

## **CASTLEREAGH BOROUGH COUNCIL**

Minutes of the proceedings of the Technical & Environmental Services Committee Meeting, held, in committee, in the Committee Room, Civic & Administrative Offices, Bradford Court, Upper Galwally, Castlereagh, BT8 6RB on Tuesday 7<sup>th</sup> February 2006 at 7.30 p.m.

**PRESENT:** Alderman J Norris MBE  
(in the chair)

**COUNCILLORS:** A M Beattie  
J Beattie  
D Drysdale  
S Duncan  
B Harvey  
M Henderson  
T Jeffers  
J Spratt

**APOLOGIES:** Apologies were received from Alderman Rice and Councillor Chambers

**IN ATTENDANCE:** Client Manager, Building Control Manager, Acting Environmental Health Manager, and Assistant Members' Services Officer

### **TABLED : MINUTES OF THE TECHNICAL & ENVIRONMENTAL SERVICES COMMITTEE MEETING HELD ON 3<sup>RD</sup> JANUARY 2006 AND SPECIAL TECHNICAL & ENVIRONMENTAL SERVICES COMMITTEE MEETINGS HELD ON 10<sup>TH</sup> AND 17<sup>TH</sup> JANUARY 2006**

#### **REPORT FROM THE BUILDING CONTROL MANAGER (copy previously circulated)**

##### **T&ESC/2006/41 : SCHEDULE OF APPLICATIONS**

The Building Control Manager outlined the schedule of applications approved by the Building Control Service for the period of 1<sup>st</sup> December to 31<sup>st</sup> December 2005.

Noted.

##### **T&ESC/2006/42 : REPORTS ON APPLICATIONS, INSPECTIONS AND SOLICITORS ENQUIRIES**

Noted

##### **T&ESC/43 : 2006/STAFF ISSUES**

The Building Control Manager reported that the vacant Building Control Officer post had now been filled, and the Officer had commenced work on Monday 6<sup>th</sup> February 2006.

Noted.

## **T&ESC/2006/44 : RPS (CONSULTING CIVIL AND STRUCTURAL ENGINEERS) RATES**

The Building Control Manager advised Members that RPS (formally Kirk McClure Morton) had notified the Department that their fees for structural consultancy would increase from £45.00 per hour plus VAT, to £60.00 per hour plus VAT, as and from 1<sup>st</sup> January 2006. He referred Members to a copy letter from RPS which he had attached to his report.

Noted.

## **T&ESC/2006/45 : 2005/2006 BUDGET**

The Building Control Manger reported that the Non-Domestic Plan Fee income was likely to be less than that in the budget. He added that, at this stage, the budget to date for period 9 was £35,250.03, however the actual income was £13,366.25. He further reported that the Building Notice Fee income was also likely to be less than that budgeted for at the same period. He indicated that the budget for this was £37,500.03, and the actual income was £25,237.00.

He reported that it was believed that the reduction in both incomes had arisen due to a less intense construction programme at the stage when the 2005/2006 estimates had been determined, but that these matters had been taken into account during the preparation of the 2006/2007 estimates.

The Building Control Manager advised Members that there would be a budget overspend arising from the actual income, being less than that estimated for 2005/2006, and the projected year overspend would amount to approximately £14,000.00.

Noted.

## **REPORT FROM THE OPERATIONAL SERVICES MANAGER (copy previously circulated)**

### **T&ESC/2006/46 : ANNUAL CHARGES**

In the absence of the Operational Services Manager, the Client Manager presented the report.

The Client Manager referred Members to a comprehensive list of charges that were set annually for chargeable services and facilities. He stated that for the past number of years, the annual charges had been increased in line with inflation. He added that it was felt, however, that the Floodlit Pitch & Pavilion, and Grass Pitch only (Under 16) costs did not accurately reflect the costs borne by Council, and had been recalculated in line with the cost of manning the site, providing lighting, showers etc. He advised Members that all other charges had been increased broadly in line with inflation (3.5%), and rounded off for ease of administration.

Councillor Hanvey referred to the recommended increases in respect of the hire of football pitches for the Under 16's, and outlined that, despite previous requests for the goal posts to be re-painted and a general tidy up of the pitches at Lough Moss, this work had still not been carried out. He added that the Under 16's was a group that could least afford to meet these increases, and stated that he was totally opposed to the increases, particularly as it appeared the Council was not providing a good service.

Councillor Spratt concurred with Councillor Hanvey's comments, and he queried why such a drastic increase was being levied on the Under 16's compared with other increases.

The Client Manager indicated that when setting the rate for floodlit pitches, he understood that actual and possible increase in electricity charges had been taken into account.

Councillor Hanvey pointed out that there were no floodlit pitches at Lough Moss.

Councillor Spratt expressed the view that rates of hire should not be determined on a possible increase in electricity charges, and any increase for the use of floodlit pitches should be effective in the next financial year.

Councillor Drysdale outlined that he had refereed matches at Lough Moss, where the line markings were virtually non-existent. He added that if this had been amateur league football, the referee would probably not have permitted the match to proceed. He referred to an issue which he had raised with Officers on a number of occasions relating to portable goal posts at Billy Neill, and asked that this be investigated.

He proposed that the annual charges for 2006/2007 be approved, with the exception of rates relating to the Under 16's and the use of floodlit pitches.

Councillor Henderson seconded the proposal.

Following a query from Alderman Norris relating to maintenance work, the Client Manager stated that the maintenance programme depended upon the soil type at the various facilities across the Borough, but Lough Moss received broadly the same level of attention as all other pitches.

Councillor Duncan outlined that the netting at the Hydebank pitches were in a poor state.

Councillor Beattie asked Officers to prepare a report on the maintenance programme.

Councillor Hanvey requested that the report include details on the drainage problems at Lough Moss.

The Client Manager suggested that a site visit be organised to football pitches, commencing with Lough Moss.

Councillor Drysdale outlined that it appeared there was some confusion at the Billy Neill Centre relating to pitch only rate and pitch/changing facility rate.

The Client Manager stated that he would clarify the matter with the staff at the Billy Neill Centre.

Following further discussion, it was

**RESOLVED** : That the Council be recommended to agree

- (a) that the range of charges, as detailed in the Operations Manager's report, be approved for the financial year 2006/2007, with effect from 1 April 2006, with the exception of the charges relating to hire of football pitches for Under 16's and the use of floodlit pitches.
- (b) that Officers prepare a report on the operation and maintenance regime for the football pitches
- (c) that a site visit be organised to football pitches, commencing with Lough Moss

At the Council meeting held on 23<sup>rd</sup> February, it was resolved that the undermentioned Minute No. T&ES/2006/47 be referred back to the Committee for further consideration.

### **T&ESC/2006/47 : CONSTITUTION FOR CASTLEREAGH HILLS GOLF CLUB**

The Client Manager referred Members to correspondence from GUI regarding the affiliation of Castlereagh Hills Golf Club to the GUI, and a copy of the final draft Constitution received from the Council's legal advisors.

Councillor Beattie outlined that he had serious concerns at the way the issue of Castlereagh Hills Golf Club was developing, and he proposed that a joint meeting of the Leisure Services and Technical & Environmental Services Committee be convened to consider how this matter should be taken forward. He added that all material relating to the Golf Club tabled at this evening's meeting be referred to this joint Committee meeting for consideration.

Councillor Jeffers seconded the proposal.

Councillor Henderson reminded Members that there were two Councillors who sat on the Advisory Committee, but were not represented on either the Leisure or the Technical Services Committee, whom he felt should be attending the joint Committee meeting.

Following further discussion, it was

**RESOLVED** : That the Council be recommended to agree that

- (a) a joint meeting of the Leisure Services and the Technical & Environmental Services Committees be convened in order to determine the best way to take forward the issue of Castlereagh Hills Golf Club.
- (b) the two Members of the Golf Club Advisory Committee, who were not represented on either of the above two Committee be invited to attend
- (c) all material tabled at this evening's Committee meeting relating to the Golf Club be tabled for discussion at the joint Committee meeting

### **T&ESC/2006/48 : CASTLEREAGH HILLS GOLF CLUB ADVISORY COMMITTEE MEETING HELD ON 25<sup>TH</sup> JANUARY 2006**

RESOLVED : That the Golf Club Advisory Committee Minutes of the meeting held on 25<sup>th</sup> January 2006 be referred to the joint meeting of the Leisure and Technical & Environmental Services Committee meeting.

**T&ESC/2006/49 : CASTLEREAGH HILLS GOLF CLUB INCOME REPORT**

RESOLVED : That the Golf Club Income Report be referred to the joint meeting of the Leisure and Technical & Environmental Services Committee meeting.

**T&ESC/2006/50 : CASTLEREAGH HILLS GOLF CLUB FEES FOR 2006/2007**

RESOLVED : That the Castlereagh Hills Golf Club Fees for 2006/2007 be referred for consideration at the joint Leisure/Technical & Environmental Services Committee meeting.

**T&ESC/2006/51 : OSU VEHICLES – UPDATED LIST OF THE COUNCIL'S CURRENT FLEET AND THE ANNUAL MAINTENANCE COSTS**

The Client Manager outlined that, as requested the above list was now attached to the Officer's report for Members' consideration, together with estimated leasing costs that may apply to the vehicles listed in the January report.

Noted.

**T&ESC/2006/52 : PUBLIC PATH DIVERSION REQUEST**

The Client Manager reported that a request had been received to divert an Asserted Public Right of Way, currently running from Gilnahirk Road to Gilbourne Court, to accommodate a new housing development.

He added that under the Access to the Countryside (Northern Ireland) Order 1983, the Council had a duty to ensure that all public rights of way were protected, kept open and free from obstruction. He stated that the proposed development had included the public right of way, and had taken into consideration attempts to ensure that it remained open and within public use.

He advised Members that in order for a Public Path Order to come into effect there were a number of steps which the Council must take. He explained that should the Council decide to make a public path Diversion Order, the Order must then be published in a local newspaper, served on everyone with an interest in the land and other 'prescribed' bodies and displayed on the path and elsewhere in the locality. He added that if no objections were received within 28 days, the Council may decide to confirm the order. If, however, objections were received, and could not be resolved, then the Council could make a submission to the Environment and Heritage Service for a decision.

The Client Manager referred Members to the plans of the existing site and that of the proposed site, including details of the proposed new route for the existing right of way. He added that the cost for constructing the proposed pathway and the maintenance of it would be borne by the developer.

He pointed out that the new pathway would follow a totally different line from the existing one, and added that, in this case an extinguishment order would normally be sought however, as there were plans to create a new path the Access Order does make it possible for an extinguishment order to be considered concurrently with a creation or a diversion order which would, if confirmed, provide an alternative path to that proposed for closure.

Councillor Spratt outlined that he understood that given the steepness of the path, there may be implications under disability legislation.

The Client Manager stated that there was no requirement on the Council to ensure that the diverted right of way was more accessible to the disabled than the existing right of way.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that the Countryside Officer be authorised to proceed with the process in respect of the Diversion Order in compliance with the Access to the Countryside (Northern Ireland) Order 1983.

#### **T&ESC/2006/53 : GILNAHIRK GOLF COURSE EXTENSION**

The Client Manager reported that the Council had received the final certificate for the contractor in respect of the above project, at a cost of £39,255.55 including VAT. He added that the consultants had confirmed that this brought the total contract amount to £1,088,661.43, which represented a saving of £8,249.70 on the adjusted tender sum of £1,096,911.19. He pointed out that Officers were now negotiating with the Council's consultant, Kirk McClure and Morton, in respect of their final invoice for fees on the contract.

Councillor Henderson asked if further consideration had been given to the provision of a new entrance gate, signage and lighting.

Following discussion, it was

RESOLVED : That Officers prepare a report on the costings for a new entrance gate, signage and lighting at the Castlereagh Hills Golf Club, for consideration at a future meeting.

#### **T&ESC/2006/54 : LAGAN VALLEY REGIONAL PARK – LANDSCAPE PARTNERSHIP SCHEME: HERITAGE LOTTERY FUNDING UPDATE**

The Client Manager advised that Brendan O'Connor, the new Development Officer had taken up post on 7<sup>th</sup> November 2005. He then took Members through a detailed progress report in respect of the above.

Councillor Hanvey referred to the clearing of Lock 3, and expressed his concern that the debris had not actually been removed from the site.

Following discussion, it was

RESOLVED : That the Lagan Valley Regional Park Development Officer prepare a report on the clearing of Lock 3 of the Lagan Canal, for consideration at a future Committee meeting.

### **ANY OTHER BUSINESS**

#### **T&ESC/2006/55 : GVW MECHANICAL SWEEPER**

The Client Manager reminded Members that permission had been given at the last Committee meeting to purchase the above at a cost of £54,820.00, less the trade in value of £6,000.00 for the old sweeper, i.e. a net cost of £48,820.00. He added that it had recently come to light that there was still six months left on the lease. He outlined that the supplier, however, had offered to stick to the agreed trade in for the old sweeper, and allow the Council to retain it for six months, with the Council paying the full value of the new sweeper (£54,820.00) in the interim. He added that this would mean that over those six months, the old sweeper could be used during break downs, without having to hire a replacement, at no additional cost to Council.

Following discussion, it was

RESOLVED : That the Council be recommended to approve the purchase of a new sweeper, at a cost of £54,820.00, with the old sweeper being retained in condition by the Council for a period of approximately six months for standby use. The old sweeper would then be handed over to the successful tenderer for the tendered sum of £6,000.00.

### **REPORT FROM THE ACTING ENVIRONMENTAL HEALTH MANAGER (copy previously circulated)**

#### **T&ESC/2006/56 : AIR QUALITY**

The Acting Environmental Health Manager reminded Members that in October 2005, the Environmental Health Manager provided Members with a brief update on the Air Quality Monitoring programme of the Environmental Health Service Unit, and the requirements of The Environment (NI) Order 2002. He outlined that to ensure the Service Unit continued to meet its legislative requirements, he was seeking permission to re-engage three contracts for which he had made financial provision, as follows:

1. Ordnance Survey Northern Ireland for maps;
2. ESRI Ireland for computer software and
3. Netcen (AEA Technology) for consultancy work.

He reported that the cost of each contract would be between £3,500.00 and £4,000.00. He advised that the contracts were a continuation of an existing project, and had met with the approval of the Director of Technical and Environmental Services, as per the fiscal policy.

Following discussion, it was

RESOLVED : That the Council be recommended to authorise the Acting Environmental Health Manager to re-engage three contracts at a cost of between £3,500.00 and £4,000.00 per contract, as follows:

- (i) Ordnance Survey Northern Ireland for maps;
- (ii) ESRI Ireland for computer software and
- (iii) Netcen (AEA Technology) for consultancy work

#### **T&ESC/2006/57 : NO SMOKING DAY 2006 - 8 MARCH 2006**

The Acting Environmental Health Manager advised Members that the Environmental Health Service wished to support this worthy health education promotion, and was using the theme of "Knock Smoking for Six". He added that Officers hoped to erect an educational display in Forestside Shopping Centre. He therefore sought permission to transfer £650.00 from one budget head to another for promotional purposes, i.e. purchase of posters, materials and robust signage, which would be used on an annual basis to educate the constituents of the Borough on the health benefits of quitting smoking.

Councillor Spratt outlined that health education was the responsibility of the Health Department and not the Council. He therefore proposed, that the Council should not spend ratepayers' money on the purchase of promotional material, when the health benefits of quitting smoking was already adequately highlighted to constituents across the Borough in doctors and dentists' surgeries, shopping centres, etc. Furthermore, he expressed the view that Officers should not be requesting to move monies across budget heads.

Alderman Norris concurred with Councillor Spratt, and seconded the proposal.

Councillor Drysdale commented that although he could appreciate the points made, he was of the view that the Council should be showing civic leadership in highlighting the health risks of smoking.

Following further discussion, Alderman Norris asked Members to vote on the proposal, and with four voting in favour and no other votes cast, it was

RESOLVED : That the Council be recommended to agree not to support the request to transfer £650.00 from one budget head to another, for the purchase of materials to support the National No Smoking Day 2006 campaign.

#### **T&ESC/2006/58 : POISONS (NI) ORDER 1976**

The Environmental Health Manager advised that applications had been received for registration in 2006:

Following discussion, it was

RESOLVED : That the Council be recommended to agree that the undernoted premises be registered for the selling of poisons, as required under the Poisons (NI) Order 1976.

- (i) Sainsbury's Supermarket, Unit 14A Forestside, Upper Galwally, Belfast, BT8 6FX.
- (ii) (Shop-4-You) Gilnahirk Service Station, 109A Gilnahirk Road, Belfast, BT5 7QL.

### **T&ESC/2006/59 : CONSUMPTION OF INTOXICATING LIQUOR IN DESIGNATED PLACES**

The Acting Environmental Health Manager reported that, since the last report to the Committee in January 2006, there had been no Witness Statements provided by the PSNI in relation to offenders drinking in designated areas.

Noted.

### **T&ESC/2006/60 : PETROLEUM CONSOLIDATION ACT (NI) 1929 – LICENCE RENEWAL**

The Acting Environmental Health Manager advised Members that as required by the above legislation, an application had been received for the renewal of licences to store petroleum at premises, as outlined in his report.

He confirmed that an inspection would be carried out to ensure that the premises complied with the requirements of the Act, and the Council's Petroleum Licence Terms and Conditions.

RESOLVED: - That the Council be recommended to approve the renewal of a licence, as outlined in the Acting Environmental Health Manager's report, subject to receipt of all necessary documentation, and compliance with the Terms and Conditions of the Petroleum Licence.

### **T&ESC/2006/61 : THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985 ARTICLE 3 – LICENSING OF PLACES OF ENTERTAINMENT - RENEWAL OF LICENCE**

The Acting Environmental Health Manager outlined applications for the renewal of entertainment licences, which had been received for premises detailed in the report, and explained that the necessary inspections were being carried out.

RESOLVED : That the Council be recommended to authorise that the licences, detailed in the Environmental Health Manager's report, be renewed, subject to receipt of all necessary documentation and compliance with the Council's Terms and Conditions of Licence.

### **T&ESC/2006/62 : THE DOGS (NI) ORDER 1983 – DOGS STRAYING**

The Acting Environmental Health Manager advised that a gentleman from the Belfast area had permitted his dog to stray in contravention of the above legislation. He added that a Fixed Penalty Notice No. 1136 had been issued for the offence, and had subsequently been returned unpaid by the Clerk of Petty Sessions Office.

Councillors Drysdale and Hanvey referred to the problem of dog fouling, particularly at Moat Park and Lough Moss Park. They asked that Officers target these particular areas, and ensure that the relevant signage prohibiting dog fouling was erected.

In line with the Council's Policy, I would recommend that approval be given to instigate legal proceedings under the above legislation against the aforementioned person.

RESOLVED : That the Council be recommended to agree that

- (a) under the Dogs (NI) Order 1983 – Dogs Straying, legal proceedings be instigated against a gentleman from the Belfast area.
- (b) Officers carry out regular inspections at Moat Park and Lough Moss, and where appropriate, erect signage prohibiting dog fouling

**T&ESC/2006/63 : THE DOGS (NI) ORDER 1983 – DOGS KEPT WITHOUT A VALID LICENCE**

The Acting Environmental Health Manager reported that during the investigation of a dog attack, for which a formal caution had been issued, it had transpired that the keeper of the dog involved did not have a valid licence. He added that a Fixed Penalty Notice No. 1135 had been issued for the offence, but this had been returned unpaid from the Clerk of Petty Sessions Office.

RESOLVED : That the Council be recommended to agree that under the dogs (NI) Order 1983 – Dogs Straying, approval be given to instigate legal proceedings against a lady from the Dundonald area.

**T&ESC/2006/64 : ENVIRONMENTAL HEALTH – WE ARE WHAT WE EAT CONFERENCE ORGANISED BY THE CHARTERED INSTITUTE OF ENVIRONMENTAL HEALTH**

The Acting Environmental Health Manager outlined the aims of the above conference, which was being held in Lisburn City Council, at a cost of £95.00 per delegate.

Following discussion, it was

RESOLVED : That the Council be recommended to approve the attendance of the Environmental Health Manager and the Acting Environmental Health Manager at the Environmental Health Conference being held in Lisburn City Council on 8<sup>th</sup> February 2006, at a cost of £95.00 per delegate.

**T&ESC/2006/65 : STAFF MATTERS**

The Acting Environmental Health Manager reported that a member of the administrative staff was approaching the end of her maternity leave, and had requested reduced working hours on her return. He recommended that the staff member be permitted to return to work three days per week, and advised that the

situation would be reviewed in six months' time, to determine if there were any operational constraints as a result of the reduction of hours.

Following discussion, it was

RESOLVED : That the Council be recommended to approve that a member of the administrative staff within the Environmental Health Section, currently on maternity leave, be permitted to return to work on the basis of three days per week, with the situation being reviewed in six months' time.

#### **T&ESC/2006/66 : STAFF TRAINING ON THE CONTROL OF WATER-BORNE PATHOGENS INCLUDING LEGIONELLA**

The Acting Environmental Health Manager advised Members that a one-day training course on the above was being held on 9th February 2006 at Stranmillis University College, at a cost of £39.00 plus VAT. He recommended that an Officer from the Environmental Health Service Unit attend.

Following discussion, it was

RESOLVED : That the Council be recommended to approve the attendance of an Officer within the Environmental Health Section at a training course on the control of water-borne pathogens, including legionella, being held on 9<sup>th</sup> February 2006, at Stranmillis College at a cost of £39.00 plus VAT.

#### **REPORT FROM CLIENT MANAGER (copy previously circulated)**

#### **T&ESC/2006/67 : TONNAGES**

The Client Manager reported that during the month of December, approximately 1911 tonnes of waste had been deposited at the landfill site at Dargan Road. He pointed out that although this was an increase on the figure for November, it was, however, a decrease on the figure for December 2004 (2045 tonnes). He reported that based on the figures for the first nine months of 2005/2006 and the last three months for 04/05, it was anticipated that landfill total for 2005/2006 would be just under 24,000 tonnes. He added that this figure would of course depend on the amounts of residual waste presented for collection during the months of January, February and March.

Noted.

#### **T&ESC/2006/68 : TENDERS FOR THE SUPPLY OF ONE 2.5 TONNE FORKLIFT TRUCK**

The Client Manager reported that following a public advertisement, 4 tenders had been received for the supply of a forklift truck, as follows:

- (i) Carryduff Forklift Ltd - £13,500.
- (ii) Handling and Storage Equipment Ltd - £14,558.

He advised Members that the following non compliant tenders had been received:

- (i) TBF Thompson (Garvagh) Ltd
- (ii) CMS Lift Trucks Ltd

He recommended that the lowest compliant tender from Carryduff Forklift Ltd in the sum of £13,500.00 be accepted.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that a 2.5 tonne Forklift Truck be purchased from Carryduff Forklift Ltd at a cost of £13,500.00, being the lowest compliant tender received.

### **T&ESC/2006/69 : BETTER BELFAST PROGRAMME 2006/07 – BRYSON HOUSE – LANDFILL TAX CREDITS**

The Client Manager outlined that Members may recall that Better Belfast (associated with Bryson House) were administering the landfill tax credit system, on behalf of Belfast City Council. He reported that Belfast City Council had indicated that they would allocate funds from landfill tax credits to Castlereagh Borough Council, in proportion to the amount paid by Castlereagh Borough Council. He advised Members that the exact amount for 2006/2007 would depend upon the amount landfilled, but it was anticipated to be in the region of £25,000.

He pointed out that the Council would have to pay approximately £2,500.00 to Better Belfast in order to release these funds. He added that approximately £10,000.00 was being carried over from the year 2005/06, therefore the total available for 2006/07 would be in the region of £35,000.00

The Client Manager outlined that schemes applying for grant funding from the landfill tax credit scheme must be suitable for registration with ENTRUST, and Entrust regulations state that the applying organisation must not be controlled – directly or indirectly – by a local authority or a landfill operator registered for landfill tax. He added that the schemes must encourage bio-diversity, and he referred Members to a list of successful schemes for the 2005/2006 year.

He advised that the schemes could be vetted and grants awarded by a panel on the same basis as last year, with representatives from Better Belfast, ARENA Network and the Technical & Environmental Services Department.

The Client Manager referred Members to details of the administrative process for the scheme, and the programme that would be followed.

Members expressed an interest in receiving details of the scheme.

Following discussion, it was

RESOLVED : That the Council be recommended to

- (a) agree that approximately £2,500.00 be forwarded to Better Belfast to enable the release approximately £25,000.00 for bio-diversity schemes registered with ENTRUST
- (b) agree that a panel be convened to approve applications comprising representatives from Bryson House, ARENA Network and an Officer from the Technical & Environmental Services Committee.
- (c) approve the programme in relation to the administrative process for assessing submissions to the bio-diversity scheme
- (d) agree that the Client Manager forward details of the above scheme to Members of the Committee

#### **T&ESC/2006/70 : WASTE MANAGEMENT GRANT SCHEME 06/07 AND 07/08**

The Client Manager referred Members to details of the waste management grant scheme for 2006/2007 and 2007/2008. He asked Members to note that the grant had decreased by approximately 30%, from 2005/2006 to 2006/2007, and subsequently, by a further 71% for the 2007/2008 year.

He also asked Members to note that the grant related to capital schemes only, and could only be carried over in exceptional circumstances, such as delays in the planning process.

The Client Manager reminded Members that development of an HRC in Dundonald was being progressed by the Council, and Members may feel it appropriate that the waste management grant be used for this purpose, together with the development of the existing Household Recycling Centres. He sought Members views as to whether this would be appropriate.

Following discussion, it was

**RESOLVED** : That the Council be recommended to agree that the waste management grant for 2006/2007 and 2007/2008 be used for the development of the existing household recycling centres and the proposed new HRC in Dundonald.

#### **T&ESC/2006/71 : COMPETITION TO RAISE AWARENESS OF WASTE RELATED ISSUES BY THE PLACING OF PROMOTIONAL PANELS ON THE SIDE OF REFUSE COLLECTION VEHICLES**

The Client Manager advised Members that a competition had been arranged involving local schools, for the design of posters to be placed on the side of refuse collection vehicles.

He added that it was being suggested that the Mayor and the Chairman of the Technical & Environmental Services Committee be invited to review shortlisted posters, and choose winners from each of the age groups.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that the Mayor and Chairman of the Technical & Environmental Committee select winning posters from a shortlisted selection, as prepared by officers from the Department in respect of schools competition to raise awareness on waste related issues.

#### **T&ESC/2006/72 : ANNUAL CHARGES**

The Client Manager referred Members to a comprehensive list of charges which were set annually for chargeable goods, services and facilities. He added that these had generally been increased in line with inflation, and rounded off for ease of administration, except where stated otherwise.

Discussion ensued in relation to the commercial contract skip hire, in terms of whether the Council would continue to provide this service, or whether it should be out sourced.

Following consideration of the various charges, it was

RESOLVED : That the Council be recommended to agree that

- (a) the range of charges, as detailed in the Client Services Manager's report, be approved for the financial year 2006/2007.
- (b) the Client Manager prepare a report on the commercial contract skip hire operation, in terms of whether the Council should continue to provide this service, or whether it should be out sourced. The report to be tabled at a future meeting of the Committee.

#### **T&ESC/2006/73 : NORTHERN IRELAND BOROUGH CLEANLINESS SURVEY – TIDY NORTHERN IRELAND**

The Client Manager reminded Members that Castlereagh Borough Council had achieved first and second place in two main elements of the previous Tidy Northern Ireland Survey. He outlined that, at that time, the surveys had been carried out by Tidy Northern Ireland, with funding being provided by the Environment and Heritage Service. He added that Castlereagh Borough Council had been invited to participate in the survey this year, at a cost of £3,000.00 plus VAT.

He outlined for Members' information the benefits to Castlereagh Borough Council of participating in the survey. He further pointed out that it would enable the Council to monitor its year on year performance, with regard to cleanliness and tidiness, and also compare performance with other Councils.

The Client Manager advised that no financial provision for this work had been included within the estimates process, and Members may wish to consider whether sums should be included, or whether participation in this scheme be put in abeyance, with the possibility of funds being identified from possible underspends in the 2006/2007 financial year. He added that full details of the outline survey structure were available in the Technical Services Department, should Members wish to peruse them.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that consideration of participation in the Northern Ireland Borough Cleanliness Survey – Tidy Northern Ireland be put in abeyance, with the possibility of funds being identified from underspends in the 2006/2007 financial year.

**T&ESC/2006/74 : CASTLEREAGH HILLS GOLF CLUB – REPORT ON SYSTEMS FAILURE RESULTING IN CLOSURE OF RESTAURANT FACILITY**

The Client Manager took Members through the details in respect of the above.

Members expressed their concern that the same system failure should occur on two occasions, resulting in not only the loss of revenue, but also the potential future loss of goodwill and custom. It was further felt that a handbook should be located in the building, detailing for staff all procedures and contact details for dealing with such an emergency as this, in an effort to avoid complete closure of the restaurant in future.

Following a detailed discussion, it was

RESOLVED : That

- (a) a detailed report be prepared on the two recent systems failure at Castlereagh Hills Golf Club, to include recommendations on measures required to be put in place, in an attempt to avoid future closure of the restaurant
- (b) the above report to be tabled at the joint meeting of the Leisure and Technical & Environmental Services Committee

**T&ESC/2006/75 : DUNDALK CHAMBER OF COMMERCE – ENVIROBUSINESS '06**

The Client Manager advised Members that Dundalk Chamber of Commerce was holding its 7<sup>th</sup> EnviroBusiness Conference at the RDS Dublin on 8<sup>th</sup> and 9<sup>th</sup> March 2006. He added that this would provide focussed, challenging and informative plenary sessions on legislations, managing waste, new business challenges and the energy gap. He sought Members' views as to whether the Council would wish to be represented at this Conference.

Noted.

**SUPPLEMENTARY REPORT FROM THE CLIENT MANAGER**

**T&ESC/2006/76 : REVIEW OF PHASE 2 (BRYSON HOUSE KERBIE) AND PHASE 3 (BLUE BIN) OF THE TRI CYCLE SCHEME BY ROTATE/ENTEC UK LTD**

The Client Manager reminded Members that Rotate had been asked to review the Council's kerbside recycling schemes, through WRAP (The Waste and Resource Action Programme), and had subsequently employed Entec UK Ltd to carry out the work. He outlined that the report had now been received, and he

took Members through a summary of its content. He added that the report would be discussed in detail at the next meeting of the Waste Management Working Group, and any Member wishing to obtain a full copy of the report should contact the Technical & Environmental Services Department.

Following discussion, it was

RESOLVED : That a copy of the Client Manager's report on the Review of Phase 2 (Bryson House Kerbie) and Phase 3 (Blue Bin) of the Tri Cycle Scheme by Rotate/Entec Uk Ltd, be circulated to all Members of Council.

**REPORT FROM THE DIRECTOR OF TECHNICAL AND  
ENVIRONMENTAL SERVICES  
(copy previously circulated)**

**T&ESC/2006/77 : REPORTS AVAILABLE**

The Client Manager reported that any Member wishing to obtain any of the following information should contact administration staff within the Director of Technical & Environmental Department:

- Issue of Report On The Integrated Impact Assessment Consultation On the Reform Of Water And Sewerage Services.
- Environment and Heritage Service. Annual Report: Water Pollution Incidents and Enforcement 2004.
- The Way Ahead – Policies for Northern Ireland's Environment. Published by Northern Ireland Environment Link. January 2006.

Noted.

**T&ES/2006/78 : SERVICE PROVISION – LETTER OF THANKS**

The Client Manager advised Members that two Officers had provided St Dorothea's Guides with a presentation on Waste Awareness. He added that the Unit Leader from the Guides had written a letter of thanks and appreciation to Alderman P Robinson, a copy of which was attached to the report for Members' information.

Noted.

**T&ESC/2006/79 : CORRESPONDENCE FROM THE DEPARTMENT OF THE ENVIRONMENT, ENVIRONMENT POLICY GROUP RE: THE OZONE DEPLETING SUBSTANCES (QUALIFICATIONS) REGULATIONS (NORTHERN IRELAND) 2006**

The Client Manager referred Members to the above correspondence, and explained that the Department had prepared draft Regulations seeking to specify minimum qualifications for personnel involved with recovery, recycling, reclamation and minimisation of leakages.

He then referred Members to a report prepared by the Council's Waste Management & Environment Officer, regarding these draft Regulations and the

current consultation. He added that as could be seen from this report, the Regulations would have no direct impact on Council operations.  
Noted.

## **T&ESC/2006/80 : ARC 21 JOINT COMMITTEE MEETING OF 15 DECEMBER 2005**

The Client Manager referred Members to a copy of the above Minutes, and reported that some of the business which had been addressed, included the following:

- Consultations
- Annual Performance Review
- Northern Ireland Draft Priorities and Budget 2006/2008
- Northern Ireland Waste Management Review

He outlined that the Minutes had been ratified by the Joint Committee at its meeting held on 26th January 2006. He drew Members' attention to the need to peruse the contents of the above minutes, and acquaint themselves with the waste management issues under consideration.

Noted.

There being no further business, the meeting ended at 9.55 p.m

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CHIEF EXECUTIVE

Adopted by the Council this \_\_\_\_\_ day of

\_\_\_\_\_ 2006 with the exception of

Minute Nos: \_\_\_\_\_

\_\_\_\_\_  
MAYOR