

CASTLEREAGH BOROUGH COUNCIL

Minutes of the proceedings of the meeting of Castlereagh Borough Council held, in committee, in the Council Chamber, Bradford Court, Upper Galwally, Castlereagh, BT8 6RB on Thursday, 22nd September 2005 at 7.00 p.m.

Present:- Councillor T Jeffers (in the chair)

Alderman M Copeland
Alderman P D Robinson MP MLA
Alderman Mrs I Robinson MP MLA (until 10.25 pm)
Alderman J Norris
Alderman Mrs G Rice
Councillor Mrs A M Beattie (until 10.15 pm)
Councillor Mrs M Chambers
Councillor Mrs J Cochrane
Councillor D Drysdale
Councillor Mrs S Duncan
Councillor C Hall
Councillor B Hanvey (until 11.00 pm)
Councillor Miss R Hughes MBE
Councillor M Long
Councillor A Ramsey
Councillor J Spratt
Councillor C Tosh (until 11.00 pm)
Councillor J White
Councillor M Henderson (until 10.25 pm)
Councillor Ms J Bunting
Councillor G Robinson

In Attendance:- Chief Executive, Director of Finance & Leisure Services, Director of Administration & Community Services, Director of Technical & Environmental Services, Planning Officer, Planning Service Officer and Assistant Members' Services Officer

Apologies:- Apologies were recorded on behalf of Councillor J Beattie

2005/517 : OPENING OF MEETING

Alderman Norris opened the meeting, as Reverend Caldwell was absent due to illness.

2005/518 : CONDOLENCES TO FORMER COUNCILLOR MS CLARE ENNIS

Alderman PD Robinson offered condolences on behalf of his party and the Council to former Member Ms Clare Ennis on the death of her brother Craig Ennis, who died in a car

accident. Councillor Henderson, Alderman Rice and Councillor Hanvey also offered condolences on behalf of their respective parties.

2005/519 : MINUTES

RESOLVED:

(a) That the following Minutes be accepted as a true record:

- Council meeting of 18 August 2005
- Special Council meeting of 8 September 2005
- Leisure Services Committee meeting of 1 September 2005
- Technical & Environmental Services Committee meeting of 6 September 2005
- Special Central Services Committee meeting of 22 August 2005 -
- Finance & General Purposes Committee meeting of 14 September 2005

Please note: Minutes CS/2005/68 and F&GP/2005/84 were referred back to allow further discussion in committee.

(b) That the following Minutes be accepted as a true record, subject to the following amendments:

- Central Services of 12 September 2005 – Attendance: Remove (Mayor ex officio) after Councillor Long's name

MATTERS ARISING

**2005/520 : HEAT EXCHANGER IN SHOWER SUITE AT ROBINSON CENTRE
(Minute LS/2005/34 refers)**

Alderman PD Robinson sought assurance that the Council's decision regarding nugatory expenses had been adhered to.

RESOLVED: That approval be given for the installation of a heat exchanger in the Health Suite showers in the Robinson Centre at a cost of £11,147 plus VAT.

2005/521 : PURCHASE OF ADDITIONAL BROWN BINS (Minute WM/2005/58 refers)

Alderman Norris informed Members that, at the Waste Management Working Group meeting of 16 September 2005, it had been agreed to proceed with the purchase of approximately 4,100 additional 240-litre and 210-litre brown bins at a cost of £64,000.

RESOLVED: That Council grant approval for the purchase of approximately 4,100 additional 240-litre and 210-litre brown bins at a cost of £64,000.

2005/522 : RELEASE OF MINUTES TO THE PRESS (Minute CS/2005/49 refers)

Members expressed concerns regarding the release of minutes to the press prior to ratification. It was felt that this matter needed further consideration.

RESOLVED: That this item be deferred to allow further investigation by the Central Services Committee.

2005/523 : CIVIL PARTNERSHIPS (Minute CS/2005/59 refers)

Councillor Bunting requested clarification regarding the position taken by the Alliance party with regard to civil partnership ceremonies. She went on to say that, although Councillor Close of Lisburn City Council had recorded an objection on behalf of the party, Councillor Long had declined to make his objection known.

Councillor Long responded that individual members were opposed to these ceremonies, not the party as a whole.

Noted.

2005/524 : GREENGRAVES DRAMA GROUP (Minute CS/2005/68 refers)

Councillor Drysdale requested that this item be taken back to the Central Services Committee for further discussion. He continued to say that he felt unsure about the Council's position regarding the approval of grants, and he wished to make a presentation to the Committee in respect of Greengraves Drama Group.

The Chairman of the Central Services Committee, Councillor Mrs M Chambers, agreed to Councillor Drysdale's request.

RESOLVED: That this item be deferred to allow Councillor Drysdale to make a presentation in respect of the request for funding from Greengraves Drama Group to the Central Services Committee.

2005/525 : START OF MEETINGS (Minute F&GP/2005/84 refers)

Members raised concerns regarding the starting time of Committee meetings. It was felt by some Members that 7.00 pm was too early, although others felt that 7.30 pm was not suitable for them.

After some discussion, it was

RESOLVED: That this item be referred back to Committee for further discussion.

2005/526 : SKATE PARK PLAZA

Alderman PD Robinson informed the Council that the Dundonald International Ice Bowl Board had agreed in principle, subject to Council approval, to appoint Venture International

to carry out an economic appraisal for the Skatepark Plaza, at a cost of £9,222 plus VAT, with 50% of this fee being reclaimed from the Department of Enterprise, Trade and Industry.

RESOLVED: That the Council approve that Venture International be appointed to carry out an economic appraisal in respect of the Skatepark Plaza, at a cost of £9,999 plus VAT, with 50% being reclaimed from the Department of Enterprise, Trade and Industry.

SCHEDULE OF PLANNING APPLICATIONS (copy previously circulated)

At this point Councillor Mrs Duncan took the Chair.

DEFERRED APPLICATIONS

2005/527 : APPLICATION Y/2004/0075/F – ERECTION OF RETIREMENT FARM DWELLING, 130M NORTH-EAST OF NO 15 LISNASALLAGH ROAD, CARRYDUFF, CO DOWN

The Planning Service Officer outlined that this application was contrary to the Planning Strategy for Rural Northern Ireland, in that it would be out of character in the area and would have an adverse impact on the landscape.

Following some discussion, it was

RESOLVED: That this application be deferred for one month for further investigation, to be represented in October 2005, as requested by Alderman Mrs I Robinson.

2005/528 : APPLICATION Y/2005/0022/F – ERECTION OF TWO-STOREY DWELLING, ADJACENT TO 49 BALLYHANWOOD ROAD, BALLYHANWOOD, BELFAST (amended drawings)

The Planning Service Officer reported that this application was contrary to the Planning Strategy for Rural Northern Ireland, in that it would not provide suitable enclosure and, therefore, have an adverse impact on the landscape.

Following discussion, it was

RESOLVED: That this application be deferred for one month for further investigation, to be represented in October 2005, as requested by Councillor Drysdale.

2005/529 : APPLICATION Y/2005/0225/F – ERECTION OF FOUR-STOREY OFFICE BLOCK OPPOSITE FOREST GROVE, NEWTOWNBREDA ROAD, BELFAST (amended description)

Councillor Mrs Chambers stated that residents in the area felt that the new building would not blend with the character of the area. Another concern was the proposed removal of

trees and a stone wall on the site, which were not covered by a preservation order. However, she conceded that additional office space was needed in the area.

Alderman PD Robinson and Councillor Mrs Duncan concurred. Alderman PD Robinson said that the Planning Appeals Commission should not have granted approval for this application in the first place.

Noted.

NEW PLANNING APPLICATIONS
(copy previously circulated)

2005/530 : APPLICATION Y/2004/0589/O – SITE FOR NEW-BUILD COLLEGE, PLAYING FIELDS AND ANCILLARY WORKS, OUR LADY AND ST PATRICK'S COLLEGE, KINGSWAY GARDENS, BELFAST

The Planning Officer tabled a letter received from Mr William Young on behalf of local residents, which stated that residents were concerned about the site for the new college, therefore Mr Young requested a meeting with representatives from the Council.

Concerns had also been raised with regard to the detrimental effect on traffic if access was granted via the gateway at the end of Kingsland Drive.

Following discussion, it was

RESOLVED:

- (a) That consideration of this application be deferred for one month to enable a site visit to be held at a date and time to be agreed by the Chairman of the Planning Committee in liaison with Alderman PD Robinson.
- (b) That objectors and representatives from the Department of Education be invited to accompany Members on the site visit.

2005/531 : APPLICATION Y/2004/0626/F – ERECTION OF SINGLE-STOREY EXTENSION AND DORMER WINDOW EXTENSION TO ROOF, 9 ROCHESTER DRIVE, CREGAGH, BELFAST

Alderman PD Robinson felt that this application should not be refused on the grounds that it conflicted with the terms outlined in the 'Draft Belfast Metropolitan Area Plan 2015', in that it would adversely affect its intrinsic environmental value and character as set out in the Plan. He added that a similar extension had been added to another house in the area, therefore he proposed that the Council seek a legal opinion on using the draft plan as a reason for refusal.

Alderman Mrs Rice seconded the proposal.

RESOLVED: That the Planning Officer be requested to seek a legal opinion regarding the reasons stated for the refusal of the erection of a single-story extension and dormer window extension to the roof at 9 Rochester Drive, Cregagh, Belfast.

2005/532 : APPLICATION Y/2004/0662/F – ERECTION OF 52-BED NURSING/RESPITE HOME FOR FOUR SEASONS HEALTH CARE PLC (amended drawings)

Following discussion, it was

RESOLVED: That consideration of this application be deferred for one month to enable a site visit to be held at a date and time to be agreed by the Chairman of the Planning Committee in liaison with Alderman Mrs I Robinson.

2005/533 : APPLICATION Y/2005/0028/RM – ERECTION OF OPEN CLASS ONE RETAIL DEVELOPMENT AND ASSOCIATED PARKING ON LAND ADJACENT TO LIDL SUPERMARKET AT THE JUNCTION OF DUNLADY ROAD AND UPPER NEWTOWNARDS ROAD

Following discussion, it was

RESOLVED: That consideration of this application be deferred for one month to enable a site visit to be held at a date and time to be agreed by the Chairman of the Planning Committee in liaison with Councillor Jeffers.

PLANNING CORRESPONDENCE

2005/534 : WEEKLY LIST OF PLANNING APPLICATIONS FOR THE PERIOD 16 AUGUST 2005 TO 12 SEPTEMBER 2005 (copy previously circulated)

Noted.

2005/535 : APPLICATION Y/2005/0374/F – 78 OLD MILLTOWN ROAD, BALLYNAVALLY, BELFAST – CHANGE OF USE TO BOOKMAKING OFFICE

Councillor Mrs Chambers stated her objection to this application.

Noted.

2005/536 : APPLICATION Y/2005/0240/F – 1 CHURCH ROAD, DUNDONALD – OPENING OF AMUSEMENT ARCADE

Alderman Mrs I Robinson informed Members that the applicant intended to open his business in the near future. She added that protests by local residents were expected. The Planning Service Officer replied that, although no secure approval had been granted, the applicant was not acting illegally by opening the business ahead of approval having been granted.

Noted.

2005/537 : STREAMLINING PLANNING SERVICE PROCEDURES

The Planning Officer outlined details of correspondence received from the Planning Service regarding new consultation procedures, which will be introduced in October 2005.

Members expressed concerns regarding the role that Councils will have in the future in their liaison with the Planning Service.

RESOLVED: That the Planning Officer respond to the Planning Service, expressing the Council's concerns regarding the future role of Councils in their liaison with the Planning Service.

2005/538 : PLANNING APPEAL BY SVM PROPERTIES IN RESPECT OF PLANNING APPLICATION Y/1986/0061

The Planning Officer circulated correspondence received regarding an amendment of Condition 4 in application Y/1986/0061, to allow for the retail sale of Class 1 goods at Homebase, Upper Galwally, Galwally, Belfast. It is the Department's intention to refuse this application.

Noted.

2005/539 : CONSULTATION PAPER ON NUISANCE HIGH HEDGES

The Planning Officer reported that the aim of this paper was to determine the extent of problems caused by high hedges in Northern Ireland. Following this consultation period, it is the intention to prepare a draft consultation paper.

Noted.

2005/540 : THE PLANNING (AMENDMENT) (2003 ORDER) (COMMENCEMENT NO 4) ORDER (NORTHERN IRELAND) 2005 (SR 2005 NO 352 (C.28)) AND THE PLANNING (MODIFICATION AND DISCHARGE OF PLANNING AGREEMENTS) REGULATIONS (NORTHERN IRELAND) 2005 (SR 2005 NO 353)

The Planning Officer informed Members that the new statutory rules had come into operation on 31 August 2005.

Noted.

2005/541 : Conference entitled 'Planning Rural vs Urban'

The Planning Officer circulated correspondence relating to the conference for Members' perusal.

Noted.

ANY OTHER PLANNING BUSINESS

2005/542 : LIME TREE NURSING HOME, DUNDONALD

Councillor G Robinson proposed that the Planning Officer write to the Planning Service in support of the application. The proposal was seconded by Councillor Henderson.

RESOLVED: That the Planning Officer be requested to write to the Planning Service in support of the forthcoming application regarding Lime Tree Nursing Home, Dundonald.

2005/543 : DRAFT BELFAST METROPOLITAN AREA PLAN

The Planning Officer circulated correspondence received from the Planning Service regarding the Draft Belfast Metropolitan Area Plan. Copies of all representations received are available for inspection from 7 September 2005 to 2 November 2005.

Noted.

2005/544 : MANAGEMENT BOARD REFERRAL – SITE FOR TEMPORARY FARM DWELLING ON LAND ADJOINING 57 BALLYHANWOOD ROAD, CASTLEREAGH

The Planning Officer tabled correspondence received from the Management Board regarding the above application. After careful examination, the Management Board had decided to refuse planning permission.

Noted.

PRESENTATION

2005/545 : PRESENTATION BY REPRESENTATIVES FROM NIHE – DISTRICT HOUSING PLAN 2005-2006

Councillor Jeffers welcomed Mr Paddy McIntyre, Chief Executive, and Mr Stephen Graham, South-East Area Manager, to the meeting.

Mr McIntyre advised that NIHE's key message was to improve lives and shape communities and to create safe and attractive environments and meet housing needs. He explained how NIHE was balancing strategic responsibilities with local response and the importance of effective investment. Mr McIntyre outlined six broad themes in the investment strategy, namely:

- Decent homes
- Independent living
- Urban and rural regeneration
- Affordable housing
- Building a stronger community

- Better public services

Mr Graham then detailed NIHE's plans for investment in the Borough for the coming year. The allocations for the four key areas for 2005-2006 are as follows:

- Improvement work £3.713 million
- Planned maintenance £1.111 million
- Response maintenance £1.789 million
- Private sector grants £0.580 million
- **Total** **£7.193 million**

Housing Association schemes regarding new build for 2005-2006 carried an estimated value of £6.62 million.

Mr Graham went on to inform Members that between 1991 and 2001, Housing Executive tenancies fell from 27.1% to 16.6% of the total housing market in the Borough. Another important role is played by the Co-Ownership Housing Association, with a total of 603 homes having been purchased since 1978. House purchases by Housing Executive tenants had reached 969 in March 2005, and grant aid to the value of £513,143 had been allocated during the past year.

Mr Graham advised that homelessness in the Borough had increased by 5% during the past year, and in order to address this problem, plans included establishing links with the Housing Executive's multi-needs assessment team, which is based at the Homeless Advice Centre.

Mr Graham then reported that the number of applicants seeking housing in the Borough had increased by 0.9% during the past year, with single persons representing 45% of all applicants.

In conclusion, Mr Graham outlined plans for the current financial year, detailing new build activity and maintenance or improvements to existing dwellings.

Members thanked Mr Graham and Mr McIntyre for the presentation. Councillor White enquired about plans for an extension to Ballybeen estate, following the sale of land previously owned by NIHE. Mr McIntyre replied that contractual arrangements for 100 units were in place.

Councillor Mrs AM Beattie pointed to the problems that existed at Breda House. She advised that tenants had been waiting for some considerable time to have their concerns addressed.

Councillor Drysdale raised concerns regarding Ballybeen Square. He stated that there had been much vandalism in the area. Mr McIntyre replied that NIHE had spent a considerable amount of money to improve the area, and the police had been asked to investigate problems associated with drug-taking, vandalism, etc. However, he was of the opinion that, once the Enler House project got underway, the area would be greatly improved.

Alderman PD Robinson felt that considerable progress had been made regarding housing, although there was still a shortfall in social housing. In his view, the recent violence, although it was to be condemned, showed increasing anxiety in the Unionist community. Alderman Robinson added that the Housing Executive needed to draw up proposals to address the housing needs in the area.

Councillor White stated that he had been a member of the Working Group set up to oversee arrangements for the Enler House project, but as the group had not met for some time, he proposed that the Council should contact Landmark East regarding the completion of the proposals. Councillor Drysdale seconded this request.

RESOLVED: That the Council contact Landmark East to request information regarding the completion of proposals for the Enler House project.

EDUCATION

2005/546 : MINUTES OF THE SOUTH-EASTERN EDUCATION & LIBRARY BOARD HELD BETWEEN 4 AND 25 AUGUST 2005

Noted.

2005/547 : CLOSURE OF LIBRARIES

Councillor Hall expressed concerns regarding the proposed closure of libraries, and he felt that the Council should write to SEELB to request details.

Councillor Bunting agreed with Councillor Hall and seconded the proposal. She expressed her concern at the threat of library closures in the Borough as inadequate provision would prevent some people from using libraries due to the lack of transport, etc. Councillor Bunting was concerned that library funding had been cut by 5% for the 2005-2006 period.

Councillor Tosh and Councillor Spratt informed Members that they were on the Library Committee. They stated that the Committee was working to prevent further closures. Councillor Tosh reported that there were no library closures expected until April 2006 and that facilities in Belvoir, Newtownbreda and Braniel would be moved to Cregagh.

After further discussion, it was

RESOLVED: That the Council write to the South-Eastern Education & Library Board, requesting details of their proposals concerning the future of library facilities within the Borough.

2005/548 : DEVELOPMENT PROPOSAL 172 – ROWALLANE INTEGRATED COLLEGE

Members discussed proposals for a new grant-maintained integrated college in the Saintfield/Carryduff area. It was felt that most parents were in support of integrated

education for their children, however, concern was expressed by Alderman PD Robinson MP MLA about the availability of proper funding for existing schools as a result of money in the Education budget being used to fund integrated schools. He strongly supported the need for integrated education in Northern Ireland, but not at the expense of funding for existing schools. It was, in his view, uneconomic for a small country like Northern Ireland to be funding three separate education structures, and he pointed out that the existing primary schools in Carryduff would lose much needed funding to improve their existing facilities and education provision, if this new integrated school was approved.

Noted.

HOUSING

2005/549 : REVIEW INTO THE HOUSING NEEDS OF OLDER PEOPLE

Noted.

FINANCE

2005/550 : ACCOUNTS FOR PAYMENT FOR AUGUST AND SEPTEMBER

RESOLVED : That the Council approve the undernoted payments:

August 2005

Capital Account (General)	£3,147.18
General Account (Salaries)	£402,068.96
General Account (Suppliers)	£735,307.75

September 2005

Capital Account (General)	£48,506.84
General Account (Salaries)	£399,682.13
General Account (Suppliers)	£954,931.03

2005/551 : MAYOR/DEPUTY MAYOR'S BUSINESS FOR AUGUST 2005

Noted.

2005/552 : WATERLOO BALL

Alderman PD Robinson requested that Members be contacted to enquire whether they wish to attend the Waterloo Ball at Shaws' Bridge on Saturday, 27 May 2006.

RESOLVED: That Members' Services contact Elected Members to enquire whether they wish to attend the Waterloo Ball at Shaws' Bridge on Saturday, 27 May 2006.

GENERAL

2005/553 : PILOTING OF DEFERRED PAYMENT SCHEME IN NORTHERN IRELAND

Noted.

2005/554 : TRANSLINK BUS SAFETY REGULATIONS AND RESPONSIBILITIES

Noted.

2005/555 : TERMS AND REFERENCE FOR THE WORKING GROUP ON COUNCILLORS' REMUNERATION

Noted.

2005/556 : LETTER TO SECRETARY OF STATE IN RESPECT OF SCHOOL BUS SAFETY

Noted.

2005/557 : CONSULTATION ON A DRAFT REPORT BY THE VETERINARY PRODUCTS COMMITTEE ON THE RISKS ASSOCIATED WITH THE USE OF HORMONAL SUBSTANCES IN FOOD-PRODUCING ANIMALS

Noted.

2005/558 : DDA RESEARCH – 2004/2005 – ACCESS TO NORTHERN IRELAND POST OFFICES

Noted.

2005/559 : NATIONAL ASSOCIATION OF COUNCILLORS ANNUAL GENERAL MEETING AND CONFERENCE, SCARBOROUGH - 28-30 OCTOBER 2005

RESOLVED: That the Council's approve the attendance of its nominated representatives and substitute.

REPORTS AND ANNUAL REPORTS

2005/560 : DYING IN OLDER AGE

Noted.

ANY OTHER BUSINESS

2005/561 : ROBINSON CENTRE DEVELOPMENT

Councillor Long enquired as to the progress regarding the Robinson Centre, and he suggested setting up a Working Group. The Chief Executive mentioned that developments to produce a new center in partnership with Belfast Education & Library Board and Belfast City Council had not been successful, but that negotiations were still continuing with Belfast Council. He added that a considerable effort had been made to refurbish the existing center and that this was holding up well.

Noted.

IN COMMITTEE

2005/562 : VERBAL REPORT FROM THE DIRECTOR OF ADMINISTRATION & COMMUNITY SERVICES RE COMMUNITY FACILITIES

The Director of Administration & Community Services reported that a sum of £621 was outstanding from the Community Association Youth Club at Castlereagh Community Centre as a result of several usages of the community centre. The Director explained that Officers had contacted the Association to try and negotiate repayment of the outstanding amount, but so far they had not met with the agreement reached.

The Director advised that under the Council's procedures further use of the premises would be withdrawn until the outstanding monies were recovered. However, she was aware of the important role the Community Association youth activities had, which would now cease to operate. The Director sought Members' views on how to proceed. Several Members indicated that the Council should make one last attempt to try and contact the Community Association in order to resolve the matter.

Members shared the Director's concerns and agreed that the Youth Club should be given one last opportunity to arrange repayment of the outstanding amount of £621. The Director of Administration & Community Services was requested to write to the Community Association Youth Club, informing them that this matter needed to be addressed as a matter of urgency, and to arrange a meeting with representatives in order to discuss a way forward. The letter was to further advise that, if the matter was not resolved before the next Council meeting, the Council would consider the next step in order to recover the debt.

Members concurred, and it was

RESOLVED: That the Director of Administration & Community Services write to the Community Association Youth Club at Castlereagh Community Centre to inform them that the amount of £621 owed to the Council as a result of several transactions was now a matter of urgency, and to arrange a meeting with representatives from the Association in order to discuss repayment of the outstanding amount.

2005/563 : CONNECTING WITH YOUTH

The Director of Administration & Community Services tabled a letter from Newtownbreda United Churches regarding funding from the Council to assist with the rent of the former Vi-Sport Building in Purdy's Lane, which would be suitable for use as a youth/community

centre. NUC members felt that a community centre was needed in the area to offer a safe environment for young people of all religions and cultures.

Following some discussion, it was

RESOLVED:

- (a) That Officers meet with the group to obtain more details, including length of lease, exemption of rates, funding required from Council etc and report back to relevant Committee.
- (b) Should there be any financial implications, the matter then be referred to the Finance & General Purposes Committee for further consideration.

2005/564 : REVIEW OF PUBLIC ADMINISTRATION

The Chief Executive referred to the Council's draft response to the RPA Consultation, circulated earlier in the meeting, that had been prepared following a meeting with Party Whips. Alderman PD Robinson outlined the key areas mentioned in the document, namely provision of services by Councils, enhanced leadership of Councils, etc. He proposed a number of amendments and then stated that his preference would be to retain 15 local Councils in Northern Ireland.

RESOLVED: That the Council agree the draft response to the RPA Consultation, subject to the proposed amendments being made.

2005/565 : BALLYBEEN YOUTH CLUB

Councillor Drysdale reminded Members that staff at Ballybeen Activity Centre had been in shock since the sudden death of Mavis McCune and the departure of one of their key staff due to personal reasons. He asked the Director of Administration & Community Services to ascertain what support was needed in terms of operational/financial advice and HR/counselling services.

RESOLVED: That the Director of Administration & Community Services arrange for relevant Council staff to ascertain what support is needed for staff at Ballybeen Activity Club to help them through this difficult time.

2005/566 : MOBILE PHONES

Members felt that they should receive some clarification as to the terms and conditions of the use of their mobile phones, eg free minutes, peak times etc. The Chief Executive assured Members that Members' Services would write, outlining all relevant details.

RESOLVED: That Members' Services write to all Elected Members, informing them of terms and conditions of the mobile phone contract.

2005/567 : TRAINING FOR NEW ELECTED MEMBERS

Councillor Long felt that notification of briefing sessions on departmental functions within the Council had arrived too close to the date of meeting.

Noted.

2005/568 : LAPTOPS

Members enquired about the delivery date for their laptops. The Chief Executive replied that the order had been placed and that the laptops were expected to arrive shortly.

Noted.

There being no further business, the meeting ended at 11.50 pm.

CHIEF EXECUTIVE

MAYOR