

CASTLEREAGH BOROUGH COUNCIL

Minutes of the proceedings of the Technical & Environmental Services Committee meeting, held, in committee, in the Committee Room, Civic & Administrative Offices, Bradford Court, Upper Galwally, Castlereagh, BT8 6RB on Tuesday 4th September 2007 at 6.00 p.m.

PRESENT: Alderman J Norris MBE
(in the chair)

ALDERMAN: Mrs G Rice MBE

COUNCILLORS: Mrs A Beattie
J Beattie
Mrs S Duncan
B Hanvey
M Henderson
T Jeffers
Mrs V McCoy
L Walker

APOLOGIES: Apologies were received on behalf of Councillors Chambers and Drysdale

IN ATTENDANCE: Director of Technical & Environmental Services, Client Manager, Acting Operational Services Manager (Parks) Acting Operational Services Manager (Cleansing), Operational Services Manager, Building Control Manager, Acting Environmental Health Manager, and Assistant Members' Services Officer

T&ES/2007/286 : DRAFT DEPARTMENTAL ESTIMATES 2008/2009

Prior to discussing the above, the Chairman welcomed the newly appointed Operational Services' Manager to the meeting.

The Director of Finance circulated for Members' consideration a copy of the timetable for next year's estimates process. He referred to the 08/09 draft departmental estimates and advised that any comments Members may put forward this evening would be passed to the Estimates Working Group for consideration. He added that the estimates would be tabled again at the December Committee meeting for further consideration.

Councillor J Beattie outlined the importance of adhering to the timetable, and stated that as the draft estimates was very detailed, he asked that at this stage Members concentrate on the main issues.

Councillor Hanvey referred to recent problems at the Mullaghglass Landfill site and the costs involved in the Council diverting waste to Dargan Road. He asked if Officers had factored in an amount to cover any potential similar incident.

The Director of Technical & Environmental Services advised that there were a number of areas of uncertainty which would be difficult to budget for such as landfill tonnages, recycling tonnages, income from Building Control fees, implications arising from Single Status etc.

Following further discussion Members asked that Officers include in the estimates notes explaining exactly what items such as training, leasing, etc related to and to highlight the Department's statutory obligations.

RESOLVED : That Officers include in the estimates notes explaining exactly what training and leasing expenditure related to, and to highlight the Department's statutory obligations for consideration by Members at the December Committee meeting.

TABLED : MINUTES OF THE TECHNICAL & ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD ON 5TH JUNE 2007

MATTERS ARISING

T&ESC/2007/287 : STAFFING ISSUES 2006/2007 (Minute No. T&ESC/2007/225 refers)

The Director of Technical & Environmental Services outlined that, as requested, he had written to the Minister regarding staffing uncertainties due to RPA. He outlined that he had received a response which he would table at the October Committee meeting.

Noted.

**REPORT FROM BUILDING CONTROL MANAGER
(copy previously circulated)**

T&ESC/2007/288 : SCHEDULE OF APPLICATIONS

The Building Control Manager detailed the schedule of applications approved by the Building Control Service for the period 1st May 2007 to 31st July 2007.

Noted.

T&ESC/2007/289 : REPORTS ON APPLICATIONS, INSPECTIONS AND SOLICITORS ENQUIRIES

The Building Control Manager outlined the details in respect of the above. With regard to inspection and fees, he asked Members to note that the amounts included a number of very sizeable non-domestic projects which had commenced on site during this financial year. He added that it was unlikely that projects of that size would be repeated during the next few years.

Noted.

T&ESC/2007/290 : PERFORMANCE INDICATORS – FULL PLAN APPLICATIONS FOR APRIL 2007 TO JUNE 2007

The Building Control Manager outlined the details of the performance indicators as

set out in the Business Plan for 2007/2008.

Noted.

T&ESC/2007/291 : MINUTES OF THE SOUTH EASTERN GROUP BUILDING CONTROL COMMITTEE MEETING HELD ON 14TH MAY 2007-09-07

Noted.

T&ESC/2007/292 : STAFF ISSUES

The Building Control Manager advised Members that Mr Delwyn Warke had been appointed to the post of Building Control Officer and had commenced employment on 11th June 2007.

Noted.

T&ESC/2007/293 : STREET NAMING AT 478 CASTLEREAGH ROAD, CASTLEREAGH

The Building Control Manager advised Members that May Estates had proposed the name of Castlereagh Business Park for 5 blocks of offices incorporating 22 units on a site at 478 Castlereagh Road, Castlereagh.

He outlined that May Estates were proposing the names for each of the 5 blocks of offices as follows:

- Montgomery House
- Alanbrooke House
- Alexander House
- Dill House
- Stirling House

He advised that the request met with the requirements of the Council's Street Naming Policy, in that the names Castlereagh, Montgomery, Alanbrooke, Alexander, Dill and Stirling were in use in the area.

Alderman Rice and Councillor Jeffers declared an interest.

Some Members expressed the view that the name "Castlereagh Business Park" could cause confusion with Castlereagh Enterprise Park in Dundonald.

Following discussion, it was

RESOLVED : That consideration of street naming of the site at 478 Castlereagh Road to "Castlereagh Business Park" be deferred to enable the matter to be discussed with the Chief Executive of Castlereagh Enterprise Park

T&ESC/2007/294 : STREET NAMING AT LAND TO THE REAR OF 130A UPPER KNOCKBRED A ROAD CASTLEREAGH

The Building Control Manager advised Members that GEM Construction had proposed the street name of 'Cedar View', for 6 apartments and 8 dwellings on a site at land to the rear of 130a Upper Knockbreda Road, Castlereagh.

He reported that the request met with the requirements of the Council's Street Naming Policy, in that, the word 'Cedar' was in use in the area.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that the street name of 'Cedar View' be allocated to the 6 apartments and 8 dwellings, under construction by GEM Construction, at land to the rear of 130a Upper Knockbreda Road Castlereagh.

ANY OTHER BUILDING CONTROL BUSINESS

T&ESC/2007/295 : COUNCIL REPRESENTATION ON THE SOUTH EASTERN BUILDING CONTROL COMMITTEE

The Director of Technical & Environmental Services reported that at the Council's Annual General meeting, Councillors Hall and Robinson had been appointed to represent the Council on the South Eastern Building Control Committee. He added that there was previously an agreement in place that representation should be appointed from the Members of the Technical & Environmental Services Committee, and neither of these Councillors sat on the Committee.

Following discussion, it was

RESOLVED : That consideration of Council representation on the South Eastern Building Control Committee be deferred for further consideration.

T&ESC/2007/296 : WASTE MANAGEMENT WORKING GROUP

Alderman Mrs Rice outlined that it was her understanding that at the Annual General meeting, it had been agreed that she would replace Councillor Duncan on the Waste Management Working Group.

Noted.

**REPORT FROM THE ACTING OPERATIONAL SERVICES MANAGER (PARKS)
(copy previously circulated)**

T&ESC/2007/297 : UPDATE ON PUBLIC RIGHT OF WAY - BETWEEN GILNAHIRK ROAD AND GILNAHIRK AVENUE

The Acting Operational Services Manager (Parks) advised Members that following the Council meeting held 23rd August 2007, the grounds for the Council not

granting the temporary closure order in respect of the above had been passed for consultation to the Environment & Heritage Service. He reported that when received, the response would be tabled at a future meeting of the Committee.

He advised that the extinguishment order had been published on 29th August 2007.

He continued by stating that as directed by Members at the Council meeting held on 23rd August 2007, the Countryside Officer had contacted the residents to advise them of the publication date for the extinguishment order. He added that Gilnahirk Primary School, Our Lady and St Patrick's Grammar School and local businesses at the top of Gilnahirk Road had also been advised. He outlined that a letter had been forwarded to all Councillors to ensure that they were afforded the opportunity to advise constituents.

Noted.

T&ESC/2007/298 : DUNDONALD INTERNATIONAL ICE BOWL ROUNDABOUT

The Acting Operational Services Manager (Parks) advised Members that the Chief Executive had received correspondence from Alderman Mrs Robinson in relation to the state of the roundabout at the Ice Bowl.

He reported that the roundabout had been planted with conifers at the time of construction but suffered from die- back and had to be removed. He added that over the past 18 months the Parks Section had been engaged in a herbicide programme to eradicate weeds. He advised that the Chief Executive had arranged for Turkington Ltd to pay for the cost of planting at the roundabout and the Parks Section was engaged in preparing the planting plan.

Noted.

T&ESC/2007/299 : CORRESPONDENCE FROM BELFAST DEAF UNITED (copy of Council's criteria for the allocation of football pitches attached)

The Acting Operational Services Manager (Parks) reported that the above organisation had written to Council regarding its non-allocation of a pitch for the 2007/2008 season at its preferred site of Billy Neill. He added that the team had asked for the Council to take on board the club's disability when considering the allocation process.

He advised Members that the Belfast Deaf United had a total of 5 players residing in the Borough. He added that in accordance with the Council's criteria for the allocation of football pitches, as Belfast Deaf United had the lowest number of playing members residing in the borough and given the large number of applications received, the club had not been allocated a pitch at Billy Neill. He advised that the club had been offered Moat Park which had larger changing rooms to assist with sign language and communication. He reported that as Moat Park had only one pitch, the Belfast Deaf United would be the only user in the afternoon, alleviating communication concerns.

The Acting Operational Services Manager outlined that following a further letter from Belfast Deaf United, the team had been offered a pitch at either Henry Jones or Lough Moss, but this had been declined.

He reported that the matter was discussed at a recent meeting of the Billy Neill Advisory Committee and it was Members' view that the criteria for the allocation of pitches was fair as it ensured that residents living in the Borough received a preferential choice of pitch. He recommended that in the interests of promoting positive attitude towards disability, Officers write to Belfast Deaf United to explain the Council's criteria and ascertain if the Council could accommodate the team in some capacity.

Alderman Norris stated that it appeared Officers had made a significant effort to accommodate the team, and he was of the view that in the interests of fairness for all teams in the Borough, the criteria had to be adhered to.

Councillor Hanvey congratulated Officers within the Parks Section for accommodating a third Carryduff based team at the Lough Moss Centre.

Following further discussion, it was

RESOLVED : That the Council be recommended to agree that Officers write to Belfast Deaf United Football Team explaining the Council's criteria for the allocation of football pitches and ascertain if the Council could accommodate the team in some capacity.

T&ESC/2007/300 : TEMPORARY DIVERSION OF PUBLIC RIGHT OF WAY MILLTOWN – TO LAGAN TOWPATH

The Acting Operational Services Manager (Parks) advised Members that a request had been received from the Forest Service and The Shaw's Bridge Sports Association for a temporary diversion of a section of the above pathway. He added that the request had been tabled at the Special Council meeting held on 8th August 2007 where it was resolved to proceed with the temporary diversion for a period of 8 weeks.

He outlined that signs highlighting the diversion route had been erected at either end of the pathway, and the Countryside Officer was conducting weekly visits. He reported that monthly updates would be provided at Technical & Environmental Services Committee meetings during the 8 week period.

Noted.

T&ESC/2007/301 : CHANGES TO THE ULSTER WAY ROUTE

The Acting Operational Services Manager (Parks) advised Members that correspondence had been received from the Environment & Heritage Service requesting Council's views on changes to the Ulster Way route.

He reported that there were currently four proposed options which he detailed for Members' information. He recommended option 2 as this route included the Borough of Castlereagh and ensured that walkers followed safer minor roads.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that Officers write to the Environment & Heritage Service advising that out of the four options put forward in relation to changes to the Ulster Way route, the Council preferred option two.

ANY OTHER BUSINESS (PARKS MATTERS)

T&ESC/2007/302 : FLORAL DISPLAYS

Members congratulated Officers for the excellent floral displays throughout the Borough.

Noted.

T&ESC/2007/303 : PLANTING ALONG THE CARRIAGEWAY

Following a query from Councillor McCoy in respect of the above, the Acting Operational Services Manager (Parks) explained that the area the Councillor was referring to belonged to the Roads Service.

Noted.

REPORT FROM ACTING OPERATIONAL SERVICES MANAGER (CLEANSING) (copy previously circulated)

T&ESC/2007/304 : PULL-OUT SERVICE

The Acting Operational Services Manager (Cleansing) reported that as requested at the Committee meeting held in April, letters had been issued to those receiving the pull-out service asking them to confirm that they still had a requirement for the service. He advised that 1,600 households in the Borough had been on the pull-out database, and for operational reasons it was decided to roll out the letters by collection area. He outlined that 387 letters (with business reply envelopes) had been issued to residents served by the Ballybeen refuse collection crew on 29 June 2007, with replies requested by 13 July 2007. He reported that reminder letters had been issued on 24 July 2007, making it clear that the pull out service would be withdrawn unless they replied.

He continued by stating that 138 households had not replied, but should the service be withdrawn from these households, there may be a significant number of complaints.

Councillor Jeffers outlined that there could be valid reasons for some people not being able to respond and he felt that one further letter should be sent.

Councillor Henderson expressed the view that he was not sure that sending another letter would achieve the desired result but if residents contacted the Council to complain about the service being withdrawn, it would provide Officers with the opportunity to carry out an assessment, and where applicable, the service could be reinstated.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that Officers withdraw the pull-out service from the 138 householders in the Ballybeen area who did not respond to the Council's correspondence.

T&ESC/2007/305 : STREET CLEANSING – EXTERNAL FEES

The Acting Operational Services Manager (Cleansing) advised that Ravenhill Rugby Club had approached the Council requesting an annual agreement for the mechanical sweeping of the club grounds. He outlined that an external rate of £30.00 per hour had been charged for a number of years but having reviewed this rate, Officers were of the view that an hourly rate of £45.00 per hour would be more appropriate.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that an external contract hourly rate of £45.00 be levied on Ravenhill Rugby Club for mechanical sweeping of the club's grounds, and that Officers sign a one-year agreement to this effect.

ANY OTHER BUSINESS (CLEANSING MATTERS)

T&ESC/2007/306 : STREET CLEANSING IN THE CARRYDUFF AREA

Following a query from Alderman Rice, the Acting Operational Services Manager (Cleansing) advised that due to holidays over the summer period, some staff had to be re-deployed to ensure the wheeled bin collections were not affected. He added that the normal street cleansing programme would now be re-introduced.

Noted.

REPORT FROM THE ACTING ENVIRONMENTAL HEALTH MANAGER (copy previously circulated)

T&ESC/2007/307 : STATUTORY NOTICES - PUBLIC HEALTH (IRELAND) ACTS 1878 TO 1907

The Acting Environmental Health Manager outlined the details of Statutory Notices that had been served in respect of public health/conditions prejudicial to health.

Noted.

At the Council meeting held on 27th September 2007, Minute No. T&ESC/2007/308 was referred back to Committee for further consideration

T&ESC/2007/308 : SERVICE UNIT BUSINESS PLAN

The Acting Environmental Health Manager referred Members to a copy of the Environmental Health Business Plan, and he advised that the Plan had been reviewed to take into consideration the Council's strategic aims. He added that the plan set out the Service Unit's objectives and performance standards to be monitored throughout the year, and also reviewed performance over 2006/2007.

Following a detailed discussion, Councillor J Beattie outlined that, in approving the content of the Plan, the Committee would be approving the recruitment of additional staff and the costs involved, which was an issue that required further debate.

Councillor Walker stated that he agreed with Councillor Beattie, and queried how Members could approve a report that did not detail what additional resources were required and what the cost implications would be to the Council.

Alderman Rice expressed the view that the Members were asking Officers to do the impossible as they would be aware of future legislation and the resources required, but the Council would have to ensure that it had adequate staffing levels in order to meet its statutory obligations. She added that if Officers required additional staff, however, a business case would need to be put forward to the appropriate Committee. She proposed that the Committee approve the Plan, with a caveat to that effect.

Following further discussion, Members were of the view that the Committee could not approve a report which did not include all relevant information, together with the financial implications. It was agreed that the Committee would note the content of the Plan, and that Officers would be required to make a business case for any additional staff for consideration by the appropriate Committee.

Councillor Hanvey outlined that given that the Estimates process had commenced, he was of the view that a report be prepared on the Unit's statutory and non-statutory obligations in order for the Committee to make certain recommendations to the Estimates Working Group.

RESOLVED : That

- (a) the Committee notes the content of the Environmental Health Service Unit Business Plan, and that Officers bear in mind that a business case had to be put forward to the appropriate Committee for any additional staff required
- (b) the Acting Environmental Health Manager prepare a report on the Unit's statutory and non-statutory obligations, resources required and budget requirements in order for the Committee to consider, and where appropriate, make recommendations to the Estimates Working Group

T&ESC/2007/309 : DRINKING WATER QUALITY REPORT 2006

The Acting Environmental Health Manager advised that a copy of the above report was available in the Environmental Health Service Unit, should Members wish to peruse its contents.

Noted.

At the Council meeting held on 27th September 2007, Minute No. T&ESC/2007/310 was referred back to Committee for further consideration

T&ESC/2007/310 : WELFARE SERVICES ACT (NI) 1971

The Acting Environmental Health Manager reported that notification had been received from Saint Michael Lodge Care House regarding the death of a resident, and in line with above legislation as the individual had no next of kin, responsibility for burial lay with the Council.

He advised that arrangements had been made for the cremation and burial of the resident's ashes in Knockbreda Cemetery, and the cost of this statutory obligation would be approximately £1,750.00 including the funeral, cremation and burial of ashes.

Noted.

T&ESC/2007/311 : AIR QUALITY STRATEGY FOR ENGLAND, SCOTLAND, WALES & N IRELAND PREPARED BY THE DEPARTMENT OF ENVIRONMENT FOOD & RURAL AFFAIRS

The Acting Environmental Manager outlined that a copy of the above was available in the Environmental Health Service Unit, should Members wish to peruse its contents.

Noted.

T&ESC/2007/312 : REAPPROVAL OF A DAIRY PRODUCTS ESTABLISHMENT - REGULATIONS (EC) 852/2004. 853/2004. 882/2004)

The Acting Environmental Health Manager reported that, under the above regulations, an application had been received by the Environmental Health Service Unit for the approval of premises for the manufacture, production, sale and distribution of dairy products. He added the inspecting officer had confirmed that the premise complied with the above regulations.

Following discussion, it was

RESOLVED : That the Council be recommended to grant full approval of a Dairy Products Establishment within the Borough for the manufacture, production, sale and distribution of meat products.

(At the September Council meeting minute ref T&ESC/2007/313 was referred back to the October meeting of the T&ES Committee for further consideration. Minute No T&ESC/2007/352 refers).

T&ESC/2007/313 : THE BETTING, GAMING, LOTTERIES & AMUSEMENTS (NI) ORDER 1985 RENEWAL OF AMUSEMENT PERMIT - PREMISES - LUCKY JACKS, 1 CHURCH ROAD, DUNDONALD

The Acting Environmental Health Manager advised that an application had been received to renew the Amusement Permit for the above premises. He added that, as required by the legislation, consultations had taken place with the PSNI who raised no objections. He reported that a recent inspection had also been carried out to ensure continuing compliance with the existing conditions of the Amusement Permit, and no contraventions had been detected.

He recommended that the permit be renewed, subject to a number of existing terms and conditions which he detailed for Members' information.

Following discussion, it was

RESOLVED : The Council be recommended to renew the Amusement Permit for premises known as Lucky Jacks, 1 Church Road, Dundonald, subject to the existing following terms and conditions:

1. the internal illumination shall be ceiling mounted fluorescent lighting of sufficient output to ensure that all areas of the premises are clearly visible from the kiosk area.
2. the advertising signage on the premises will not be illuminated and shall display only the premises name and logo.
3. the window display on the premises shall, with the exception of the main entrance door, be opaque, frosted glass with the company name "lucky jacks" in small lettering on each window.
4. the front door glazing will be clear to allow vision for the kiosk attendant to control access and the days and hours of opening and the age restrictions applicable will be clearly visible at the main entrance.

T&ESC/2007/314 : CONSUMPTION OF INTOXICATING LIQUOR IN DESIGNATED PLACES - DRINKING IN DESIGNATED AREAS

The Acting Environmental Health Manager outlined the detail in respect of the above during the period December 2005 and July 2007.

Councillor McCoy sought clarification as to why incidents relating to April and May had not been included.

The Acting Environmental Health Manager outlined that he would investigate this and report back.

Alderman Rice and Councillor Henderson outlined the detail of discussions that had taken place in relation to youths drinking in designated areas at a recent DPP

meeting, in terms of inadequate signs throughout the Borough, consideration of a review of the bye laws, working in liaison with relative statutory agencies. They advised that the representatives from the DPP together with relevant PSNI Officers had requested to come along to discuss the matter with Committee Members.

Following a query from Councillor Jeffers, the Acting Environmental Health Manager advised that it was not against the law for a youth to be carrying alcohol but had to be caught in the act of consuming.

Councillor Henderson outlined that he was particularly concerned that a young person could have a criminal record at such a young age, and he would be keen to consider other appropriate ways of dealing with this problem.

Members were of the view that, rather than the DPP coming to Committee, it may be more appropriate for all Members of Council to have an input. It was felt that as a Special Council meeting had already been convened during October that the matter be dealt with at that meeting.

Members asked that their appreciation be passed onto the Borough Inspector for all his efforts in enforcing these bye laws.

Following further discussion, it was

RESOLVED : That

- (a) the Acting Environmental Health Manager investigate why the incidents relating to drinking in designated areas during April and May had not been included in the Officer's report.
- (b) representatives from the DPP, together with appropriate PSNI Officers, be invited to attend a Special meeting of Council to consider the issue of youths drinking in designated areas

T&ESC/2007/315 : CONSUMPTION OF INTOXICATING LIQUOR IN DESIGNATED PLACES - ADULTS FOR PROPOSED LEGAL ACTION

The Acting Environmental Health Manager advised Members that witness statements had been received from the PSNI who had detected a number of adults drinking in designated areas in the Borough, contrary to the Council's Bye Laws. The details of which he outlined for Members' information.

Following discussion, it was

RESOLVED : That, in line with Council policy, legal proceedings be instigated against adults detected drinking in designated areas in the Borough, as outlined in the Acting Environmental Health Manager's report.

T&ESC/2007/316 : CONSUMPTION OF INTOXICATING LIQUOR IN DESIGNATED PLACES REPEAT JUVENILE OFFENDER

The Acting Environmental Health Manager reported that a witness statement had been received from the PSNI reporting a juvenile for drinking in the Saintfield Road area on 25th May 2007, contrary to the Council's Bye – Laws.

He explained that whilst attempting to deal with this matter by way of the issue of a Formal Caution (in line with Council policy for a first offence) this same youth was reported again by another police officer for an identical offence on 5 July 2007 at the same location. He added that this repeat offence occurred in spite of the fact that police had advised the youth on the first occasion that he would be reported to the Council, with a view to prosecution. He outlined that when interviewed with his mother at the Council Offices, the juvenile could offer no reason why he had repeated the offence.

He sought guidance from Members as to whether the individual should be offered a Formal Caution citing both offences, or whether it was deemed more appropriate to refer him to the juvenile court as he could be viewed as a repeat offender.

Councillor Henderson expressed the view that, given how the sequence of events had unfolded, that the youth on this occasion be given a formal caution for both offences, but it should be made clear to him that if he re-offended the Council would have no option but to prosecute.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that, in this instance, the juvenile detected drinking in a designated area in the Saintfield Road be issued with a formal caution, but that Officers make it clear to him that any re-occurrence of this offence would result in prosecution.

T&ESC/2007/317 : STREET TRADING ACT (NI) 2001 - SEIZURE OF EQUIPMENT USED IN ILLEGAL STREET TRADING ACTIVITY

The Acting Environmental Health Manager outlined that following complaints from members of the public regarding the activity of a car windscreen washing operation being carried out at the traffic light controlled junctions around the Forestside Shopping Complex. He advised that on 25th and 27th July 2007, Council Officers in conjunction with the PSNI, had seized equipment from persons carrying out this activity, which was a breach of the above legislation.

He reported that the names and addresses of those involved had been taken by the police, and the details would be passed to Council Officers for appropriate legal action.

He advised Members that additional checks of the area had been periodically carried out, but no further illegal activity with regards to street trading had been detected, and it was hoped that the action taken had deterred the offenders.

Councillor Henderson outlined that he had been advised by the PSNI that it was now an offence for those involved in street trading to operate without displaying an identification number.

Noted.

T&ESC/2007/318 : THE LITTER (NI) ORDER 1994 - FAILURE TO PROVIDE INFORMATION REGARDING A LITTERING OFFENCE

The Acting Environmental Health Manager advised Members that a lady from Greyabbey, Newtownards had failed to comply with a notice, and a subsequent reminder notice issued by the Council in relation to an offence when litter had been deposited from a vehicle on 16th July 2007 at Upper Braniel Road, Castlereagh. He added that failure to provide such information requested was an offence under the above legislation.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that, in line with the Litter (NI) Order 1995, legal proceedings be instigated against a lady who had deposited litter at Upper Braniel Road.

T&ESC/2007/319 : PETROLEUM CONSOLIDATION ACT (NI) 1929 – RENEWAL OF A PETROLEUM LICENCE

The Acting Environmental Health Manager advised Members that applications had been received for the storing of petroleum at a number of service stations within the Borough.

Following discussion, it was

RESOLVED : That the Council be recommended to approve the renewal of licences for the storing of petroleum as outlined in the Acting Environmental Health Officer's report, subject to receipt of all necessary documentation and compliance with the terms and conditions of the licence.

T&ESC/2007/320 : THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985 - ARTICLE 3 – LICENSING OF PLACES OF ENTERTAINMENT – RENEWAL OF A LICENCE

The Acting Environmental Health Manager outlined for Members the detail in respect of the renewal of Entertainment Licences for premises within the Borough.

Following discussion, it was

RESOLVED : That the Council be recommended to approve the renewal of Entertainments Licences as outlined in the Acting Environmental Health Manager's report.

(At the September Council meeting minute ref T&ESC/2007/321 was referred back to the October meeting of the T&ES Committee for further consideration. Minute No T&ESC/2007/353 refers)

T&ESC/2007/321 : THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985 - ARTICLE 3 – LICENSING OF PLACES OF ENTERTAINMENT – GRANT OF A LICENCE

The Acting Environmental Health Manager outlined for Members the detail in respect of the granting of Entertainment Licences for premises within the Borough.

Councillor Jeffers referred to the request for the siting of a circus in Dundonald, and outlined that there may be implications for neighbours, in terms of noise nuisance and adequate car parking. He therefore proposed that the application be refused.

The Acting Environmental Health Manager advised Members that the applicant would have 21 days to appeal to the County Court, from the date of notification of the ratified Minute.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that, in line with the Local Government (Miscellaneous Provisions) (NI) Order 1985 – Article 3 – Licensing of Places of Entertainment – Grant of a Licence

- (a) that a licence be granted in respect of premises at 31 Moneyreagh Road and a licence for premises at Saintfield Road Presbyterian Church Halls
- (b) that a licence be refused for Australian Super Circus on land adjacent to Lidl Supermarket, Dunlady Road, Dundonald

T&ESC/2007/322 : THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985 - ARTICLE 3 - ARTICLE 3 - ARTICLE 3 – LICENSING OF PLACES OF ENTERTAINMENT – TRANSFER OF A LICENCE

The Acting Environmental Health Manager advised Member of the details of an application to transfer the Entertainment Licence in respect of the Auld House, 27 Church Road Moneyreagh. He added that a public notice had been placed and consultations were taking place with the PSNI, as required by the legislation.

Following discussion, it was

RESOLVED : That the Council be recommended to approve the transfer of an Entertainments Licence in respect of the Auld House, 27 Church Road, Moneyreagh, subject to the publication of the public notice and no objections from the PSNI.

T&ESC/2007/323 : THE STREET TRADING ACT (NI) 2001 - GRANT OF A MOBILE TRADERS LICENCE

The Acting Environmental Health Manager outlined the details in respect of an application for a mobile traders licence from Mr Hamill for a Ford Transit Ice Cream sales to trade throughout the Borough from Monday to Sunday (inclusive) between

the hours of 12.00 noon until 7.00 p.m. He advised that consultations were currently taking place with the PSNI, as required by the legislation.

He outlined that the applicant had previously been granted and had renewed a mobile traders licence within the Borough, but this had lapsed and he now wished to apply for a licence to trade in the Borough once again.

Following discussion, the Acting Environmental Health Manager advised that this type of operation was subject to the Food & Hygiene Order.

RESOLVED : That the Council be recommended to grant a Mobile Trading Licence to Mr Hamill for a Ford Transit Ice Cream sales van to trade throughout the Borough from Monday to Sunday (inclusive) between the hours of 12.00 noon to 7.00 p.m., subject to there being no objections from the PSNI.

TESC/2007/324 : THE DOGS (NI) ORDER 1983 - DOGS KEPT WITHOUT A VALID LICENCE

The Acting Environmental Health Manager advised Members of the detail of two persons who kept dogs without valid licences, in contravention of the above legislation. He outlined that Fixed Penalty Notices had been issued for the offences but were subsequently returned unpaid by the Clerk of Petty Sessions Office.

Following discussion, it was

RESOLVED : That, in line with the Dogs (NI) Order 1983 - Dogs Kept without a Valid Licence, the Council be recommended to agree that legal proceedings be instigated against the following for non-payment of Fixed Penalty Notices:

- Fixed Penalty Notice Nos. 1210 & 1211 - Man from Moneyreagh area.
- Fixed Penalty Notice No. 1206 – Lady from Tullycarnet area.

**SUPPLEMENTARY REPORT FROM THE ACTING ENVIRONMENTAL HEALTH MANAGER
(copy circulated at the meeting)**

T&ESC/2007/325 : STAFF TRAINING – PETROL FILLING STATION – RISK ASSESSMENT AUDIT AND TRAINING COURSE

The Acting Environmental Health Manager sought approval for one Officer to attend the above course being held on 12th and 13th September 2007 in Dublin. He explained that the course was specifically for those who enforce legislation and inspect petrol filling stations, and was therefore an essential part of development for both the Officer and the Service Unit. He advised that provision had been made in the budget.

Alderman Rice proposed that approval be granted.

Councillor J Beattie outlined that, in order to keep a control on training requests, that he was of the view that all requests should go through Human Resources.

The Acting Environmental Health Manager advised Members that the Officer who had previously carried out this function had been seconded to Eastern Group, and there was no Officer currently qualified within the Unit to carry out the risk assessments.

Councillor Mrs Beattie outlined that she could not understand how the Manager could agree to this secondment, when he has previously mentioned inadequate staffing levels within his section.

Councillor Walker concurred and he outlined that requests for secondment should only be approved where there was an appropriate staffing level within the particular section.

Following further discussion, it was

RESOLVED : That the Council be recommended to agree that approval be granted for one Officer within the Environmental Health Unit to attend the Petrol Filling Station – Risk Assessment Audit and Training Course in Dublin on 12th and 13th September 2007.

**REPORT FROM THE CLIENT MANAGER
(copy previously circulated)**

T&ESC/2007/326 : LANDFILLED TONNAGES

The Client Manager reported that landfilled tonnages for June 2007 had been 1670.28 tonnes, compared to 1726.42 tonnes deposited in the same period last year, representing a drop of 56.14 tonnes. He added that landfilled tonnages for July were expected to be around 1898 tonnes (the street cleansing residue element still to be finalised) compared to 1691.02 tonnes deposited in the same period last year, representing an increase of around 207 tonnes.

He outlined that overall in June and July 2007 there had been a net increase in landfilled tonnages of approximately 150 tonnes. He advised that tonnages for August 2007 would be tabled at the next Committee meeting

The Client Manager reported that whilst to date the Council's waste diversion strategy had been successful in achieving large improvements in tonnages diverted from landfill, there was still significant work to be done if the Council was to consolidate these gains, and also make further gains.

Alderman Rice referred to the waste arising from the various bonfire sites across the Borough and the costs to Council.

The Client Manager advised the costs incurred by Council were very modest and the Council was only responsible for the collection of bonfire waste on Council owned land.

Following discussion, it was

RESOLVED : That the issue of costs incurred by Council in the collection of waste from bonfire sites be referred to the Bonfire Working Group.

T&ESC/2007/327 : CORRESPONDENCE FROM THE ENVIRONMENT & HERITAGE SERVICE ANNOUNCING THE END OF NEW BURDENS FUNDING FROM 30TH JUNE 2007 FOR FRIDGES/FREEZERS AND HAZARDOUS WEEE

Noted.

T&ESC/2007/328 : CORRESPONDENCE FROM THE LAND AND PROPERTY SERVICES

The Client Manager asked Members to note the merger of the Valuation & Lands Agency and the Rates Collection Agency. He added that the Land and Property Services had been established on 1st April 2007. He reported that the above correspondence detailed the Valuation & Lands Agency service contacts, valuation service & terms of engagement and notification of charges.

Noted.

T&ESC/2007/329 : TRAINING COURSES

The Client Manager advised Members that he had received the following requests for training which he believed would be an advantage to both the individual and the Council.

(i) M&E Engineer – Examination-Chartered Engineer

The Council's M&E Engineer wished to become a Chartered Engineer through obtaining full corporate membership of the Institution of Engineers which would involve him sitting a professional examination and interview. The cost of the examination would be approximately 200 euros and there would be an entitlement of two days for study leave and two days for presentations and interview. The Manager of Human Resources had informed him that this request would comply with the Council's training policy.

(ii) ADMINISTRATIVE ASSISTANT – REQUEST FOR DAY RELEASE TO UNDERTAKE AN ADMINISTRATIVE MANAGEMENT COURSE AT NEWRY COLLEGE OF FURTHER EDUCATION

An Administrative Assistant from the Technical and Environmental Services Department sought permission to attend a day release course which was now taking place in Belfast. The course would develop the individual's abilities and be of an advantage to the Council.

He recommended that the two staff members be given approval to attend the above examination courses, in accordance with the Council's training policy.

Following discussion, it was

RESOLVED : That, in line with the Council's training policy, approval be granted for the costs involved in two staff members within the Technical & Environmental Services Department attending training courses as follows:

- (a) the M&E Engineer be authorised to sit the professional examination and interview to enable him to become a Chartered Engineer at a cost of approximately 200 euros, with an entitlement of two days study leave and two days for presentations and interview.
- (b) the Administrative Assistant be authorised to attend an administrative management course in Belfast with the Council permitting a half day release, on the basis that the employee uses her own time for the evening element

T&ESC/2007/330 : WILDLIFE TRUST – ULSTER WILDLIFE TRUSTS LOCAL BIO DIVERSITY ACTION PLAN OFFICER

The Client Manager reported that he had received correspondence from the above requesting to make a presentation to the Committee to elaborate on the work of the Trust, with a view to seconding an officer to work within Castlereagh Borough Council.

Following a query from Councillor J Beattie, the Client Manager outlined that he had advised the Trust that the project would have to be fully funded, with no cost to Council.

RESOLVED : That the Client Manager writes to Miss Rachael Bain from the Wildlife Trust advising that she could make her presentation at the November Committee meeting.

T&ESC/2007/331 : ARC 21 CONSULTATION ON SITE SELECTION CRITERIA, WASTE TREATMENT FACILITIES

The Client Manager referred Members to a copy of an advertisement that had been placed in the press on 6^h August 2007. He added that Members could either respond directly to ARC21, or forward their comments to him and he would pass them on.

He advised Members that ARC 21 had asked if the Council had any sites that it wished to put forward for consideration for waste treatment facilities. He outlined that the site would need to be suitable and available, being several acres in size and approximately 100 metres from housing. He continued by stating that Officers had reviewed land holdings, with an ARC 21 Officer and their Consulting Engineers, and it had been concluded that no Council land was suitable but sought Members' view as to whether they thought any sites could be put forward.

Following discussion, it was

RESOLVED : That Officers advise ARC 21 that the Council did not consider any

sites in Council ownership to be suitable for the development of waste treatment facilities.

T&ESC/2007/332 : BRYSON RECYCLING – THE INCLUSION OF CARDBOARD WITHIN BLACK BOX KERBSIDE COLLECTIONS.

The Client Manager advised Members that when Bryson Recycling had submitted their tender approximately 12 months ago, they had included the option of the collection of cardboard and card through the kerbside scheme. He added that there would be no additional cost for collection but the Council would have to supply and deliver the boxes. He outlined that it was anticipated that each box would cost £3.60 (subject to tender), and the price of the tender for the delivery of each box would be 0.39p. He continued by stating that the second box would allow additional capacity in the original box and the inclusion of additional materials in the new box. He added that it was likely that the boxes could be purchased and delivered at no cost to the Council, through the Waste Management Grant.

He further reported that it was anticipated that card would make up approximately 10% of the recyclates in the kerbside scheme, with a possible saving of £11,700 in Landfill Gate Fee and Tax costs.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that Officers be authorised to proceed with the tender process for the purchase of additional boxes, with a view to the introduction of a second box for the kerbside collection of card, to be carried out by Bryson Recycling Kerbside Scheme.

T&ESC/2007/333 : PLAYGROUND AT COLBY PARK OFF NEWTON PARK

The Client Manager outlined that, as Members would be aware, the playground at Colby Park had been refurbished approximately nine years ago with the installation of fencing, equipment, safety surfacing and minor additional improvements. He advised that playground equipment currently consisted of two standard swings, one cradle swing, one slide and one springer. He added that Officers had received phone calls regarding the limited provisions in this playground. He then referred Members to correspondence from Councillor Hall regarding this issue, together with correspondence from the Colby Park Playground Group wishing to make a presentation to the Committee.

He also referred to approximately 40 letters which had been received by Elected Members regarding the playground.

He continued by stating that recent provision of playgrounds has been to a higher standard than was formerly in place, and public expectation had increased.

Following discussion, it was

RESOLVED : That representatives from the Colby Park Playground Group be invited to make a presentation at the Technical & Environmental Services Committee meeting being held on 2nd October 2007.

T&ESC/2007/334 : TENDERS FOR PURCHASE OF VEHICLES

The Client Manager advised that Belfast City Council, with the support of ARC 21, had recently tendered for the purchase of a range of vehicles. He added that it was anticipated that the tender would provide savings to Councils because of the opportunity to buy in bulk has been assessed and is currently undergoing a legal review. He sought permission to purchase vehicles from this tender should it be economically advantageous to do so. He added that Committee and Council approval would be sought prior to an order being placed in the normal fashion, but the Council would not have to bear the cost of preparing, advertising and reviewing tenders.

He recommended that permission be granted to purchase vehicles via the Belfast City Council tender, subject to:

- (i) legal review being satisfactory.
- (ii) it being economically advantageous to do so
- (iii) Council approval being sought for the purchase of each vehicle

Following discussion, it was

RESOLVED : That consideration of the purchase of vehicles through Belfast City Council tender be deferred to enable the Client Manager to report back to the Committee when the legal review had been carried out.

T&ESC/2007/335 : STAFF MATTERS - REORGANISATION OF GARAGE STAFF AND ADMINISTRATIVE SUPPORT

The Client Manager advised Members there had been two recent resignations from the garage staff and administrative support. He added that prior to re-filling these posts, Officers reviewed current staffing arrangements to verify that work was being carried out in the most effective manner.

He reported that the existing staff complement comprised three mechanics, one mechanics helper, one storeman, one director's secretary and two administrative assistants, with the last three posts being based at the Civic and Administrative Offices. He advised that mechanic's helper and storeman's posts were currently vacant.

He outlined that it was being recommended that the storeman's post be reduced from a full time to a part time post of 21 hours per week, at a lower level of administrative assistant. He added that it was further being recommended that the mechanic's helper post be upgraded to that of mechanic. He explained that some of the duties currently carried out by the storeman would be transferred to the administrative support at the civic centre. He outlined that this may result in a job evaluation request and one of the administrative assistant's posts being upgraded to that of administrative officer. He advised that it was envisaged that these changes would result in a modest saving of approximately £2,000.00 to the Council and enable the duties to be carried out more effectively.

The Client Manager reported that the recommendations had been discussed with the Human Resources Manager.

He asked Members to note that the reduction in staff, due to resignations, sickness, maternity leave and transfers had resulted in some administrative duties not being carried out, and additional costs being incurred in respect of vehicle repairs.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that the administrative support level in the Client Services' section at the Civic and Administrative Offices remain at the level of three full time members of staff, with the storeman post being changed to that of administrative assistant and reduced from full time to 21 hours per week, and the mechanic's helper post being upgraded to that of mechanic.

T&ESC/2007/336 : STAFF MATTERS - WASTE MANAGEMENT SECTION

The Client Manager reminded Members that the above matter had been raised at the May and June Committee meetings and approval had been granted for the former ARENA post to be filled in the short-term through an employment agency. He added that it had also been suggested that an environmental science student be sourced for the post. He advised that to date it had not been possible to fill the post through either mechanism, although attempts were continuing.

He asked Members to note that the unit staff complement had been reduced from three to one over the summer months, and the remaining member of staff had previously received approval to take leave, resulting in the potential for the unit not being staffed on occasions. He added that in order to provide necessary cover, a member of staff had been transferred from administrative support and this arrangement worked satisfactorily, although it meant that the administrative support staff complement was reduced by one, and supplemented through agency support.

The Client Manager advised that a business case was currently being prepared for the replacement of the ARENA Network member of staff and would be tabled at a future meeting of the Technical & Environmental Services Committee.

Noted.

T&ESC/2007/337 : EHS WASTE MANAGEMENT GRANT

The Client Manager outlined that following the consultation process, the Council had decided not to proceed with the proposal to construct a new Household Recycling Centre in Dundonald at this time. He added that a report had subsequently been tabled at Committee seeking approval to utilise the EHS Waste Management grant on alternative items. He advised that these included new refuse collection vehicles (for recyclates), new kerbie boxes for the Bryson House Recycling Scheme to enable the inclusion of cardboard, purchase of additional plant containers for the existing HRC's, purchase of recycling containers to be used within the Borough, development of covered facilities for storage of materials at the

HRC's and further general developments of the HRC's to include items such as fencing, green waste storage areas.

He reported that the items relating directly to the existing HRC's were dependant upon full licensing and other statutory requirements being in place. He added that Members would recall that the application for licenses for these sites were being progressed, and although they appeared to be nearing completion, it was possible that they may not be in place with sufficient time available to procure, construct, commission and pay outstanding invoices in time for the grant to be claimed.

The Client Manager outlined that he had written to the EHS to ask if the works at the HRC's could be carried out through the grant, pending the granting of the licences. He added that it may be necessary to spend the grant on items not at the Household Recycling Centres i.e. new refuse collection vehicles, new kerbie boxes, recycling containers for use throughout the Borough. He added that there was a real risk that the Council could not avail of the full grant allocation, should the EHS not allow the grant to be spent on the Household Recycling Centre or to be carried over.

He stated that as soon as the information became available, he would report further on the matter.

Noted.

T&ESC/2007/338 : FLY POSTING (ARTICLE 18 OF THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985)

The Client Manager outlined that Members may be aware that there had been instances of fly posting, particularly in the vicinity of the Cregagh Road and the adjacent dual carriageway. He advised that to date the approach taken had been to write to the organisation being advertised and inform them that the Council could remove the offending posters, and pass these costs onto the organisation concerned. He added that this had resulted in some organisations ceasing to cause a problem, whilst others persisted with the practice. He sought Members' views as to whether they wished to proceed with the issuing of formal notices and the appropriate follow up action.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that Officers adopt a formal approach to fly posting within the Borough, in that, a formal notice be served on the organisations being advertised and the owners of the land in question, and that the appropriate follow up action be implemented.

T&ESC/2007/339 : ARC21 TRANSFER STATIONS – HAULAGE CONTRACT

The Client Manager reported that Arc21 had completed the tendering process for the award of a haulage contract for transfer stations. He advised that this would be a two year contract, with the possibility of an extension. He added that Organic Waste Recycling (OWR) currently had preferred bidder status for the Transfer

Station- Haulage Contract. He outlined that whilst the contract would not commence until the Belfast Transfer Station was opened with the date yet to be confirmed, the award of the contract awaited approval of member councils.

He added that he had copies of the financial evaluation, should Members wish to consider this in detail.

Following discussion, it was

RESOLVED : That the Council be recommended to approve the award of the Arc21 Transfer Station/Haulage Contract to Organic Waste Recycling (OWR), the preferred bidder.

**SUPPLEMENTARY REPORT FROM THE CLIENT MANAGER
(copy previously circulated)**

T&ESC/2007/340 : LANDS AT CAPPAGH GARDENS – SOUTH BANK ON AND ADJACENT TO FORMER COMMUNITY CENTRE ADJACENT TO CREGAGH PRIMARY SCHOOL

The Client Manager stated that, as Members would be aware, the Council had recently been involved in the sale of its former community centre at Cappagh Gardens for the site to be developed for a housing scheme. He referred Members to correspondence from Oaklee Housing Association requesting permission to connect to the storm and foul drainage which currently existed within lands retained by Castlereagh Borough Council.

He advised that as it would take some time for Oaklee to obtain a Grant of Easement/Wayleave, they were requesting that, in the interim, the Council permit them to enter onto the lands to make this connection to facilitate the construction of the scheme.

The Client Manager asked Members to consider if they wished to grant approval of an Easement/Wayleave in principle, subject to a number of conditions which he outlined for Members' information.

He continued by stating that Members may wish to grant a licence or other suitable legal instrument in order that construction of the scheme may be expedited. He outlined for Members a number of conditions which he felt should be in place.

He added that subsequent to his report being written, he had received correspondence from Oaklee stating that Northern Ireland Water required Castlereagh Borough Council to sign an Article 161 Agreement. He added that the Article 161 Agreement states that Castlereagh Borough Council shall have no liability under the provisions of this Agreement in relation to construction, future maintenance or repair of the works. He outlined that the Agreement acknowledges and consents to the Agreement between Oaklee and NI Water Ltd.

The Client Manager also advised Members that BT had asked that Castlereagh Borough Council enter into a Wayleave Agreement permitting to install and maintain underground equipment. He outlined that BT agreed to endeavour to

locate the equipment in a mutually acceptable position, cause as little damage as possible and reinstate the damage. He added that BT also undertook to remove the equipment, should the Council desire to improve the grounds at a future date.

He outlined that the Agreement stated that no financial payment was indicated in the Wayleave Agreement, but Members may consider it appropriate to consult the VLA.

Following discussion, it was

RESOLVED : That the Council be recommended to

- (a) approve in principle to grant the Wayleave to Oaklee Housing Association, subject to the following:
 - (i) all statutory approvals being in place.
 - (ii) valuation being carried out by Valuation and Lands Agency
 - (iii) Council being indemnified
 - (iv) necessary legal instruments being put in place
 - (v) an undertaking to reinstate the grounds to the satisfaction of the Director of Technical & Environmental Services

- (b) grant a licence, in the short-term, to allow the works to proceed quickly, subject to the following:
 - (i) all statutory approvals being put in place
 - (ii) the Council being indemnified
 - (iii) an undertaking to reinstate the grounds to the satisfaction of the Director of Technical & Environmental Services

- (c) sign the Article 161 Agreement, subject to a satisfactory review by the Council's solicitors

- (d) agree in principle, to grant a Wayleave to BT, subject to the following conditions:
 - (i) all statutory approvals being in place.
 - (ii) valuation being carried out by Valuation and Lands Agency
 - (iii) Council being indemnified
 - (iv) necessary legal instruments being put in place
 - (v) an undertaking to reinstate the grounds to the satisfaction of the Director of Technical & Environmental Services

T&ESC/2007/341 : REQUEST BY LANDSCAPE CONTRACTORS TO USE HOUSEHOLD RECYCLING CENTRES

The Client Manager advised Members that Alderman Copeland had arranged a meeting with local landscaping contractors, and that the he and Alderman Norris had been invited to attend.

Councillor Hanvey suggested that this be a listening process, with no decisions being made until the matter is reported back to Committee for consideration.

Following discussion, it was

RESOLVED : That Alderman Norris and the Client Manager attend the meeting between landscaping contractors and Alderman Copeland, and report back to the Committee on the discussions.

**REPORT FROM THE DIRECTOR OF TECHNICAL & ENVIRONMENTAL
HEALTH SERVICES
(copy previously circulated)**

T&ESC/2007/342 : REPORTS AVAILABLE

The Director of Technical & Environmental Services reported that the following reports were available for Members' attention:

- Northern Ireland Cycling Strategy. Second Report. January 2007
- Active Travel News. Issue 10. Sustrans
- EnviroLines. Issue 3. April 2007. White Young Green
- On The Move. Summary 2007. Issue No7. Roads Service Newspaper
- The Energy Saving Trust's Work in Northern Ireland 2006/07.
- Getting On Target. A Sustainable Energy ToolKit and Benchmark for Local Authorities.

Noted.

T&ESC/2007/343 : ARC 21 STUDY VISIT 16-18 MAY 2007

The Director of Technical & Environmental Services outlined that he had presented a preliminary report on the above at the Committee meeting held on 5th June 2007. He added that he had attached to his report for Members' information a Summary Report on the EFW Information Capacity Building Visit. He then provided Members with a brief overview of the content of the report, and added that it was important that Members to read the Report and acquaint themselves with the key issues.

He asked Members to contact him if they had queries in respect of the content of the report.

Noted.

**T&ESC/2007/344 : MINUTES OF THE ARC 21 JOINT COMMITTEE MEETING
OF 31 MAY 2007**

The Director of Technical & Environmental Health referred Members to the above and detailed some of the business addressed, as follows:

- Organics Legal Challenge
- EFW Study Visit May 2007
- Contracts Update
- Haulage Service Tender Report
- Strategic Outline Case for Residual Waste Treatment
- Members of the Public Attending Joint Committee Meetings
- Audit 2005/06
- Youthspeak 2007
- Waste Week 2007
- Implementing the Batteries Directive
- Implementation of the WEEE Directive
- Northern Ireland Resource Management Communication Framework

He drew Members' attention to the need to peruse the content of the Minutes, and acquaint themselves with the waste management issues under consideration.

Noted.

T&ESC/2007/345 : ARC 21 JOINT COMMITTEE MEMBERS BULLETIN FOR MEETING OF 27 JUNE 2007

Noted.

T&ESC/2007/346 : DRAFT DEPARTMENTAL MANAGEMENT PLAN FOR 2007/08

The Director of Technical & Environmental Services reminded Members that the above matter had been considered briefly at the June Committee meeting, and it had been agreed to defer further discussion until the September meeting. .

He outlined that the Technical & Environmental Services Department Plan for 2007/08 addressed a number of issues which he detailed for Members' information.

He drew Members' attention to the fact that some of the tasks placed new and additional demands on existing staff resources, and consequently, there would be an impact on Departmental service provision.

Following discussion, it was

RESOLVED : That the Council be recommended to approve the Technical & Environmental Services' Departmental Management Plan for 2007/2008.

T&ESC/2007/347 : DEPARTMENTAL STAFFING MATTERS

The Director of Technical & Environmental Services outlined that it had previously been reported to Members of the Committee the difficulties associated with staff recruitment and retention. He advised that in July 2007, he had conducted a review of the current situation, and he detailed for Members the findings as outlined in his report. In addition to outlining some concerns, the Director noted the

importance of Council retaining its ability to recruit quality staff resources for its needs.

Noted.

T&ESC/2007/348 : CORRESPONDENCE FROM THE DEPARTMENT OF THE ENVIRONMENT RE: CONSULTATION ON “MANAGING RADIOACTIVE WASTE SAFELY: A FRAMEWORK FOR IMPLEMENTING GEOLOGICAL DISPOSAL”.

The Director of Technical & Environmental Services advised Members that the purpose of the consultation was to seek views on the process by which the Government should take when seeking expressions of interest, and how a geological disposal facility should be developed. He added that the closing date for responses is Friday 2 November 2007.

Noted.

There being no further business, the meeting ended at 9.50 p.m.

CHAIRMAN

CHIEF EXECUTIVE

Adopted by the Council this _____ day of
_____ 2007 with the exception of
Minute Nos. _____

MAYOR