COMMUNITY FESTIVAL FUNDING**

An update on the grants and the balance remaining in respect of community festival funding had been previously circulated to Members. The Director of Administration & Community Services reported that a letter of appeal had been received from St Andrews Outreach Team regarding their application for funding. In view of the additional information supplied, she advised that officers had reviewed the application and were now satisfied that it met with the funding criteria. The Director confirmed that officers had pointed the application against the criteria using the new information received on appeal.

Councillor Long queried why the appeal was being considered by the Committee rather than by the Festival Funding Group which had considered the funding applications and other appeals. The Director advised that St Andrews had written directly to the Finance & General Purposes Committee seeking funding from another source but they had been referred back to the Central Services Committee for consideration.

Councillor Long requested further information about problems that had come to light about some receipts submitted by groups and enquired whether any fraudulent attempts to obtain funding would be referred to the PSNI. Councillor Spratt congratulated those officers processing the community festival funding for their diligence in ensuring that the community festival funding was properly monitored and documented.

After discussion it was

RESOLVED:

- (a) that the appeal received from St Andrews Outreach Team in respect of community festival funding be upheld and that its application for funding in the sum of £1,700 be approved.

- (b) that officers provide a further update at next month's meeting as to the number of funding application which had not been paid and the reasons.

Councillor Long asked that it be recorded that he opposed item (a) of the resolution.

**CS/2008/265 : MONEYREAGH COMMUNITY FACILITY**

Members noted that this issue had been discussed previously under Matters Arising from the Minutes.

Noted.

**CS/2008/266 : UPDATE ON LEGAL COSTS (Minute No CS/2008/222 refers)**

The Director of Administration & Community Services updated the Committee on the following:-

- (a) Additional information as to the case detail in relation to Castlereagh Borough Council -v- Daniel Newell under the Dogs Order (Northern Ireland) 1983
- (b) Approval to pay invoice from Tughans Solicitors for professional fees for preparation of tender documents regarding hotel site, Dundonald Leisure Park.

RESOLVED: that payment of the invoice from Tughans Solicitors be made from the Administration Section's legal budget.

**REPORT FROM THE COMMUNITY SERVICES MANAGER**

**CS/2008/267 : EAST BELFAST PARTNERSHIP**

(Councillor Walker declared an interest)

The Community Services Manager reported that correspondence had been received from the East Belfast Partnership in relation to the development of the Connswater community greenway. She advised that the East Belfast Partnership wished to develop outreach centres that would display branded notice boards with up to date information about the Greenway project as well as upcoming events and volunteering opportunities, etc. She advised that The Partnership sought the Committee's approval to display these boards in Cregagh and Braniel Community Centres.

RESOLVED: that the Council agree to the request by the East Belfast Partnership to display its information boards in Cregagh and Braniel Community Centres.

**CS/2008/268 : MONEYREAGH CHRISTMAS CAROL CONCERT – ADMISSION FEE**

The Community Services Manager advised that the Castlereagh Christmas Carol Concert was scheduled for Friday 12 December 2008 in Moneyreagh Community Centre in partnership with Moneyreagh Primary School. She reported that the event had been publicised with an admission cost of £3.00 but that, at present, the community centre did not have an entertainments licence and so the event would be donation only rather than an imposed admission fee and all proceeds would go to the Mayor's charity. The Principal of Moneyreagh Primary School had also indicated that they usually imposed a donation policy for their carol concert also.

Noted.

**CS/2008/269 : AUTISM GROUP – TULLYCARNET (Minute No CS/2008/231 refers**

The Community Services Manager reminded Members that, at the Council meeting on 25 September 2008, this issue had been referred back to the Committee for further consideration.

The Manager reported that the Helping Hands community group had requested the use of a dedicated room within the Tullycarnet Community Resource Centre as children with autism required structure and routine and any change in their environment could be highly upsetting and frustrating. She advised that these children could also be highly sensitive to smells and visual stimulants. She indicated that a dedicated room would allow the children to have the opportunity to know that they were going to somewhere safe and secure, where every effort had been made to minimise the high levels of anxiety they felt when their routine or belongings had been altered in any way.

The Manager advised that the group were not looking for the room free of charge and were willing to work with the Council to negotiate an acceptable price. The Committee was asked to bear in mind the impact of this request on other bookings, regular customers and income generation. The Manager advised that other groups using the room on a weekly, block booking basis were as follows;

Monday evening: Bridge Club.- £8.50 x2 hr	£17.00
Thursday morning: Wisecrackers £7.10 per session	£7.10
Friday morning: George Best League- £8.50 per hr x 2	£17.00
Monthly: Engage with Age - £7.10 per session	£7.10

Total Cost

£48.20

She also indicated that the room was also used by other groups on an ad hoc basis.

While Members expressed their willingness to help the Autism Group, they were concerned that exclusive use of the room would involve displacing a number of other groups currently using the facility. After discussion it was

RESOLVED: that the Council confirm that it was unable to offer exclusive use of a room within Tullycarnet Resource Centre to the Autism Group but that officers be authorised to investigate the provision of other suitable accommodation where practical and possible.

**CS/2008/270 : SEEDING GRANT APPLICATION – HELPING HANDS  
AUTISM GROUP, TULLYCARNET**

The Community Services Manager reported that the Helping Hands Community Group was constituted on 18 August 2008 by a group of parents who were concerned about the lack of facilities and support available for parents of children on the autistic spectrum in the East Belfast Area. She advised that the group had originally started as three concerned parents and now had a membership of 30, of which 25 were from the Tullycarnet area.

The Manager advised that the group had applied for a seeding grant of £100 to assist them with stationery and hall hire for Tullycarnet Community Resource Centre. She reported that the group met with the seeding grant criteria.

RESOLVED: that the Council approve a seeding grant of £100 to the Helping Hands Autism Group, Tullycarnet.

**CS/2008/271 : SUMMER SCHEME CO-ORDINATOR'S REPORT (copy  
previously circulated)**

The Community Services Manager advised that suggestions and recommendations would be tabled later in the year when striking next year's summer scheme rates and criteria for the schemes.

RESOLVED: that a summary of the recommendations be brought to a future meeting of the Committee.

**COMMUNITY DEVELOPMENT MATTERS**

**CS/2008/272 : CLONDUFF YOUTH CLUB**

The Community Services Manager reported that the members of Clonduff Youth Club sought approval to proceed with a graffiti art project within the community centre main hall. She advised that the project was only in the inception stages and the group had yet to apply for funding to run the project. She stated that the project would be facilitated by a professional artist who had worked with the Council on a number of occasions. She advised that, if the Committee agreed that the group could use the Community Centre hall, then the Youth Club would submit an arts grant application.

RESOLVED: that the Council allow Clonduff Youth Club the use of the Community Centre Hall for its graffiti art project on condition that, prior to it proceeding, the plan for the graffiti art be submitted to the Committee for approval and that a health and safety risk assessment be carried out.

### **CS/2008/273 : “CLEAN THE BEEN” PROJECT IN BALLYBEEN**

The Community Services Manager reported that the “Clean the Been” project was a partnership project with Dundonald Family Community Initiative, St Mary’s Church, PSNI, NIHE, SEELB and the Council’s Community Services department. She advised that the project aimed to gauge the interest of the young people in the Ballybeen area, with the idea to clean up their own area, followed by a trip, as a reward for all their anticipated hard work. It was hoped that as a result of this project, the young people would develop a greater sense of respect and ownership for their area and that, once the project was completed they would continue to ensure the area was kept clean. The Manager advised that the project would also give the young people the opportunity to work as part of a team and to build upon friendships.

The Manager reported that the event would take place on 1 November 2008 and would involve 35 young people aged 11-14 years from the Ballybeen estate. She indicated that the event would include brunch at St Mary’s Church cooked and prepared by volunteers from Dundonald Methodist and St Mary’s Churches followed by a litter pick/ tidy in the Ballybeen estate by the young people and would finish with a trip, possible options for which were swimming, Pirates Golf or Urban Assault at the Ice Bowl. Costings for the trip were as follows:

#### **Swimming:**

£3.60 Per person x 35 young people = £126.00

1 Adult is £5.20 all other adults go free.

Total cost: £126.00 + £5.20 = £131.20

#### **Pirates:**

£5.50 (p/pn) x 35 young people = £192.50

#### **Urban Assault at Battlefield Sports (Ice Bowl):**

£6.50 per hour for all ages x 35 =£227.50

The Manager reported that the Community Development Officer sought the Committee's approval to implement the above project and associated costs. She advised that the reward trip would be chosen by the young people on completion of the project and the maximum associated cost would be £227.50. She advised that the cost of the project would be covered by the Community Services special projects budget.

RESOLVED: that the Council approve the "Clean the Been" project at a maximum cost of £227.50 which would be covered by the Community Services special projects budget.

### **COMMUNITY ARTS MATTERS**

#### **CS/2008/274 : COMMUNITY ARTS DEVELOPMENT GRANT APPLICATION – OLD MILLS BOWLING GROUP**

The Community Services Manager reported that the Old Mills Bowling Group had been set up to promote the benefit of senior citizens in the East Castlereagh area without distinction of race, sex, political, religious or other opinions and to provide facilities in the interests of social welfare for health, recreation and leisure time activities with the object of improving conditions of life for the senior citizens.

She advised that the group sought extra funding to cover tuition costs to run a workshop on Christmas Craft on Friday 7<sup>th</sup> November at the Ballyoran Community Centre. There would be 15-20 participants from 2 groups, the Old Mills Bowling Group and the Lifestyle Development Group, and participants would learn traditional craft skills including appliqué and design and would produce two large Christmas decorations to take home.

The Manager reported that the project met the following criteria of the Arts Development Grant Programme:

- It encouraged active participation in the artistic field of art and craft
- It promoted the respect and awareness of cultural diversity through the arts as it brought together people from different backgrounds to share Christmas traditions and improve self-esteem and combat isolation through working in a group
- It provided a measurable outcome of the existence of the project in that participants would learn craft techniques and have an item they made to take home.

The Manager advised that material costs of £167.13 had already been approved by the Committee (Minute No CS/2008/245 refers). The group was

now applying for additional tuition costs of £32.87 bringing the total costs of the project up to £200.

RESOLVED: that the Council approve an additional award of £32.87 from the Arts Development Grant programme to Old Mills Bowling Group for their craft project to allow them to pay a tutor for the craft workshop, bringing their total award up to the maximum £200 allowed.

**CS/2008/275 : COMMUNITY ARTS DEVELOPMENT GRANT APPLICATION – BELVOIR WOMEN’S GROUP**

The Community Services Manager reported that Belvoir Women’s Group had been set up to reduce isolation and encourage friendship, promote health and well being, increase self esteem and build confidence, provide support to women and their children in the Belvoir area and to provide opportunities for women to take part in educational or recreational activities that would help develop the individual.

She advised that the group sought funding to cover hall hire and material costs for classes in silk painting and glass painting. There would be two taster sessions of two hours per session held in the Belvoir Activity centre for 12 participants with a professional tutor.

The Manager reported that the project met the following criteria of the Arts Development Grant Programme:

- It encouraged active participation in the artistic field of art and craft
- It encouraged active participation in two art fields that were new to the participants.
- It provided a measurable outcome of the existence of the project in that participants would earn craft techniques and have an item they made to take home.

The Manager advised that project costs were as follows:

Material and tutor costs:	£140.00
Hall hire:	£70.40
TOTAL:	£210.40
Incoming money: £1 per member =	£12.00
TOTAL REQUESTED:	£200.00

RESOLVED: that the Council agree to award £200.00 from the Arts Development Grant programme to Belvoir Women’s Group to aid them with their craft project.

**CS/2008/276 : COMMUNITY ARTS DEVELOPMENT GRANT APPLICATION – 167<sup>TH</sup> GIRLS BRIGADE (BRANIEL)**

The Community Services Manager reported that the Girls Brigade followed a four-pronged programme to develop and equip girls for life, the areas covered being physical, education, spiritual and service.

She advised that the project was an intergenerational craft and community development workshop and the group sought funding to cover material costs for developing cardmaking and floral arrangement skills through workshops for a group of mixed age participants. She advised that there would be one evening when the group would come together to learn and share skills

The Manager reported that the project met the following criteria of the Arts Development Grant Programme:

- It encouraged active participation in the artistic field of art and craft
- It encouraged active participation in two art fields that are new to the participants.
- It promoted diversity through encouraging younger and older people to learn about each other and work together.
- It provided a measurable outcome of the existence of the project in that participants would learn craft techniques and have an item they made to take home.

The Manager advised that project costs would be as follows:

Materials-	Card materials	£90
	Floral materials	£90
TOTAL:		£180

RESOLVED: that the Council agree to award £180.00 from the Arts Development Grant programme to Braniel Girls Brigade for their craft project.

**CS/2008/277 : COMMUNITY ARTS DEVELOPMENT GRANT APPLICATION – EDGAR BOYD TENANTS ASSOCIATION**

The Community Services Manager reported that Edgar Boyd's Tenants Association had been established to relieve isolation, to advance community relations and mutual support amongst the residents of Edgar Boyd Court senior citizens' housing complex.

The Manager advised that the group sought funding to run 5 dance workshops for 12 participants aged 55-80 years to take place between October and December 2008 at Edgar Boyd Court. She stated that the aim of the project was to teach the participants a new artistic skill, develop new friendships, and increase levels of self-esteem. The project also aimed to increase health and fitness in the frail and elderly through the arts. The dance workshops would also be by professional artists from different backgrounds who would teach participants about different cultures through various cultural dance forms.

The Manager advised that the project met the following criteria of the Arts Development Grant Programme:

- It encouraged active participation in the artistic field of dance and movement,
- It promoted the respect and awareness of cultural diversity through the arts as it brought together people and artists from different genders, cultural backgrounds and ages.
- It provided a measurable outcome of the existence of the project in that participants would learn several types of dance and increase knowledge and skills in the areas of dance and movement.

She reported that project costs would be as follows:

Tutor fees 5 x 2hr sessions at £40 per session = £200  
Supper = £60 (will be covered by entrance cost to participants of £1 per person)  
Total: £260

RESOLVED: That the Council agree to award £200 from the Arts Development Grant programme to Edgar Boyd Tenants Association for their dance project.

**CS/2008/278 : COMMUNITY PARTNERSHIP EVENT AS PART OF ARTS PROGRAMME**

(Councillor Jeffers declared in interest)

Members were asked to note that the following outlined expenditure had been included in the Arts Officer's estimates for 2008/09 and was not an additional cost to Council.

Date	Event	Location & Time	Admission Price	Cost
Dec 16 <sup>th</sup>	Christmas Concert- Dundonald Community Concert Band in conjunction with Dundonald Village regeneration group	Dundonald Library 7.30pm	Free	£100 for cost of the Band
Total Cost of events				£100

RESOLVED: that the Council approve the implementation of the above additional items to the arts programme and the associated expenditure of £100 from the Arts Direct Projects budget.

**CS/2008/279 : AUTUMN/WINTER ARTS PROGRAMME**

Members were reminded that details and costings of the first draft of the autumn/winter arts programme had been approved by the Central Services Committee on the 9<sup>th</sup> June 2008 (Minute No CS/2008/200 refers). The Community Services Manager reported that the Arts Officer would like to include the following events in the programme and sought Members' approval to implement them.

Date	Event	Location & Time	Admission Price	Cost
Saturday 13 <sup>th</sup> December	Christmas jewellery and gift making workshop for 20 people. (£25 per hour wages X 2 hours, plus materials)	Cregagh Community Centre	£2	£110
October 21 <sup>st</sup> - November 24 <sup>th</sup>	Program of 6 weekly 2 hour creative writing classes (£25 per hour wages X 12 hours)	Castlereagh Civic Centre	Free, to develop new writing in the Borough	£300
Total Cost of events				£410

Members were asked to note that the above outlined expenditure had been included in the Arts Officer's estimates for 2008/09 and was not an additional cost to Council.

RESOLVED: that the Council agree to implement the above additional items to the autumn/winter arts programme and the associated expenditure of £410 from the Arts Direct Projects budget.

### **COMMUNITY SPORTS MATTERS**

#### **CS/2008/280 : BOCCIA LEAGUE**

The Community Services Manager advised that the Community Sports Development Officer had estimated the costs of running a Boccia league for local people as follows:

Facility Hire : £13.20 per hour x 2 Hours = £26.40 x 6	£52.80
Light Refreshments : £5 per week x 6 weeks	£30.00
Total	£82.80

She advised that the tournament would take place each Monday from 11am-1pm in Cregagh Community Centre.

RESOLVED: that the Council give approval to the Community Sports Development Officer to run the above project with associated facility costs and noted that the costs were 100% funded by Sport NI and this project would therefore be at no cost to the council.

#### **CS/2008/281 : CREGAGH AFTER SCHOOLS CLUB**

The Community Services Manager advised that the Community Sports Development Officer and the Community Development Worker were proposing to run a joint project which was an After Schools Club in Cregagh for children aged between 9-11 years of age taking place on a Tuesday afternoon from 3 – 5 pm.

The Manager advised that this was a 10-week programme that would include 5 weeks of physical activity and 5 weeks of health education, culminating in a trip that would focus on physical activity and teamwork.

The Manager reported that costs were as follows:

5 hours physical activity coaching	£75.00
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Refreshments (including fruit x 10 weeks)	£50.00
1 day trip Belfast Adventure Learning Park (£5 per child x 20 children)	£100.00
Hall hire (£7.10 x 10 weeks)	£71.00
<b>Total Costs</b>	<b>£296.00</b>
Income Generation 10 children x £1 per week x 10 weeks	£100.00
<b>Total needed</b>	<b>£196.00</b>

RESOLVED: that approval be given to the Cregagh After School Club project with associated running costs and Members noted that this was 100% funded by Sport Northern Ireland.

### **GOOD RELATIONS MATTERS**

**CS/2008/282 : HOLOCAUST MEMORIAL DAY TRUST (Minute No CS/2008/223 refers)**

(Councillor Jeffers declared an interest)

The Community Services Manager reported that the Good Relations Project Worker had investigated if the Holocaust Memorial Day could be incorporated into the good relations programme.

She stated that, in order to introduce Castlereagh Borough to the event, officers proposed joining up with the Dundonald Cultural Diversity Group to be a part of their annual event celebrating cultural diversity. She advised that the event would have music, dance and food to highlight and celebrate diversity of cultures and would be held at the end of January 2009. She stated that the cultural diversity event last year attracted over 150 people, particularly families, as it was held on a Saturday afternoon.

The Manager reported that it was proposed to the group that they have one of the break-out sessions to mark Holocaust Memorial Day and that the use of a speaker or a theatrical performance would prompt a discussion among participants to address hatred and discrimination.

The Manager advised that there were no available funds in the Good Relations budget specifically for this event but that Dundonald Cultural Diversity Group had already secured funding for their event that would enable a space for the Holocaust Memorial Day at no additional cost to either group. She indicated that, if additional funds were required to cover the programme costs, then the Dundonald Cultural Diversity Group would apply for the Good Relations Grant Aid to cover expenses.

The Manager sought the Committee's advice as to whether the Good Relations Officer should include a direct run project within the Council's Good Relations action plan for next year which would involve the Council applying for funding for the project from the Community Relations Unit.

RESOLVED: that the Committee agree that the Holocaust Memorial Day be included for consideration in next year's Good Relations action plan, with a final decision being taken when the Committee was finalising the action plan.

**CS/2008/283 : GOOD RELATIONS GRANT APPLICATION – 29<sup>TH</sup> BELFAST SCOUT GROUP, CARRYDUFF**

The Community Services Manager reported that the 29<sup>th</sup> Belfast Scout group, based in Carryduff, had 25 adult volunteers who worked with nearly 200 young people ranging in ages 6-14 from the Carryduff and Cairnshill area. She stated that it provided a full scouting programme and its aims were to encourage the physical, intellectual, emotional, social and spiritual development of young people so that they might achieve their full potential. She advised that the Scout group had recently added a new group called 'Venturers' to cater to young people aged 15-17 who otherwise would be forced out of scouts at age 14 and this group of 23 young people would be the focus of the single identity preparatory programme.

The Manager reported that the project, for which grant aid has been applied, was a 4 month single identity preparatory programme beginning in October 2008 and concluding in January 2009. The programme was achieved in 7 stages through a series of meetings and 3 residential weekends and was aimed at developing an understanding of the group's own cultural identity and bringing about greater understanding and appreciation of the culture and background of others. She advised that the programme also provided a new forum for young people aged 15-17 to remain involved with the scouts as currently the primary scouts programme is only available to young people until the age of 14. She stated that the group was in contact with another scout group from the opposite community who would be engaging in their own single identity work throughout the same period and the goal of the programme was to prepare the young people for cross community work in the future with this other scout group.

The Manager advised that grant money would be put towards transportation and food for the residential weekends and the young people would be fundraising to make up the remainder of the costs. She reported that costs applied for were as follows:

Transportation for 2 residential weekends:	£200
Food for 3 Residential weekends (25 people X £4 per head X 3 weekends):	£300

Total: £500

The Manager reported that the project met the following aims and objectives of the Good Relations Programme;

- It created structures which would permit a greater degree of meaningful cross-community contact.
- It increased understanding and co-operation between the different parts of the community.
- It promoted respect for diversity in own, other and shared cultural traditions.

RESOLVED: that the Council approve funding of £500 from the Council's good relations strategy budget for 29<sup>th</sup> Belfast Scout Group's single identity preparatory programme.

**CS/2008/284 : GOOD RELATIONS GRANT AID APPLICATION – ST ANDREWS OUTREACH TEAM**

The Community Services Manager reported that the Outreach Team came under the auspices of St Andrews Church and had been developed as a means of reaching out to the local community and to help benefit all regardless of age, colour, creed etc. She stated that, in the past few years, the group had hosted many successful events such as Christmas and children's parties and sporting events for the local youth of the area.

The Manager advised that the project, for which funding has been applied, was a 'Halloween Festival' on 27<sup>th</sup> October 2008 and would consist of a family evening with music, food, activities and a fireworks display. She indicated that costs applied for were as follows:

Fireworks	£850.00
Food and soft drinks	£100.00
Total	£950.00

She advised that the group had requested £500.00 contribution towards this project.

The Community Services Manager recommended that the St Andrews Outreach Team did not receive funding towards their Halloween Festival as it did not meet any of the criteria within the Good Relations Grant Aid Programme. She advised that the project did not create a greater degree of cross community contact and it did not attempt to address community conflict issues. There was no increased understanding or co-operation between differing communities and it did not promote respect for and between cultures. Also there were no developmental

processes built into the project and therefore there would be no outcomes that would benefit good relations in the Borough of Castlereagh. She advised that the group should pursue the community festival fund as originally sought because the project had a better fit with the festival funds criteria.

RESOLVED: that the Council do not approve funding of £500 for St Andrews Outreach Team on the basis that the project did not meet the criteria of the Good Relations Grant Aid Programme but that the Team be asked to consider pursuing a grant application from the community festival fund.

**CS/2008/285 : GOOD RELATIONS GRANT AID APPLICATION – ST ANDREWS EVENT**

The Community Services Manager reported that officers sought approval to run a St Andrews night educational event to be held at 7.00-10.00 pm on 27 November 2008 in Cregagh Community Centre. She advised that the event would involve an Ulster Scots educational talk on 'Examining the history of Ulster Day' and question and answer session, music by a 4 piece Ulster Scots band called 'Rising Stour' and dance demonstration and teaching by Lucy Mulholland. Tea, coffee and light supper would be served on arrival with catering carried out by the Ice Bowl.

The Manager reported that project costs were as follows:

Facilitator -	£100.00
Band	£450.00
Lucy Mullholland – dance demo/teaching	£200.00
Hall Hire	v £85.00
Food per head £5.25/person x 120 people =	£630.00
Material (plates milk etc)	£35.00
Total	£1500.00

The Manager advised that the project was outlined within the good relations strategy as agreed by CRU and CBC and that it met with the set criteria and demonstrated development through to next year's joint Ulster Day project with community groups from Ards Borough Council.

RESOLVED: that the Council approve funding of £1500.00 from the good relations strategy budget for a St Andrews night educational event as detailed above.

**CS/2008/286 : CHANGE YOUR FUTURE OCTOBER 2008 – OCTOBER 2009 (Minute No CS/2007/209)**

The Community Services Manager reported that the Change Your Future project was a capacity building project targeting young people within the Borough who were marginalized and excluded from mainstream education. She advised that this project was 100% funded by the Big Lottery and that the funding was paid directly to the Council.

The Manager reported that the Big Lottery’s Change Your Future fund had provided 100% funding in the sum of £128,941.00 over a three year period, the budget being as follows

**Breakdown for Year 2**

Salaries	£11,728.52
Travel	£750.00
Admin	£1,000.00
Marketing	£750.00
Training/Projects	£28,735.44
<b>Total</b>	<b>£42,963.96</b>

Example of courses to be covered include the following:

<b>Course Title</b>	<b>Dates</b>
What is Sports Coaching?	October
How to Coach Sports Safely	October
How to Coach Sports Effectively	October
How to Coach Children in Sport	October
First Aid	November
Active Leadership	November
Netball	November
Child Protection Awareness	December
Skills For Sport	December
Working in the Community	December
Athletics	January
Trampolining	January
Rugby	January
Inclusive Games Training	January
Including People with Disabilities in your Club	January
Gaelic	February
Essential Skills Numeracy	February
Essential Skills Literacy	February
Lagan Water Sports	March
Basic ICT	March
Football Level 1	March

RESOLVED: that the Council approve £42,963.96 to cover the costs of running the Change Your Future project in its second year as agreed with the Big Lottery Fund as per Minute No CS/2007/209 and that it was noted that this project was 100% funded.

**CS/2008/287 : WORK PROGRAMME REPORTS**

Work Programme Reports for the Arts Officer, the Community Development Officers, the Arts Officer, the Good Relations Officer, the Sports Development Officer and the Change Your Future Project Co-ordinator had been previously circulated for Members' information.

Noted

There being no further business, the meeting ended at 7.10 pm

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CHIEF EXECUTIVE

Adopted by the Council this \_\_\_\_\_ day of  
\_\_\_\_\_ 2008 with the exception of  
Minute Nos. \_\_\_\_\_

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF EXECUTIVE