

CASTLEREAGH BOROUGH COUNCIL

Minutes of the proceedings of the Central Services Committee meeting, held in committee, in the Function Suite, Civic & Administrative Offices, Bradford Court, Upper Galwally, Castlereagh, BT8 6RB on Wednesday 18th April 2007 at 7.30 p.m.

PRESENT: Mrs M Chambers
(in the chair)

ALDERMAN: J Norris MBE

COUNCILLORS: J Beattie
Miss R Hughes MBE
T Jeffers
M Long
G Robinson (from 7.41 p.m.)
J Spratt (from 7.41 p.m. until 8.50 p.m.)

IN ATTENDANCE: Director of Administration & Community Services,
Community Relations Officers and Assistant
Members' Services Officer

APOLOGIES: Apologies were received on behalf of Councillors
Mrs Cochrane and D Drysdale

The Director of Administration & Community Services introduced to Members Nisha Tandon, the recently appointed part-time Community Relations Officer who was job sharing with Cathy Chambers.

CS/2007/91 : PRESENTATION BY ENGAGE WITH AGE STRATEGY FOR 2006/2007 STRATEGY (information pack circulated at the meeting)

Prior to Ms Mara Gribben, the Director with Engage with Age entering the room, the Director of Administration & Community Services advised Members of the financial support the Council had provided over the past number of years towards the Engage with Age project. She added that the Engage with Age Project Officer worked very closely with the Council's Community Services Team, and the Director had come along to present the organisation's draft Strategic Plan for 2007-2010.

Councillor Chambers welcomed Ms Gribben to the meeting.

Councillor Robinson and Councillor Spratt arrived at the meeting at this point at 7.41 p.m.

Ms Gribben provided Members with an overview of Engage with Age's Draft Strategic Plan, and outlined the detail of a number of projects being developed which were aimed at improving the quality of life, health and social well being of older people. She added that the new plan took cognizance of

the Community Services' Community Support Plan which was sub-divided into nine geographical areas

She then addressed Members' queries in relation to some of the projects being developed. Councillor Spratt referred to the "Older & Active" Project, and outlined that the Council's Community Sports Development Officer had devoted a lot of time to this project, and asked if the project would be continuing.

Ms Gribben outlined that funding had been obtained from Phase II of the "Sports for All" initiative, and the project would be running for a seven week period, with a gala event in May or June. She thanked Members for permitting her to make the presentation, and outlined that Castlereaugh Borough Council was at the forefront of supporting this pilot.

The Director of Administration & Community Services referred to the questionnaire which had previously been forwarded by Engage with Age seeking the Council's views on the Plan. She outlined that, on behalf of the Council, she had completed the questionnaire, and had included Members' views and support for Objective 2 in respect of providing appropriate opportunities for social interaction to individual older people.

Councillor Chambers thanked Ms Gribben for attending the meeting.

Noted.

**TABLED : MINUTES OF THE CENTRAL SERVICES COMMITTEE
MEETING HELD ON 12TH MARCH 2007 (copy previously circulated)**

MATTERS ARISING

**CS/2007/92 : ASTRO TURF AT CREGAGH YOUTH AND COMMUNITY
CENTRE**

Following a query from Councillor Chambers in respect of the above, the Director of Administration & Community Services outlined that, as previously reported, the independent arbitrator appointed by the SEELB had concluded that the tears in the astro turf were due to faulty workmanship.

She added that the Council, however, had to undertake emergency work prior to this information being received, and she had advised the Board that the cost of this interim repair work would be deducted from any outstanding monies owed to the Board for the original contract.

She continued by stating that despite writing to the Board officially on several occasions, she was unable to get details of the existing warranty.

Councillor Chambers outlined that as the arbitrator had confirmed that the damage was due to faulty workmanship, she proposed that the Board should be pursuing this matter with the contractor on the basis of requesting a replacement surface.

Alderman Norris seconded the proposal.

Following further discussion, it was

RESOLVED : That the Council be recommended to agree that

- (a) the Director of Administration & Community Services arrange for the Council's legal representatives to write to the Chief Executive, South Eastern Education & Library Board advising that, as it had been confirmed that tears to the astro turf pitch at the Cregagh Youth and Community Centre was as a result of faulty workmanship, that the Board should be seeking a replacement pitch, at no cost to either the Council or the Board.
- (b) If the Board were not prepared to follow the above course of action, the Council would consider replacing the pitch direct and deduct the amount from the capital sum owing

CS/2007/93 : CIVIC EVENTS

The Director of Administration & Community Services explained that, in the absence of the Administration Manager, planned civic events were being organised with the assistance of other staff, that staff at DIIB for the Mayor's Charity event, Roy Lawther, the DPP Manager for the 204 Freeman Parade, the Alison Dubar, the Assistant Civic Events Officer for the La Mon event, and she was extremely grateful for the support received.

Councillor Spratt thanked the Director of Administration & Community Services for all her assistance during the Administration Manager's absence. He outlined that he would also like to thank the DPP Manager for co-ordinating the 204 Field Hospital Event, the Assistant Civic Events Officer for organising the La Mon Bursary Awards and the staff at DIIB for his Charity Bowling event. He added that he appreciated the Officers' support over the past number of weeks.

Members also asked for their best wishes be passed on to the Administration Manager.

Noted.

REPORT FROM THE DIRECTOR OF ADMINISTRATION & COMMUNITY SERVICES (copy previously circulated)

CIVIC MATTERS

CS/2007/94 : 204 FIELD HOSPITAL PARADE ON SUNDAY 6TH MAY 2007

The Director of Administration & Community Services outlined that approval had been granted at the March Council meeting for the costs involved in the above event, which included the costs for the erection of two marquees. She added that since that time, it has been decided that it would be necessary to recruit the services of a professional sound company, at a cost of £600.00.

Following discussion, it was

RESOLVED : That approval be granted for the costs involved in the recruitment of a professional sound company at a cost of £600.00 for the 204 Field Hospital Parade being held on Sunday 6th May 2007.

CS/2007/95 : SOD CUTTING CEREMONY - MONEYREAGH COMMUNITY FACILITY

The Director of Administration & Community Services outlined that as Members may be aware, the Parents/Teachers' Association of Moneyreagh Primary School had provided the refreshments on the morning of the sod cutting ceremony.

She recommended that in lieu of their kind contribution, a donation of £100.00 be made to the Parents/Teacher' Association to cover the time and cost of providing this service.

Following discussion, it was

RESOLVED : That the Council be recommended to approve a contribution to Moneyreagh Primary School Parents/Teachers' Association in the sum of £100.00 to cover the time and cost of the Association providing refreshments at the sod cutting ceremony.

CS/2007/96 : UPDATE ON THE LA MON BURSARY AWARDS EVENT

The Director of Administration & Community Services advised Members that the above event would now be held on Thursday 26th April 2007 in the Civic Centre. She added that, in addition to the involvement of the schools, she was hopeful that an adult scheme would also be organised this year.

Noted.

ANY OTHER CIVIC MATTERS

CS/2007/97 : PRESENTATION OF PAINTING

The Director of Administration & Community Services referred Members to the painting which had been presented to the Council by Susan Lavery, recipient of the Ernest Anderson Bursary 2006 Award. She added that the Mayor had formally accepted the painting at a short presentation, and Members' views were being sought as to where it should be displayed within the Civic Centre.

Members asked that the Director of Administration & Community Services write to Ms Lavery expressing the Council's appreciation for the gift.

Councillor Spratt proposed that the painting be displayed on the back wall of the Function Suite, and that a small plaque also be erected.

Councillor Chambers seconded the proposal.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that the painting presented to the Council by Susan Lavery be displayed within the Function Suite, together with a suitably worded plaque.

CS/2007/98 : AD HOC EVENTS BUDGET

Councillor Chambers outlined that in 2006, it had been agreed that £25,000.00 from the savings made in the Council's insurance costs would be transferred to the Ad Hoc Events budget within the Civic budget.

The Director of Administration & Community Services confirmed that some of the money had been used last year for decorating the Christmas tree at Castlereagh Hills Golf Course, and lights for the Christmas tree at the Civic Offices, but there was a balance remaining in this particular budget.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that the underspend in the £25,000.00 allocated to the Civic Budget from the insurance underspend be transferred over to the 2007/2008 financial year to be used for planned events throughout the year.

CS/2007/99 : MAYOR'S CHARITY BOWLING EVENT

The Director of Administration & Community Services reminded Members that the above event would be held on Thursday 19th April at 7.00 p.m., and that all Members and their families were welcome to attend.

Noted.

ADMINISTRATION MATTERS

CS/2007/100 : APPOINTMENT OF LEGAL ADVISORS

The Director of Administration & Community Services advised Members that several years ago, the Council considered an enquiry from the Local Government Auditor as to why legal services had not been tendered for through the normal tender process (CS 1999/22, CS 1999/62 refers)

She added that at that time, Members had taken the view that it was more appropriate to select individual solicitors, on the basis of their professional

expertise in a given area, rather than simply go for the lowest price. She explained that this was because smaller firms may well offer a lower rate but may not have the “in house” expertise to deal with a particular matter. She outlined that previous experience had in fact indicated that they actually took longer to research the subject area, which increased the number of hours charged. She stated that this view had subsequently been communicated to the Local Government Auditor, who did not raise any further concerns at that time.

The Director of Administration & Community Services provided Members with the panel of solicitors which the Council currently utilized, and advised that as it has been some time since this decision was reviewed, she sought confirmation that Members were satisfied to continue with this approach.

Following a detailed discussion, it was

RESOLVED : That the Director of Administration & Community Services writes to the panel of solicitors which the Council currently use, seeking itemised bills, a schedule of their current charges in terms of land conveyancing, enforcement, employment matters, etc. The Director to report back on her findings to a future meeting of the Committee, and to keep the matter under regular review.

CS/2007/101 : LETTER FROM ACTION CANCER SEEKING FREE USE OF THE FUNCTION SUITE WITHIN THE CIVIC CENTRE

The Director of Administration & Community Services advised Members that there was a Council policy not to adhere to such requests for free use of the Function Suite, on the basis that it would be setting a precedent. She advised that within the current policy, the Mayor could make use of the Function Suite at no cost, where he/she was actually hosting an event, or attending as the key guest. She added that it would appear, however, that this dispensation had created a loophole, whereby groups were now directly approaching the Mayor, asking that he authorise free usage on their behalf in order to avoid having to pay a hire charge.

She asked if Members wished to review the policy and restrict it to only those events where the Mayor was arranging the activity direct through his office.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that the Mayor continues to make use of the function suite at no cost, where he/she was actually hosting an event, or attending as the key guest. The Council, however, also confirms that it was not feasible for groups to write to the Mayor simply to enable them to have free use of the Function Suite.

CS/2007/102 : POWER FAILURE AT COUNCIL OFFICES

The Director of Administration & Community Services reported that on Friday 23rd March 2007, a major power failure in the area had resulted in the loss of power to the Council Offices for over one hour. She added that the consequence of this was a number of system failures, and other problems associated with the doors, gates and hydraulic lift. She added that a full review was currently being carried out by the relevant Officers, and a number of upgrades to our systems were presently being considered, including the lift. She outlined that the Health & Safety Officer was currently preparing a report in this regard, and she would keep Members updated in this respect.

Noted.

CS/2007/103 : CIVIC OFFICES ROOF

The Director of Administration & Community Services reported that she had received a report from Officers within the Technical & Environmental Services Section with regard to the roof of the Civic Offices. She sought permission for £10,000.00 underspend in the 2006/2007 maintenance budget to be ring-fenced to cover the hire of equipment to gain access to the roof to carry out a full inspection and undertake immediate repairs. She advised that this matter had only come to light after this year's financial estimates had been set.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that the £10,000.00 underspend in the maintenance budget for 2006/2007 be ring fenced to cover the costs of carrying out an inspection of the roof of the Civic Offices and to undertake any immediate repairs.

CS/2007/104 : COMMITTEE ROOM IN THE MEMBERS' CORRIDOR

The Director of Administration & Community Services advised Members should note that as there was a requirement to undertake an audit of the new computers before issue, the hardware was currently being stored in the committee room in the Members' corridor for safekeeping. She added that this would therefore render the room out of use for approximately six weeks.

Councillor Spratt outlined that IT Officers had asked permission to use the Council Chamber to boot the new computers, and they were working as quickly as they could to roll out all the new computers, whilst carrying out their usual day to day tasks.

Councillor J Beattie advised that at the last Finance & General Purposes Committee meeting, Members agreed to donate the old computers to a charity in Uganda.

Members requested that the information on the hard drives be removed from the old computers before handing over to the charity.

Following further discussion, it was

RESOLVED : That the Council be recommended to agree that

- (a) the Director of Administration & Community Services liaise with the Director of Finance to ensure that the information on the hard drives be removed from the old computers before handing them over to the charity in Uganda
- (b) IT Officers be instructed to ensure the computers were removed from the committee room in Members' corridor by the end of April

COMMUNITY SERVICES MATTERS

CS/2007/105 : LETTERS FROM THE SEELB RE: SUMMER OPPORTUNITY SCHEME

The Director of Administration & Community Services attached to her report for Members' consideration two letters from the SEELB seeking financial assistance towards their annual Summer Opportunity Scheme. She added that Members may recall that in previous years, the Council did not support the scheme, on the basis that it was restricted to pupils from Tor Bank School only, and was not open publicly to all disabled children within the Borough. She added that Members should also note that no provision had been made in the 2007/2008 financial estimates to cover such a contribution.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that the Director of Administration & Community Services writes to the South Eastern Education & Library Board advising that the Council would not be in a position to provide financial assistance towards the Board's Summer Opportunities Scheme, as it was not open publicly to all disabled children in the Borough.

CS/2007/106 : FINANCIAL CONTRIBUTION TOWARDS A DEVELOPMENT WORKER FOR BELVOIR PLAYERS

The Director of Administration & Community Services outlined that Members may recall, that following a deputation from members of Belvoir Players, it had been agreed to set aside an amount the Council's financial estimates for the next three years towards the employment of a Development Officer. She added that this would enable the Belvoir Players to draw down additional Lottery/Arts Council funding.

She reported that unfortunately Belvoir Players had been unsuccessful in their funding application, but Mr Mills had asked if the Council would ring fence the approved grant, as it was their intention to seek the remaining funding from alternative sources, including the private sector.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that the financial contribution set aside for Belvoir Players in the Council's financial covering the next three years be ring fenced to enable the organisation to seek funding from alternative sources, including the private sector.

CS/2007/107 : CORRESPONDENCE FROM FARCET YOUTH & COMMUNITY DEVELOPMENT LIMITED

The Director of Administration & Community Services advised Members that the above letter related to the Loyalism in Transition programme, and inviting Members to attend a Stakeholders' Workshop on 4th April 2007. She advised that unfortunately the letter had not been received in time for the March meeting of Committee.

Noted.

CS/2007/108 : EQUIPMENT FOR COMMUNITY CENTRES (CS2006/281 REFERS)

The Director of Administration & Community Services outlined that in October 2006, she had sought Members' views as to how the additional grant provided by VCU, and carried over into 2006/2007, should be spent.

Members at that time had agreed that each community centre should be allocated £500.00 to purchase equipment, with the remaining amount being used to purchase the inflatables currently located at Dundonald Ice Bowl, to be used as part of the Community Resource Centre, and based in the community centres

She advised that most of the money had been spent, as approved, however, it had since come to her attention that due to an audit/fiscal procedure, the money had not been retained in the 2006/2007 account, but had been written back to the 2005/2006 financial year. She explained that this had resulted in an overspend in certain Community Services' budgets for the equipment already bought, and she was also unable to purchase the inflatables without going into a further overspend.

Members were of the view that as this was a VCU grant, the Council had to use it for the purpose for which it had been provided, and therefore the money should be reassigned from the 2006/2007 underspend to cover the deficit.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that in view of the audit/fiscal procedure to write back the VCU grant into the 2005/2006 financial year, thereby resulting in an overspend in the 2006/2007 Community Services' budgets, that the Council agree to reallocate a sum equivalent to the

amount written back, to enable Community Services' staff to purchase centre equipment, and also the inflatables from Dundonald Ice Bowl.

Councillor Spratt left the meeting at this point at 8.50 p.m.

CS/2007/109 : UPDATE ON MONEYREAGH COMMUNITY FACILITY

The Director of Administration & Community Services reported that the legal issues in respect of the above were close to completion, with a settlement being reached with the family regarding the removal of the covenant. She added that an agreement was also being finalised with the Board regarding the usage of the car park and access road. She outlined that on this basis, it was planned for the contractor to move onto the site with immediate effect.

She therefore sought approval for the release of the previously agreed figure of £25,000.00 for the removal of the covenant when the legal paperwork was completed.

Following discussion, it was

RESOLVED : That the Council be recommended to agree, that on completion of the legal paperwork, that £25,000.00 be released for the removal of the covenant in respect of the land to develop the new Moneyreagh Community Centre.

CS/2007/110 : UPDATE ON NEWTOWNBREDA COMMUNITY FACILITY

The Director of Administration & Community Services outlined that, as reported last month the Trust had been advised that the Council wished to put the community facility at Forster Green on hold, until such times as Officers had researched a number of alternative sites.

She added that the Council's Capital Projects Officer was researching the possibility of locating a community facility at Colby Park. She added that the Officer was currently on leave, and once she was in receipt of his report, she would report back to the Committee.

Noted.

CS/2007/111 : ARTS PROJECT – MONEYREAGH WOMEN'S INSTITUTE CRAFT GROUP

The Director of Administration & Community Services outlined that the above group was organising a one day craft school during October 2007. She referred to her report providing some background details on the group, project information, project costs in a total sum £225.00. She added that the group was seeking a grant of £150.00 to cover the costs of three accredited tutors.

Following discussion, it was

RESOLVED : That an Arts Development grant be awarded to Moneyreagh Women's Institute Craft Group in the sum of £150.00 towards the costs involved in a one day craft school being held during October 2007.

CS/2007/112 : COMMUNITY RELATIONS - GOOD RELATIONS STRATEGY & ACTION PLAN

The Director of Administration & Community Services referred Members to the a copy of the draft Good Relations Strategy & Action Plan for 2007/2008 which set out the key activities and proposed programmes to be undertaken, along with the associated budgets for each programme.

She reported that the total programme costs for 2007/2008 would be £124,542.20, and she referred Members to a breakdown of the expenditure as outlined in her report. She then advised that the Council/Community Relation Unit's contribution was as follows:

Castlereagh Borough Council	25%	£31,135.55
Community Relations Unit	75%	£93,406.65

She outlined that Members' views on the promotion of Ulster Scots had been included in the document, and this year the training budget had been reduced with additional funding being directed towards cultural activities.

Ms Cathy Clarke, Community Relations Officer advised Members that the Strategy had been drawn up in line with the Shared Future document, Racial Equality Strategy and the Council's Corporate Objectives.

The Director advised that, following Council approval, the Draft Strategy and Plan would be forwarded to CRU, and she advised that she would keep Members updated as to whether all the grant being applied for had been approved..

On behalf of the Committee, Councillor Chambers passed on her appreciation to the Officers for the work involved in drawing up the Community Relations Strategy and Plan

Following discussion, it was

RESOLVED : That the Council be recommended to approve the Draft Community Relations – Good Relations Strategy & Action Plan for 2007/2008 for submission to the Community Relations Unit.

CS/2007/113 : COMMUNITY RELATIONS PROJECT – CULTURAL DIVERSITY EVENT BEING HELD IN BROOKLANDS PRIMARY SCHOOL ON SATURDAY 28TH APRIL 2007 FROM 11.00 A.M. TO 2.00 P.M.

The Director of Administration & Community Services advised that the aim of the above event was to promote awareness about cultural diversity, and to

celebrate differences. She outlined that the organisations involved in referred Members to the organisations involved the event were as follows:

- CBC Nisha Tandon/Cathy Clarke (Good Relations Officers)
- CBC Joanna Wright (Community Development Worker)
- Community Safety Coordinator
- DPP, South
- East Belfast Trust ethnic minority worker
- Filipino community
- Dundonald Village Regeneration group
- Ballybeen Improvement Group
- Northern Ireland Housing Executive
- P.S.N.I
- Victim Support
- Brooklands Primary School
- Dundonald Methodist Church
- Dundonald Primary School
- Ballybeen Women's Centre

The Director of Administration & Community Services advised that the total programme costs were £2,400.00, and she referred to a breakdown of these costs as outlined in her report. She added that as the DPP was providing the printing and stationery costs of £300.00 and the Community Relations Council was providing £500.00 for materials, the amount being requested from the Council's Community Relations Programme was £1,600.00.

Councillor Long sought clarification as to which churches within the Borough had invited to participate.

The Director of Administration & Community Services advised that the Community Relations Officer would investigate this, and report back to the next meeting.

Following discussion, it was

RESOLVED : That

- (a) approval be granted for Community Relations funding of £1,600.00 towards the costs involved in the Cultural Diversity event being held in Brooklands Primary School being held in Brooklands Primary School on 28th April 2007
- (c) Officers investigate which churches within the Borough had been invited to participate in the event, and report back to the next Committee meeting

CS/2007/114 : CARRYDUFF DRUM MAJORS (CS/2007/83 refers)

The Director of Administration & Community outlined that, as requested last month, she could confirm that the above group meet in the Church of Ireland in Carryduff, and the event had been held in the church.

Noted.

CS/2007/115 : CORRESPONDENCE FROM LONGSTONE COMMUNITY ASSOCIATION SEEKING FUNDING TOWARDS A FUN DAY BEING HELD ON 11TH JULY 2007

The Director of Administration & Community Services reported that under the Community Relations criteria, the Council had intended to provide the Bonfire Inter Agency Working Group with a grant of £1,500.00 to cover a bonfire cultural project, subject to CRU approval of the Strategy. She added that the grant would be used to provide party packs for participating bonfires across the Borough. She outlined, however, that there had been a number of additional requests, including Longstone and Breda Community Associations, seeking funding towards festivals being organised on 11th July.

She confirmed that whilst the £1,500.00 had been 'earmarked' for bonfire celebrations, any additional monies for 11th July festivals would have to come out of the 'mainstream' allocation for the year.

Following discussion, it was

RESOLVED : That the Council be recommended to reaffirm its decision to award the Inter Agency Bonfire Group £1,500.00 for the Bonfire Cultural Project, but that no further grants would be considered for 11th July festivals.

ANY OTHER BUSINESS

CS/2007/116 : TRANSPORT FOR 2007 SUMMER SCHEME

The Director of Administration & Community Services reported that approval had previously been granted by the Committee for various aspects of the 2007 Community Services' Summer Scheme, with the exception of the transport. She added that at that time the costs for the transport had not been available, and Officers had been asked to identify a company that could provide buses equipped with seatbelt.

She reported that Translink only provided seatbelts on its larger buses, and as a result the summer scheme programme had to be slightly changed to facilitate two or three centres going out on a trip on the one bus, which also enabled the costs to be reduced. She added that the total transport costs this year would be £11,996.00, plus £71.00 per bus in the event that any additional buses would be required thereafter.

The Director reported that other transport companies had been contacted, but Translink was the only company that could provide the quantity of buses required to deal with 10 schemes over a three week period.

Following discussion, it was

RESOLVED : That the Council be recommended to approve that Translink be appointed to provide the transport for the 2007 Community Services' Summer Scheme at a cost of £11,996.00, plus £71.00 per bus for any transport required thereafter.

CS/2007/117 : UPDATE ON LEADERS FOR SUMMER SCHEME

The Director of Administration & Community Services advised Members that Officers had encountered difficulties recruiting the required number of suitably qualified leaders and leaders in charge for this year's summer scheme, despite the fact that these posts were re-advertised.

She recommended that in an effort to attract leaders, a press release be placed in local papers advising that despite the fact that the necessary resources had been made available and all activities booked, the Council was concerned that if it was unable to secure sufficient staffing numbers to deliver the programme, it may be forced to cancel the 2007 Community Services' Summer Scheme.

She outlined that she hoped that the press release would attract leaders.

Councillor Robinson proposed that Officers also write out to local church youth groups to ascertain if any of their leaders would be interested in the Summer Scheme positions.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that, in an effort to attract leaders

- (a) the Director of Administration & Community be authorised to place a press release in local newspapers expressing the Council's concern that despite making all the necessary resources available, it may be forced to cancel the 2007 Community Service' Summer Scheme if unable to secure sufficient staffing numbers to deliver the programme.
- (b) Officers arrange for a copy of the press release to be forwarded to local church youth groups to ascertain if any of their leaders would be interested in the Summer Scheme positions.

CS/2007/118 : CORPORATE VENDING

The Director of Administration & Community Services outlined that following a review of the vending operation within Community Services, a recent audit

had recommended that it be transferred over to Corporate Vending to ensure better financial accountability, economies of scale, etc. She added that she was therefore seeking permission to negotiate such an arrangement with Corporate Vending.

Following discussion, it was

RESOLVED : That the Director of Administration & Community Services be authorised to negotiate the transfer of the Community Services vending operation over to Corporate Vending.

CS/2007/119 : REPORTS FROM OFFICERS – COMMUNITY SERVICES DEPARTMENT

Tabled : Work programme reports from: the two part-time Community Relations Officers, the two Community Development Workers, Arts Development Officer, Community Sports Development Officer and Capacity Building Officer (copies previously circulated)

Noted.

CS/2007/120 : ADOPTION OF THE MINUTES

Councillor Chambers outlined that due to the Easter Holidays, the date of the April Central Services Committee meeting had to be changed, and as a result, the Minutes would not be completed in time for adoption at this month's Council meeting. She proposed that any resolutions within the Minutes requiring to be dealt with urgently be brought to the April Council meeting, and this was seconded by Alderman Norris.

RESOLVED : That any resolutions within the April Central Services Committee Minutes requiring to be dealt with urgently be presented to full Council for adoption.

There being no further business, the meeting ended at 9.20 p.m.

CHAIRMAN

CHIEF EXECUTIVE

Adopted by the Council this _____ day of

_____2007 with the exception of

Minute Nos. _____

MAYOR

CHIEF EXECUTIVE