

## **CASTLEREAGH BOROUGH COUNCIL**

Minutes of the Leisure Park Board held, in committee, in the Boardroom, Dundonald International Ice Bowl, on Monday, 21 August 2006, at 6.00 p.m.

**PRESENT:-** Alderman PD Robinson MP MLA (until 8.05 pm)

Councillor J Beattie  
Councillor Ms J Bunting  
Councillor B Hanvey (Dep Mayor ex officio)  
Councillor M Long  
Councillor G Robinson  
Councillor J Spratt (Mayor ex officio)  
Councillor J White

**IN ATTENDANCE:-** Director of Finance & Leisure Services, Acting  
General Manager of Leisure & Marketing,  
Marketing & PR Manager, Technical Manager and  
Assistant Members' Services Officer

**APOLOGIES:-** Apologies were recorded on behalf of Aldermen  
Mrs I Robinson and Mrs G Rice and Councillor  
Henderson

### **LPB/2006/276 : MINUTES OF THE LEISURE PARK BOARD MEETING HELD ON 1 AUGUST 2006**

RESOLVED: That the minutes of the Leisure Park Board meeting held on 1 August 2006 be accepted as a true and accurate record.

### **MATTERS ARISING**

#### **LPB/2006/277 : EURO PAYMENTS (Minute LPB/2006/262 refers)**

The Director of Finance & Leisure Services reported that a Euro bank account had now been set up.

Noted.

#### **LPB/2006/278 : DISPOSAL OF JEEP (Minute LPB/2006/272 refers)**

The Director of Finance & Leisure Services advised that the jeep had been sold at auction for a price of £450. He added that an auction fee would be payable.

RESOLVED: That approval be granted to sell the jeep at auction for a price of £450.

**LPB/2006/279 : VIDEO GAMES IN INDIANALAND (Minute LPB/2006/258 refers)**

The Acting General Manager of Leisure & Marketing stated that she intended to present proposals for suitable video games for five-year olds and younger at a future Board meeting.

Noted.

**REPORT FROM THE ACTING GENERAL MANAGER OF LEISURE & MARKETING**

**LPB/2006/280 : REQUEST FOR USE OF INDIANALAND**

The Acting General Manager of Leisure & Marketing outlined details of a request received from Royce Harper, Producer/Director, for the use of Indianaland at some time during June 2006 for pupils and teachers of Knockbreda Primary School. The intention was to film the event, and this might generate some publicity for Indianaland. However, the Manager added that she would question the level of publicity that could be achieved.

Following some discussion, it was

RESOLVED: That approval would not be granted for the use of Indianaland at some time in June 2006 to film an event held for pupils and teachers from Knockbreda Primary School.

**LPB/2006/281 : CORRESPONDENCE FROM PIRATES ADVENTURE GOLF**

The Acting General Manager of Leisure & Marketing referred to correspondence received from Mr Barry Hobson, who developed Pirates Adventure Golf near to the Ice Bowl. Mr Hobson stated that he wished to purchase the car park adjacent to Pirates Adventure Golf, or, if the Council did not wish to sell this area at present, to grant him first refusal if the car park would be offered for sale in the future.

During the ensuing discussion, Members raised concerns regarding the sale of the car park, as the Council might wish to use that area for future development. Councillor Beattie also pointed out that the Council was legally bound to achieve the best price possible from any sale, therefore, if the Council wished to sell the car park area, this would have to be put out for tender.

Following some further discussion, it was

RESOLVED: That Officers inform Mr Barry Hobson that the Council did not currently consider the sale of the car park adjacent to Pirates Adventure Golf,

as the Council might wish to consider further development of that area in the future.

**LPB/2006/282 : BATTLEFIELD SPORTS**

The Acting General Manager of Leisure & Marketing sought Members' approval for the proprietor of Battlefield Sports to present his proposals to the Board.

Following some discussion, it was

RESOLVED: That approval be granted for the proprietor of Battlefield Sports to give a presentation to the Leisure Park Board in September or October 2006 to outline the details of his proposal.

**LPB/2006/283 : TERMS AND CONDITIONS FOR USE OF THE CARAVAN PARK**

The Acting General Manager of Leisure & Marketing tabled a revised set of terms and conditions for the use of the caravan park.

Noted.

**LPB/2006/284 : FUN VALLEY**

The Acting General Manager of Leisure & Marketing advised that the original supplier of the Fun Valley equipment had made an offer of £10,500 for the equipment, and she sought Members' views how to proceed.

The Director of Finance & Leisure Services was of the view that, as the equipment had been purchased for £28,500, the Board might wish to consider using it in the future.

Following some discussion, it was

RESOLVED: That a decision regarding the Fun Valley equipment be postponed until the Strategy Day.

**LPB/2006/285 : TOURISM SIGNAGE**

The Acting General Manager of Leisure & Marketing sought Members' views regarding proposals for tourism signage throughout the Borough and Greater Belfast area, which she could then forward to the Roads Service.

Alderman Robinson referred to previous proposals, which had generally been favoured. The Marketing & PR Manager suggested that more signage could be achieved if the Leisure Park, Ice Bowl, Pirates Adventure Golf etc were all advertised under one umbrella.

Following some discussion, it was

RESOLVED: That tourism signage across the Borough and Greater Belfast area should refer to 'Dundonald Leisure Park'.

## **REPORT FROM THE TECHNICAL MANAGER**

### **LPB/2006/286 : CENTRE REFURBISHMENT**

Members agreed to postpone discussions in respect of necessary refurbishment of the Ice Bowl until the Strategy Day.

RESOLVED: That discussions in respect of refurbishment of the Ice Bowl be deferred until the Strategy Day.

### **LPB/2006/287 : ICE COMPRESSOR PLANT**

The Technical Manager reported that repairs had been carried out to the oil line system to the compressors at a cost of £1,016.96 plus VAT, and he sought approval for payment of the invoice. The Manager also sought the Board's approval to renew the annual service contract with Chilltec Ltd.

While carrying out repairs to the oil line system, it had been discovered that the main drive shaft was affected by wear and tear, and a specialist firm had been engaged to regrind the shaft so that it could be reused, at a cost of approximately £3,000.

During the ensuing discussion, Members raised concerns in respect of rising maintenance costs. The Technical Manager advised that the compressors were 20 years old, and as they were mechanical, wear and tear was to be expected.

Alderman Robinson enquired about legislation changes in 2008 in respect of CO2 emissions and whether this would necessitate replacement of the compressors.

RESOLVED:

- (a) That approval be granted for payment of repairs to the oil line system to the compressors at a cost of £1,016.96 plus VAT.
- (b) That approval be granted for the renewal of the annual service contract with Chilltec Ltd.
- (c) That Officers provide details of legislation changes, due to take effect in 2008, regarding CO2 emissions and the effect on the existing compressors in the Ice Bowl at a future meeting of the Board.

### **LPB/2006/288 : FRONT ENTRANCE ROAD**

The Technical Manager advised that he would provide the costs for different options at a future meeting. He added that he would make arrangements for the repair of potholes in the road as soon as possible.

Noted.

#### **LPB/2006/289 : BOWLING**

The Technical Manager reported that many ball return covers had become cracked and were difficult to lift up and down, which could present a safety hazard or cause injury. The cost of replacement would be £593.21 plus VAT per unit or a total of £8,898.15 plus VAT. The refitting could be carried out by DIIB staff.

Following some discussion, it was

RESOLVED: That Officers establish the extent of wear and tear of the ball return covers on the bowling lanes and report back to the Leisure Park Board at a future meeting.

#### **LPB/2006/290 : INDIANALAND**

The Technical Manager stated that the high-level beams, lighting, ventilation trunks and the top of the play equipment required cleaning, which could not be carried out by the DIIB staff for health & safety reasons. The Manager had obtained quotations from specialist cleaning firms as follows:

- OCS Northern Ireland      £1,000 plus VAT
- Maybin Clean                £3,120 plus VAT
- Vertical World                £2,300 plus VAT
- All Duct Cleaning Services £3,250 plus VAT

Following some discussion, it was

RESOLVED: That OCS Northern Ireland be asked to carry out cleaning of the high-level beams, lighting, ventilation trunks and the top of the play equipment in Indianaland at a cost of £1,000 plus VAT.

#### **LPB/2006/291 : ICE-RESURFACING MACHINE**

The Technical Manager advised that the bi-annual service of the ice-resurfacing machine had been carried out on 17 July at a cost of £1,658.58 plus VAT. There was an additional expenditure of £461.95 plus VAT for parts. The Manager now sought the Board's approval for payment of the total amount of £2,120.53 plus VAT.

RESOLVED: That approval be granted for payment for the bi-annual service of the ice-resurfacing machine plus parts which had been fitted, at a total cost of £2,120.53 plus VAT.

## **LPB/2006/292 : STORAGE CONTAINERS**

The Technical Manager reported that he had identified waterproofing material for the storage containers at the rear of the Ice Bowl. This material would last for five years, and the cost of the material was £1,046.48 plus carriage plus VAT. The Manager added that the work could be done by DIIB staff outside of normal working hours at a cost of approximately £1,500.

Members agreed that waterproofing the storage containers was necessary. However, Members took the view that the work could be scheduled in during normal working hours.

Following some further discussion, it was

RESOLVED:

- (a) That approval be granted for the purchase of waterproofing material for the storage containers at the rear of the Ice Bowl, at a cost of £1,046.48 plus carriage plus VAT.
- (b) That the application of the material to the containers be carried out by DIIB staff during normal working hours.

## **LPB/2006/293 : COMBINED HEAT AND POWER**

The Technical Manager stated that the CHP unit, which had been installed in 2005, had saved £61,501 in electrical power usage until the end of June 2006. Currently the performance was being monitored by an outside contractor at a cost of £106 per month. The current contract was due to finish at the end of July 2006, therefore the Technical Manager sought approval to renew the contract until such time as the cost of modifying the Council's own BEMS system could be established.

Following some discussion, it was

RESOLVED: That approval be granted to renew the contract to monitor the performance of the CHP unit at a cost of £106 per month until the cost of modifying the Council's own BEMS system could be established.

## **LPB/2006/294 : FENCE AT FRONT OF SITE**

The Technical Manager sought the Board's approval to remove the one-metre high fence at the front of the car park. The fence was very dilapidated and could therefore cause injury. The Manager estimated the cost for the work to be approximately £950 plus VAT.

Following some discussion, it was

RESOLVED: That approval be granted to remove the fence at the front of the car park by DIIB staff during normal working hours.

## **SUPPLEMENTARY REPORT NO 1 FROM THE TECHNICAL MANAGER**

### **LPB/2006/295 : COMBINED HEAT AND POWER**

The Technical Manager outlined details of quotations from specialist contractors to carry out regular checks and maintenance on the CHP unit for the next two years:

- Low Carbon Solutions, Larne £9,479.76 plus VAT per year
- CHP Services Ltd, Wiltshire £12,068.00 plus VAT per year
- Edina Manufacturing Ltd, Lisburn £14,291.00 plus VAT per year
- AC Automation Ltd, Carrickfergus £9,051.03 plus VAT per year

Members raised concerns about the cost involved in the maintenance of the CHP unit and took the view that a better way forward would be for some Council staff members to attend a training course, which would be more cost-effective in the long run.

Following some further discussion, it was

RESOLVED: That Officers investigate the availability of suitable courses for Ice Bowl staff to attend in order to carry out regular checks and maintenance on the Ice Bowl's CHP unit and provide a report at the next Leisure Park Board meeting.

## **REPORT FROM THE MARKETING & PR MANAGER**

### **Lpb/2006/296 : VISIT BY UK CARAVAN AND CAMPING CLUB**

The Marketing & PR Manager informed Members that the editor of 'UK Caravan and Camping Magazine' had provided some positive feedback about the caravan park, and there would be an article about the visit to Dundonald Caravan Park and the greater East Belfast area in the July edition.

Noted.

### **LPB/2006/297 : PROMOTIONAL OFFERS**

The Marketing & PR Manager sought retrospective approval for the following annually renewable promotional offers:

- Tesco Reward Points Vouchers - £5 voucher issued, DIIB receive £2.50 back
- Logan Leisure – 2-for-1 offer, valid from 1 January 2006 for one year (one offer for ice skating / ten-pin bowling per Logan Leisure voucher book)
- USIT Student Card – 2-for-1 activity offer (skating and ten-pin bowling)
- Nectar – 2-for-1 (ice skating only)

- NICSSA Membership Plus (replaces Smart Card) 1 January 2006 for one year – 2-for-1 ice skating (Monday-Thursday only); ten-pin bowling - £1.50 per game (lunch-time only, Monday-Friday); Xtreme Bowling – buy one, get one free (applies to one person only. This offer is a one-off and staff void Number 94 on the reverse of the Membership Plus card).

RESOLVED: That approval be granted retrospectively for the above promotional offers.

**LPB/2006/298 : WEIGHT WATCHERS**

The Marketing & PR Manager confirmed that the hourly rate for room hire for Weight Watchers had increased from £20 to £27.50. She then outlined details of a request from Weight Watchers for a reduction.

Following some discussion, it was

RESOLVED: That the request from Weight Watchers for a reduction of the hourly rate for room hire be declined.

**ADDITIONAL REPORT FROM THE ACTING GENERAL MANAGER OF LEISURE & MARKETING**

**LPB/2006/299 : NURSING STAFF TRAINING REQUIREMENTS**

The Acting General Manager of Leisure & Marketing tabled a list of training courses, both compulsory and discretionary. She reminded Members that there was an obligation to assist those nurses at the Ice Bowl who did not have the required training, and she confirmed that there was sufficient funding in budgets to cover the cost of the training. With a moratorium currently in place, the Manager recommended that as well as the mandatory courses, the 'Courtroom Skills & Writing Reports for Court' and 'Autism & Asperger's Syndrome: An Introduction' courses be offered.

Following some discussion, it was

RESOLVED: That approval be granted to provide training for nurses at DIIB for all mandatory courses as well as 'Courtroom Skills & Writing Reports for Court' and 'Autism & Asperger's Syndrome: An Introduction'.

**LPB/2006/300 : PHOENIX NATURAL GAS PIPELINE - DUNDONALD**

The Acting General Manager of Leisure & Marketing referred to correspondence received from Tughans Solicitors, requesting a copy of the Council's advertisements and details of consent to the works being carried out by Phoenix between 1998-2002. However, as these details were not available, the Manager recommended to reject the claim made by Phoenix.

Following some discussion, it was

RESOLVED: That the claim made by Phoenix Natural Gas Ltd that the Council consented to works being carried out by Phoenix between 1998-2002 be rejected.

**LPB/2006/301 : WATER CHARGES AT DIIB**

The Acting General Manager of Leisure & Marketing informed Members that the annual water bill for DIIB had been invoiced at £20,301.32, which she estimated to be approximately double the amount owed when compared to previous years. The Manager stated that this might be due to the connection to Pirates Adventure Golf.

The Acting General Manager of Leisure & Marketing stated that she had met with Mr Hobson, the proprietor of Pirates Adventure Golf, to discuss the instalment of a water meter. She further suggested that a second meter could be installed to give an independent reading for monitoring purposes.

Members raised concerns about the increased water bill, and following some discussion, it was

RESOLVED: That contact be made with the Water Service, seeking the installation of another meter. It was further resolved that a second, sealed meter be installed by the Council to monitor the main meter reading.

**LPB/2006/302 : INSURANCE REPORT IN RESPECT OF THE CARAVAN PARK**

The Acting General Manager of Leisure & Marketing drew Members' attention to a number of electrical matters listed in the insurance inspection report for the caravan park, which required improvement. She anticipated that the cost for the remedial work would be available at the next Board meeting, as the Technical Manager was currently preparing these costs.

Noted.

**ANY OTHER BUSINESS**

**LPB/2006/303 : PRIVATE ICE TIME**

The Acting General Manager of Leisure & Marketing sought approval to write to all private users of the ice, advising them that, with effect from 22 August, one week's notice in writing was required if a cancellation was made for any booking.

Following some discussion, it was

RESOLVED: That approval be granted to implement the policy of one week's notice for all cancellations of private ice time. This notice must be in writing to the Centre Manager.

**LPB/2006/304 : BOWLING SHOES**

The Acting General Manager of Leisure & Marketing sought approval for the purchase of bowling shoes. She confirmed that the sum of £3,000 had been allocated for this type of expenditure, and she proposed the purchase of 70 pairs of shoes in varying sizes at £11 per pair.

Following some discussion, it was

RESOLVED: That approval be granted for the purchase of 70 pairs of bowling shoes in varying sizes at a cost of £11 per pair.

**LPB/2006/305 : REQUEST FOR FREE USE OF THE ICE RINK**

The Acting General Manager of Leisure & Marketing outlined details of a request received from Mrs Nicola Drake for the free use of the ice rink for her daughter Tameron Drake and her skating partner Edward Alton, who had been awarded silver Olympic passports and were hoping to participate in the 2010 winter Olympics.

Members were of the view that more information regarding the skating pair's status would be required before making a decision in respect of a reduced rate for the use of the ice rink. Councillor Robinson further suggested that Tameron Drake and Edward Alton might agree to give a free performance.

Following some further discussion, it was

RESOLVED: That Officers investigate the status of Tameron Drake and Edward Alton and report to the Board at a future meeting, and that the pair be asked to consider performing for free in exchange for a reduced rate for the use of the ice rink.

**LPB/2006/306 : POLAR BEAR ROOM**

The Acting General Manager of Leisure & Marketing sought approval to paint the Polar Bear Room at a cost of approximately £350, and she confirmed that sufficient funds were available in the maintenance budget. The Manager anticipated that the work would take two days to complete.

RESOLVED: That approval be granted to paint the Polar Bear Room at a cost of approximately £350.

**LPB/2006/307 : POLO SHIRTS FOR STAFF**

The Acting General Manager of Leisure & Marketing sought approval to purchase polo shirts for 55 contracted staff and eight casual staff, at a cost of £6.95 per shirt.

RESOLVED: That approval be granted to purchase polo shirts for 55 contracted staff and eight casual staff, at a cost of £6.95 per shirt.

## **SUPPLEMENTARY REPORT NO 2 FROM THE TECHNICAL MANAGER**

### **LPB/2006/308 : HEALTH AND SAFETY**

The Technical Manager reported that to date he had not received a quotation from the supplier for a sensor and indicator to warn staff of the presence of toxic gas from the compressors.

Noted.

### **LPB/2006/309 : FRONT FOYER**

The Technical Manager stated that, while replacing the grip strip around the pvc lino, the contractor had noticed that the lino around the matwells was torn and lifting. These additional repairs had been carried out at a cost of £164.90 plus VAT, and the Technical Manager sought retrospective approval for payment of this invoice.

Following some discussion, it was

RESOLVED: That retrospective approval be granted for payment of £164.90 plus VAT for repairs to the lino around the matwells in DIIB foyer.

### **LPB/2006/310 : COOLING TOWERS**

The Technical Manager sought retrospective approval for the unforeseen replacement of the electric fan of one of the cooling towers, which had become faulty. There had been concern that legionella spores would be able to propagate if the fan had not been replaced. The cost of replacement of the vent was estimated at £950 plus VAT.

Following some discussion, it was

RESOLVED: That retrospective approval be granted for payment of approximately £950 plus VAT for replacement of the electric fan of one of the cooling towers.

## **ADDITIONAL REPORT FROM THE PR & MARKETING MANAGER**

### **LPB/2006/311 : OUTSTANDING INVOICES**

The PR & Marketing Manager referred to outstanding invoices from BT and Global Club, and she sought Members' advice on how to proceed. The Director of Finance & Leisure Services replied that he had sought advice from the Council's solicitor, but he required further consultation before payment of the invoice.

Noted.

#### **LPB/2006/312 : SUMMER ADVERTISING CAMPAIGN**

The PR & Marketing Manager then sought Members' approval of a modified summer advertising campaign as follows:

- One Week Radio – Promotional campaign on Cool FM - £850
- Go Belfast Guide – August issue - £630
- Motte Fest – Programme ¼ page - £70
- NI for Kids - £475 per ¼ page advertisement for eight issues (saving of 15% on full price), issued bi-monthly – to be billed per issue
- AA Camping & Caravanning Guide 2007 - £277.50
- AA Membership 2007 - £150
- Mail shot for PolarBear Club 2006-2007 - £50

Following some discussion, it was

RESOLVED: That approval be granted to proceed with the summer advertising campaign as outlined above.

#### **LPB/2006/313 : EXPIRY OF COOL FM ADVERTISING CONTRACT AND SALE OF ADVERTISING SITES**

The PR & Marketing Manager stated that Viacom and JC Decaux had expressed an interest in making an application for the sale of outdoor advertising, following the expiry of the advertising contract with Cool FM in September 2006. Due to the time restrictions, the Manager sought Members' views as to how to proceed.

Following some discussion, it was

RESOLVED: That the PR & Marketing Manager proceed with the applications process for outdoor advertising and, prior to considering options for in-house advertising, the PR & Marketing Manager write to existing advertisers to ascertain their interest in the continuation of advertising space at DIIB.

#### **LPB/2006/314 : INDIVIDUAL ICE HOCKEY LESSONS**

The PR & Marketing Manager sought approval to increase the price of an individual lesson plus skates from £6 to £7 concession and £7.50 per adult with effect from 1 September 2006.

RESOLVED: That approval be granted to increase the price of an individual ice hockey lesson plus skates from £6 to £7 concession and £7.50 per adult with effect from 1 September 2006.

**LPB/2006/315 : FREE ADVERTISING SPACE FOR LEISURE CENTRES**

The PR & Marketing Manager outlined details of available free advertising opportunities for the Council's leisure centres. Councillor Robinson enquired whether Castlereagh Hills Golf Club had been asked to advertise. The PR & Marketing Manager replied that she intended to identify potential sites at Castlereagh Hills Golf Club and extend the free advertising space to include the golf course.

RESOLVED: That approval be granted for the advertising proposals as outlined by the PR & Marketing Manager.

**LPB/2006/316 : 20<sup>TH</sup> BIRTHDAY CELEBRATIONS**

The PR & Marketing Manager explained that there had been difficulties in ascertaining availability of skaters and coaches etc for DIIB's forthcoming 20<sup>th</sup> birthday, therefore she sought Members' views about postponing the celebrations until the 21<sup>st</sup> or 25<sup>th</sup> birthday.

Following some discussion, it was

RESOLVED: That DIIB's birthday celebrations be postponed until either the 21<sup>st</sup> or the 25<sup>th</sup> anniversary.

**LPB/2006/317 : PRINT AND SIGNAGE COSTING FOR DIIB**

The PR & Marketing Manager provided a list of exterior and interior print requirements for the year and approximate costings. She added that particularly the graphics in the canopied area at the front of the building and the main reception area required updating.

Following some discussion, it was

RESOLVED: That approval be granted for the PR & Marketing Manager to bring back to the Leisure Park Board the selected areas and quotations for updating the graphics in the canopied area at the front of DIIB and the reception area, including new penguin stands for seasonal promotional offers.

**LPB/2006/318 : CREATION OF NEW TODDLER AREA FOR INDIANALAND**

The PR & Marketing Manager informed Members that two companies had been shortlisted for the refurbishment of Indianaland, namely Tiger Play and Softbrick Co Ltd. She added that Softbrick Co Ltd could provide more equipment than Tiger Play, including wall and floor padding etc. Delivery would take approximately four to six weeks, and installation would take

approximately four to five days. The cost for the equipment, installation and delivery was £9,130 plus VAT.

Following some discussion, it was

RESOLVED: That approval be granted that Softbrick Co Ltd be contracted to refurbish Indianaland at a cost of £9,130 plus VAT for the equipment, installation and delivery.

**LPB/2006/319 : CORRESPONDENCE RECEIVED FROM THE NORTHERN IRELAND ICE HOCKEY CLUB, DATED 4 AUGUST 2006, RE: SUPPORT OR SPONSORSHIP FOR ICE HOCKEY CLUB**

The Director of Finance & Leisure Services outlined details of a request from the Northern Ireland Ice Hockey Club, a junior ice hockey club which is based at DIIB. The club had recently been invited to play in the Scottish leagues and cup competitions in the 2006-2007 season, therefore they asked whether the Council would be willing to offer some funding to assist with travel costs etc.

Following some discussion, it was

RESOLVED: That this request be referred to the Sports Development Officer for consideration for a grant from the Sports Development programme.

**ANY OTHER BUSINESS**

**LPB/2006/320 : REQUEST FOR BOUNCY CASTLE**

Councillor Long put forward a request from Councillor Cochrane for the hire of the bouncy castle plus DIIB staff for one day, to be delivered to her house on 7 October 2006.

Following some discussion, it was

RESOLVED: That approval be granted for the request from Councillor Cochrane to hire the bouncy castle and DIIB staff for one day on 7 October 2006, with the cost of the hire of DIIB staff to be invoiced to Councillor Cochrane.

**LPB/2006/321 : CAR PARKING**

Councillor Robinson stated that he had noticed cars being parked in the DIIB car park, although the owners did not frequent the facilities, and he requested that Officers take steps to enforce the policy allowing car parking for patrons of DIIB only.

RESOLVED: That Officers take steps to enforce the policy allowing car parking for patrons of DIIB only in the car park.

## **REPORT FROM THE DIRECTOR OF FINANCE & LEISURE SERVICES**

### **LPB/2006/322 : TRADING ACCOUNTS**

The Director of Finance & Leisure Services reported a trading loss of £13,937 for the previous month and outlined the details for Members' information.

Noted.

### **LPB/2006/323 : WEEKLY PINK SHEETS**

The Director of Finance & Leisure Services went through the details of the weekly pink sheets.

Noted.

### **LPB/2006/324 : BUDGETARY CONTROL ANALYSIS**

The Director of Finance & Leisure Services took Members through the budgetary control analysis and outlined details of any variances.

Noted.

As there was no further business, the meeting concluded at 9.20 p.m.

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**CHAIRMAN**

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**CHIEF EXECUTIVE**