

CASTLEREAGH BOROUGH COUNCIL

Minutes of the proceedings of the Technical & Environmental Services Committee Meeting, held, in committee, in the Committee Room, Civic & Administrative Offices, Bradford Court, Upper Galwally, Castlereagh, BT8 6RB on Tuesday 6th December 2005 at 7.30 p.m.

PRESENT: B Hanvey
(in the chair)

ALDERMAN: T Jeffers
Mrs G Rice (until 9.30 p.m.)

COUNCILLORS: A M Beattie
J Beattie
M Chambers
D Drysdale
S Duncan (until 10.03 p.m.)
M Henderson (until 8.55 p.m.)
T Jeffers
A Ramsey
J Spratt

APOLOGIES: An apology was received from Alderman Norris

IN ATTENDANCE: Director of Technical & Environmental Services, Building Control Manager, Client Manager, Operational Services Manager, Acting Environmental Health Manager, and Assistant Members' Services Officer

TABLED : MINUTES OF THE TECHNICAL & ENVIRONMENTAL SERVICES COMMITTEE MEETING OF 1 NOVEMBER 2005

MATTERS ARISING

T&ESC/2005/407 : WASTE MANAGEMENT WORKING GROUP MEETING OF 21ST OCTOBER 2005 (Minute No. T&ES.2005/403 refer)

The Director of Technical & Environmental Services asked Members to note that in the resolution relating to the above Minute, the date of 17th June 2005, should read 21st October 2005.

Noted.

T&ESC/2005/408 : NORTHERN IRELAND BUILDING CONTROL GROUP COMMITTEE (Minute No. T&ES/2005/366 refers)

Councillor Henderson stated that although the above matter was included in the Director of Technical & Environmental Services' report, he apologised that as he would have to leave the meeting early, he would like to raise the matter at this stage.

He outlined that as Members would be aware, at the last Committee meeting, Members had queried whether Councillor Hall could represent the Council on the above Committee, when he was not a member of the Technical & Environmental Services Committee. He added that, should this be the case, then the Ulster Unionist Party Grouping had agreed that Councillor Drysdale replace Councillor Hall on the Building Control Group Committee.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that Councillor Drysdale replace Councillor Hall on the Northern Ireland Building Control Group Committee.

**REPORT FROM BUILDING CONTROL MANAGER
(copy previously circulated)**

T&ESC/2005/409 : SCHEDULE OF APPLICATIONS

The Building Control Manager outlined the schedule of applications approved by the Building Control Service for the period 1/10/2005 to 31/10/2005.

Noted.

T&ESC/2005/410 : REPORTS ON APPLICATIONS, INSPECTIONS AND SOLICITORS' ENQUIRIES

Noted.

T&ESC/2005/411 : PERFORMANCE INDICATORS – FULL PLAN APPLICATIONS FOR JULY 2005 TO SEPTEMBER 2005

The Building Control Manager advised Members that the Business Plan 2005-2006 for the Building Control Service set out performance indicators, which had taken into account the Council's objectives and customers' views. The Officer then outlined for Members the performance indicators, which included the number of full plan applications and number of amended plans received for July, August and September 2005.

Noted.

T&ESC/2005/412 : STREET NAMING

As the requests outlined in the Building Control Manager's report met with the requirements of the Council's Street Naming Policy, it was

RESOLVED : That the Council be recommended to agree

- (a) that the street name of Kingsway Court be allocated to the 8 No. dwellings under construction by Somerton Limited, at 40-42 Kingsway Park

- (b) that the street name of Brooke Hall be allocated to the proposed new development by Taggart Holdings Limited at land to rear of Primrose Hill, Ballylenaghan

T&ESC/2005/413 : 2005/06 BUDGET

The Building Control Manager advised Members that the Non-Domestic Plan Fee income for the year 2005/2006, was likely to be less than that budgeted for. He outlined that at this stage, budget to date for period 7 was £27,416.69, however, the actual income was £11,708.25. He indicated that he believed that this was attributed to a less intense construction programme at the stage when the 2005/2006 estimates had been determined, consequently this would be taken into account when preparing the 2006/2007 estimates.

Noted.

T&ESC/2005/414 : MINUTES OF THE SOUTH EASTERN GROUP BUILDING CONTROL COMMITTEE MEETING HELD ON 31ST OCTOBER 2005

Noted.

REPORT THE FROM OPERATIONAL SERVICES MANAGER (COPY PREVIOUSLY CIRCULATED, AND SUPPLEMENTARY REPORT (CIRCULATED AT THE MEETING))

T&ESC/2005/415 : REQUEST TO SCATTER ASHES AT CASTLEREAGH HILLS GOLF CLUB

Councillor Hanvey expressed his concern that approving this request could set a precedent for the Council.

Councillor Spratt proposed that the Council agree to the above request, subject to Officers identifying an appropriate location at the golf course.

Councillor Chambers seconded the proposal.

Following a query from Councillor Drysdale, the Acting Environmental Health Manager confirmed that there were no public health implications in granting this request.

RESOLVED : That the Council be recommended to agree to the request to scatter ashes, at an appropriate location, at the Castlereagh Hills Golf Course.

T&ESC/2005/416 : CASTLEREAGH HILLS GOLF CLUB INCOME REPORT AND PROJECTION FOR 1ST APRIL TO 23RD NOVEMBER 2005

The Operational Services Manager stated that as previously reported to the Committee in June, July and September 2005, the uptake in season tickets had struggled to reach the estimated level of 400, and was currently 375. He outlined that there had been an error in the figures outlined in his circulated report, and he referred Members to his supplementary report tabled at the meeting containing the

amended figures from April to November 2005, in terms of membership income and casual income. He added that the overall income projected was down by £23,139.74.

A detailed discussion ensued on the figures, and the Operational Services Manager advised that the Council's Marketing Section had carried out various marketing initiatives, and he would be tabling a marketing plan at the next Committee meeting. He added that questionnaires had been issued to all current members, and those who had stopped using the golf course, and he would report back when these had been evaluated.

A number of Members present outlined that they had been contacted by individuals who had stopped using the golf course, due to the nature of the licence within the clubhouse, namely a restaurant licence.

A detailed discussion ensued, with Councillor Chambers outlining her total opposition to any changes to the current restaurant licence arrangements within the clubhouse.

The Operational Services Manager reported that a Castlereagh Hills Advisory meeting was being held on 7th December, and he would pass on Members' comments to that meeting, and report back. He added that, the matter would also need to be considered by the Finance & General Purposes Committee, as it had responsibility for the restaurant.

Following further discussion, it was

RESOLVED : That consideration of Castlereagh Hills Golf Club be deferred until the next Committee meeting, to enable the Operational Services Manager to report back on the outcome of the Castlereagh Hills Advisory meeting being held on 7th December 2005. The Officer to also report back on the findings of questionnaires.

T&ESC/2005/417 : SCOUT CENTENARY 2007

The Operational Services Manager advised Members that a request had been received from the Scout Association to mark the Scout Centenary in 2007, by creating a flowerbed in one or more public and prominent places in the Borough. He reported that the area used as a flowerbed by each Mayor at the Civic Centre was the least expensive option, and to grant the use of the flowerbed beside the former Council Offices, Cregagh Road would cost an additional £1,200.00.

Members were of the view that the flowerbed at the Civic Centre should be kept for the use of the Mayor, and they considered other areas throughout the Borough.

Following discussion, it was

RESOLVED : That consideration of the request from the Scout Association to mark the Scout Centenary in 2007, by creating a flowerbed in the Borough, be deferred to a future meeting of the Committee.

T&ESC/2005/418 : CAIRNSHILL PLAYING FIELDS AND PAVILION

The Operational Services Manager outlined that the Cairnshill residents had not been able to attend the November Council meeting, but that Officers were currently liaising with the Residents' Association to arrange another date to attend.

He reported that, in the interim, Officers had considered this matter, and the following steps had been taken:

- local police had carried out various operations in the area, and had reported 7 individuals during the month of October to Environmental Health, who were currently following up this matter.

In addition to this, two further options had been costed for Members' information:

- providing lockable gates, with a view to locking these from dusk to dawn daily, at a cost of £3,000.00 plus ongoing staffing costs
- fence area around pavilion and along one length of the pathway, at a cost of £16,500.00

Councillor Spratt expressed his concern that the ratepayers should carry the financial burden of putting these measures in place, when what was needed was robust policing in the area. He commented that the Council needed to ensure that it was dealing with the problem of young people consuming alcohol in the area, by actively pursuing this through the courts, when necessary. He added that the main problem in the area was young people involved in disorderly behaviour and causing criminal damage, and he doubted that even if the Council put in place the measures outlined in the Officer's report, whether this would keep them out. He expressed the view, that by locking the gates, the Council would be denying access to the school and a number of residents living close to the Cairnshill pitches and pavilion.

Councillor Spratt continued by stating that the annoyance caused to residents had been raised at DPP meetings on a number of occasions, and it had been pointed out to the PSNI that as the young people were involved in disorderly behaviour and causing criminal damage, it was a police matter, and should be dealt with accordingly, particularly for those residents living in the immediate area.

Councillor Henderson asked if signs had been erected at all non drinking zones in the Borough, as he understood that if this was not the case, it could make prosecution difficult.

The Acting Environmental Health Manager advised that Officers had provided the police with a list of all alcohol free zones.

Councillor Drysdale expressed the view that this problem required a long-term approach, possibly involving the local school, youth groups, football clubs, etc working in partnership to encourage young people to participate in community and sporting activities.

Councillors Chambers and Drysdale asked Officers to provide the Committee with the number of residents who had complained.

Councillor Chambers outlined that unfortunately, the residents had not been able to attend the November Council meeting, and hopefully they would be attending the January meeting. She added that she noted from the Officers report that contact was currently being made with Cairnshill Residents' Association, and she clarified that it was the residents living close to the pitches and pavilion that had asked to come to Council, and not the Residents' Association.

Following further discussion, it was

RESOLVED : That

- (a) consideration of the issue of annoyance caused to residents through youths loitering at the Cairnshill Playing Fields and Pavilion, be deferred until after the residents had attended the Council meeting in January 2006.
- (c) Officers to report on the number of complaints that had been received by residents at the next Committee meeting.

T&ESC/2005/419 : FOOTBALL BOOKINGS

The Operational Services Manager stated that Members would recall that football bookings and pitch allocation had transferred to the Operational Services Unit in September 2004. He reported that, since that time, a review of procedures had been carried out, and where appropriate, improvements to the systems had been made. He indicated that during this review, the possibility of block booking of pitches by the Football League at the beginning of each season had been raised. He outlined that this issue was currently being researched, in terms of Best Practice throughout Local Government.

Councillor Drysdale outlined that the Council's current booking system was labour intensive, requiring a significant amount of staff time, and a system whereby the pitches could be block booked by the Amateur Leagues should be put in place.

RESOLVED : That Officers continue to investigate Best Practice in the area of football bookings and pitch allocation, and report back.

T&ESC/2005/420 : GOLF CLUB ADVISORY COMMITTEE BEING HELD ON WEDNESDAY 7TH DECEMBER 2005

The Operational Services Manager detailed for Members' information, the Agenda in respect of the above.

Noted.

T&ECS/2005/421 : UPDATE ON BOWLING CLUBS

The Operational Services Manager advised Members that a Special meeting of the Bowling Club Working Group had been held on Monday 21 November 2005, to discuss proposals for the way forward. He reported that the meeting had been adjourned, and would be re-convened when a representative from the Council's Insurance Brokers, and the Council's Solicitor could be in attendance.

Noted.

T&ESC/2005/422 : DELIVERING A COUNTRYSIDE FOR HEALTH AND WELL BEING CONFERENCE

The Operational Services Manager advised Members that study trip had been organised by the Countryside Access and Activities Network for those involved in Countryside Recreation, being held on 26th to 27th January 2005 in Carlingford, Co Louth. He detailed for Members the areas that the conference would cover. He added that the cost of the conference was £195.00, with the Environment and Heritage subsidizing 50% of the total cost for Officers in the Countryside Recreation Group.

He recommended that three Officers from the Operational Services Unit be granted approval to attend, namely, himself, the Access Officer and the Parks Manager, at a total cost of £487.50, to be covered through existing budgets. He added that he understood, however, that the costs in respect of the Access Officer would be met by the LVRP Committee.

Following a query from Councillor Beattie in respect of costs, the Operational Services Manager confirmed that the costs outlined above was in respect of conference fees, and accommodation, subsistence and travel costs would be additional.

Councillor Beattie asked that in future, when seeking permissions for such request, that Officers table all the costs involved, and not just the conference fee.

Councillor Henderson proposed that two Officers attend the conference, one being the Access Officer with his costs being met by LVRP, and one other Officer, whose costs would be 50% subsidized by the Environment & Heritage Service.

Alderman Rice seconded the proposal.

RESOLVED : That the Council be recommended to

- (a) grant approval for two Officers to attend the Countryside for Health and Well Being Conference in Carlingford, Co Louth on 26th & 27th January 2006, at a cost of £195.00 plus accommodation, travel and subsistence costs.
- (b) agree that the Officers attending would be the Access Officer, whose costs would be met by the LVRP Committee, and one other, whose costs would be 50% subsidised by the Environment & Heritage Service.

T&ESC/2005/423 : REQUEST FOR PROVISION OF MOBILE CATERING SERVICES AT BILLY NEILL MBE SOCCER CENTRE OF EXCELLENCE

The Operational Services Manager advised Members that an application had been received for the provision of a mobile catering service at the Billy Neill Centre, offering the sum of £100.00 for the franchise until April 2006.

Councillor Drysdale felt that as the services would only be provided on Saturdays, he suggested that the Council grant permission, subject to it being operated initially as a pilot scheme in order for Officers to monitor its situation.

Some Members present raised their concern in terms of the requirement to re-advertise for catering services, public liability insurance, health regulations. Discussion also ensued in relation to the potential loss of revenue in respect of the current vending machine located at the Billy Neill Centre, and also the costs involved in the Council providing a vending machine that sold hot drinks.

Following further discussion, it was

RESOLVED : That consideration of the request to provide mobile catering services at the Billy Neill MBE Soccer Centre of Excellence be deferred to the January 2006 Committee meeting to enable Officer to:

- (a) ascertain whether the individuals making the application could meet Council requirements, in terms of public liability insurance, health regulations, etc.
- (b) determine the income received from the vending machine currently located in the centre, and ascertain the cost of providing one that sells hot drinks.

T&ESC/2005/424 : GEORGE BEST'S FUNERAL SERVICE

On behalf of the Committee, Councillor Jeffers thanked the Acting Environmental Health Officer and the Borough Inspector for all the hard work in helping with the above arrangements, and to all the Technical & Environmental Services staff who had also been involved.

Councillor Hanvey outlined that the Council staff, as a whole, performed exceptionally well, and the public had nothing but praise for the way in which the service had been organised by the Council.

Councillor Chambers indicated that staff within the Technical & Environmental Services Department had been out from early morning tidying the route to Roselawn Cemetery and cleaning the streets around Cregagh. She added that although many members of Council staff were to be congratulated for all their hard work, she felt that Technical & Environmental Services staff needed to be singled out in this respect.

Alderman Rice and Councillor Henderson also outlined their appreciation to staff for all their efforts.

Noted.

Councillor Henderson left the meeting at this point at 8.55 p.m.

REPORT FROM THE ENVIRONMENTAL HEALTH MANAGER (copy previously circulated)

T&ESC/2005/425 : PUBLIC HEALTH (IRELAND) ACTS 1878 TO 1907 STATUTORY NOTICES

The Acting Environmental Health Manager detailed the Statutory Notices, which had been served in respect of the abatement of Public Health nuisances/conditions, prejudicial to health.

Noted.

T&ESC/2005/426 : RATS AND MICE (DESTRUCTION) ACT 1919 STATUTORY NOTICES

The Acting Environmental Health Manager detailed the Statutory Notices, which had been served under the above legislation.

Noted.

T&ESC/2005/427 : FOOD SURVEILLANCE DATABASE FOR NORTHERN IRELAND

The Acting Environmental Health Manager advised Members that a database was currently being created, which would enable Environmental Health Officers, and other food professionals in Northern Ireland, to quickly access food sample results, analyse trends and devise surveillance programmes to ensure public safety. He attached to his report an information leaflet for Members' perusal.

Noted.

T&ESC/2005/428 : HOME SAFETY PROMOTION

The Acting Environmental Health Manager reminded Members that at the Council meeting held on 24th November 2005, it had been agreed to refer the above matter back to Committee for further consideration (Minute No. T&ESC/05/381 refer). He added that in order to assist Members, he was recommending that representatives from Investing for Health be invited to make a presentation to the next meeting of the Technical & Environmental Services Committee.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that representatives from Investing for Health be invited to the January 2006 meeting of the Technical & Environmental Services Committee to make their presentation on the Home Safety Promotion.

T&ESC/2005/429 : CONSULTATION DOCUMENT – LIQUOR LICENSING – THE WAY FORWARD

The Acting Environmental Health Manager reported that the Department for Social Development had produced a Consultation Paper seeking comments on possible changes to the Licensing (NI) Order 1996 and the Registration of Clubs (NI) Order 1996, which aimed to strike a balance between facilitating the sale or supply of

alcohol, public safety and the public interest. He added that a response to the consultation document was required by 31st January 2006.

He referred to his report, which provided Members with a general overview of the proposed changes.

Members were of the view that as this matter had implication for Council, it required serious consideration.

Following a detailed discussion, it was

RESOLVED : That the Council be recommended to agree

- (a) that a Special Technical & Environmental Services Committee meeting be convened in early January 2006, to consider the Consultation Document on Liquor Licensing. Members' Services to liaise with the Chairman to determine a suitable date and time
- (b) Members' Services to circulate to Committee Members, a copy of the full consultation document as outlined above.

T&ESC/2005/430 : ENFORCEMENT POLICY – ILLEGAL SALE OF TOBACCO TO CHILDREN

The Acting Environmental Health Manager outlined that as Members may recall, the Council had subscribed to the terms of the Enforcement Concordat (Minute reference: TSC/2000/340 refers), which supported a staged approach to enforcement, whereby each case would be assessed on its merits and consideration given to the most appropriate form of action.

He added that the Technical & Environmental Services Department had developed an Enforcement Policy for the Illegal Sale of Tobacco to Children. He attached to his report a copy of the Enforcement Policy, which subscribed to the terms of the Enforcement Concordat.

Noted.

T&ESC/2005/431 : THE DRAFT PLANNING (CONTROL OF MAJOR ACCIDENT HAZARDS) REGULATIONS (NI) 2006

The Acting Environmental Health Manager advised Members that the Environmental Health Service had received a consultation document in respect of the above, and a response was required by 13th January 2006. He reported that a copy of the consultation document was available in the Environmental Health Service, should Members wish to peruse its content.

Noted.

T&ESC/2005/432 : PETROLEUM CONSOLIDATION ACT (NI) 1929

The Acting Environmental Health Manager advised Members that, as required by the above legislation, applications had been received for the renewal of a licence to store petroleum at premises, as outlined in his report.

He confirmed that inspections had been carried out to ensure that the premises complied with the requirements of the Act, and the Council's Petroleum Licence Terms and Conditions.

RESOLVED : That the Council be recommended to approve the renewal of licences in respect of Petroleum Consolidation Act (NI) 1929, as outlined in the Acting Environmental Health Officer's report.

T&ESC/2005/433 : THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NI) ORDER 1985 ARTICLE 3 - LICENSING OF PLACES OF ENTERTAINMENT – RENEWAL OF LICENCE

The Acting Environmental Health Manager advised Members that applications had been received for the renewal of Entertainment Licences, as outlined in his report.

He confirmed that inspections had been carried out to ensure that the premises complied with the Council's conditions in respect of fire safety and hygiene, and consultations were taking place with the Police Service of Northern Ireland and the Northern Ireland Fire Brigade.

RESOLVED : That the Council be recommended to agree to the renewal of licences in respect of the Local Government (NI) Order 1985 – Licensing of Places of Entertainment, as outlined in the Acting Environmental Health Manager's report.

T&ESC/2005/434 : POSSIBLE SECONDMENT OF OFFICER TO NORTHERN IRELAND HOUSING EXECUTIVE

The Acting Environmental Health Manager advised Members that a request had been received from an Officer to assist in the "House Condition Survey 2006". He added that the survey results highlighted the shortcomings and problems in both the public and private housing sectors, assisted in the development of plans to improve housing conditions to protect the health and welfare of housing occupants.

He stated that the request was for one day's unpaid leave per week for a period of six months. He outlined that participation in the survey would provide the Officer with excellent environmental health training, aiding in both personal and professional development, which would ultimately benefit the Environmental Health Service Unit.

Following discussion, it was

RESOLVED : That the Council be recommended to approve the secondment of an Officer within the Environmental Health Service Unit to the Northern Ireland Housing Executive to assist in the "House Condition Survey 2006", on the basis of one day's unpaid leave per week for a six month period.

**REPORT FROM THE CLIENT MANAGER
(copy previously circulated)**

T&ESC/2005/435 : TONNAGES

The Client Manager reported that during the month of October 1,818 tonnes of waste had been deposited at landfill. He added that, during the first seven months of this year, slightly more than half of the year's total tonnage had been deposited at landfill. He advised Members that If this rate of filling was to continue at the rate experienced in previous years, allowing for recycling, the total land filled this year at Dargan Road would be approximately 25,000 tonnes, some 3000 tonnes lower than the estimate of 28,000 tonnes. He added that Members may recall an earlier report brought to the Technical & Environmental Services Committee, where this had been raised. He added that it was important to bear in mind that this decrease must be set against an increase in the amounts recycled (and increased costs).

He outlined that Members may be aware, the Council now recycled a significant range of materials, and it was felt that the inclusion of all of these in the one cost code, in three different budget headings did not adequately provide the information required. He added that it was therefore planned to sub-divide the existing heading across all the individual materials and have a general heading as well. He indicated that it was not planned to move sums across budget headings, or create a separate one. He indicated that although this action did not require Council approval, he was bringing it to Members' attention.

Noted.

T&ESC/2005/436 : ROLL-OUT OF BOTTLE & CAN RECYCLING BANKS

The Client Manager outlined that as part of the rollout of the Tri-Cycle Scheme, Officers were increasing the number of bring sites for the recycling glass bottles, jars and metal cans. He added that this would make recycling more accessible and convenient for householders. He reported that the next area to be included in Phase 3 of the rollout was Ballybeen.

He commented that to complement the rollout, it was being recommended to site recycling banks in the car park area off Dungoyne Park, adjacent to the Bowling Green. He attached to his report, a map identifying the area in question.

He reported that appropriate signage would be erected, and also screening, if required. He added that a contractor would service the banks, and the area would be subject to regular cleaning by the Council's Street Cleansing.

Councillor Jeffers expressed his concern in respect of the general noise nuisance caused to residents, particularly when the bottle banks were being emptied, and he asked if those living close-by had been consulted.

Councillor Drysdale outlined that during the Council's Summer Scheme, the children had participated in a recycling project, and had been asked to choose the best location for a bottle bank in Ballybeen. He added that the young people in Ballybeen Youth Club had identified this as the best site as it was not close to houses.

Following discussion, it was

RESOLVED : That the Council be recommended to grant approval to site recycling banks in the car park area, off Dungoyne Park, adjacent to the bowling green.

T&ESC/2005/437 : ARC 21 LANDFILL CAPACITY SERVICE CONTRACT – TENDER REPORT

The Client Manager advised Members that the above matter had been considered in detail at the last meeting of the Arc 21 Joint Committee held on Thursday 24 November 2005 at Castlereagh Hills Golf Club. He attached to his report a full copy of the tender report, together with attachments which addressed Landfill Contract – Whole of Life Costs, Award Options: Whole of Life Costs, Council Costs, Benchmarking Exercise and Council Savings.

He reported that the tender report provided details on the following relevant matters, namely:

Purpose	Technical and Quality
Background	Rates and Prices
Contractual Issues	Cost Comparison
Tenders Received	Input Tonnage
Evaluation	Conclusions
Completeness	Recommendations
Mandatory Criteria	

He outlined for Members' information recommendations arising from the tender report, and he advised that there had been unanimous support for these recommendations at the Arc 21 Joint Committee Meeting.

He commented that the next step in progressing this matter, was for the recommendations to be considered by each constituent council, in accordance with the requirements of the Arc 21 Terms of Agreement.

Following a query from Councillor Hanvey, the Client Manager explained that there were significant reductions made on a cost per tonne basis over the anticipated rate.

Councillor Chambers referred to the Arc 21 group and expressed her concern that under RPA, Castlereagh Borough Council would not exist in its present form, and the other Councils may have a completely different attitude to Arc 21.

The Client Manager outlined that Arc 21 was currently reviewing its Waste Plan and would be taking into account RPA. He added that this particular contract stopped short of this and was a month to month extension. He indicated that the Council would be responsible for waste management until the end of its term.

The Director of Technical & Environmental Services commented that Councillor Chambers had made a valid point, and the issue had also been raised by Arc 21, and there were clauses within the contract, which dealt with that.

RESOLVED : That, in respect of the Arc 21 Landfill Capacity Service Contract, the Council be recommended to agree that:

- (i) Tenders are awarded to Biffa Waste Services Ltd for delivery to their Cotton Mount site and Whitemountain Quarries Ltd for delivery to their Mullaghglass site with projected tonnages as per table 10.6 for a period of two years and five months with an option of one month extensions up to a total of five years.
- (ii) A Bond to the value of £100,000 is entered into for Biffa Waste Services Ltd at a cost of £250.00 per annum and, for Whitemountain Quarries Ltd., a similar Bond be entered into depending on costs of a comparable level being confirmed.
- (iii) Pending the outcome of the democratic process, Arc 21 advises the Contractors of the decision of the Joint Committee in accordance with the provisions of the tender.
- (iv) Arc 21 underwrite the preferred Contractor(s) to commence approved activities to expedite commissioning during the period while individual Councils give approval. If the preferred Contractor(s) for some reason are not awarded the contract, reasonable costs for agreed activities incurred during this period may be awarded by Arc 21, in accordance with the provisions of the tender.

T&ESC/2005/438 : ARC 21 BRING CENTRE SERVICE CONTRACT – TENDER REPORT

The Client Manager reported that the above matter had been considered in detail at the last meeting of the Arc 21 Joint Committee held on Thursday 24 November 2005. He attached to his report for Members' information, a full copy of the tender report, together with attachments, which addressed Whole of Life Contract Costs.

He added that the tender report provided details on the following matters:

Purpose	Technical and Quality
Background	Rates and Prices
Contractual Issues	Cost Evaluation
Tenders Received	Input Tonnages
Evaluation	Conclusions
Completeness	Recommendations
Mandatory Criteria	

He detailed for Members' consideration, recommendations arising out of the tender report.

The Client Manager reported that following consideration of the tender report and the above three recommendations, there had been unanimous support for these recommendations at the Arc 21 Joint Committee Meeting.

He added that, as would be seen from the third recommendation, the next step in progressing these matters, was for the recommendations to be considered by each constituent Council, in accordance with the requirements of the Arc 21 Terms of Agreement.

It is recommended that, subject to Members comments, that the above recommendations, unanimously supported at the Arc 21 Joint Committee Meeting of 24 November 2005, be approved.

Following discussion, it was

RESOLVED : That the Council be recommended to approve the three recommendations relating to the ARC 21 Bring Centre Service Contract, as follows:

- (i) The tender be awarded to Glasston Recycling for the servicing and maintenance of Bring Centres for core materials and paper for a period of five years, with optional extensions of one-year blocks up to a maximum of three years, with six months prior notice.
- (ii) A Bond to the value of £100,000.00 be entered into, in accordance with the provisions of the tender.

T&ESC/2005/439 : ARC 21 - SUPPLY AND DELIVERY OF WHEELED REFUSE CONTAINERS – TENDER REPORT

The Client Manager advised Members that the above matter had been considered in detail at the last meeting of the Arc 21 Joint Committee held on Thursday 24 November 2005 at Castlereagh Hills Golf Club. He attached to his report, a fully copy of the tender report, together with attachments (appendices 1a and 1b).

He outlined that the tender report provided details on the following relevant matters:

Purpose	Mandatory Criteria
Background	Technical and Quality
Contractual Issues	Rates and Prices
Tenders Received	Cost Comparison
Evaluation	Conclusions
Completeness	Recommendations

He indicated that it was being recommended that Manvik, Weber and Sturdy be appointed as framework wheeled refuse container suppliers to Arc 21, for a period not exceeding one year, for bulk call-off of 140 l and 240 l containers, 360 l, 660 l and 1100 l containers and 1100 l. galvanized containers respectively.

Following consideration of the tender report and the above recommendation, the Client Manager reported that there had been unanimous support for the recommendation at the Arc 21 Joint Committee Meeting. He advised Members that this Contract was a call-off framework arrangement, and no financial commitment existed until orders had been placed.

It is recommended that, subject to Members comments that the above recommendation which had been unanimously supported at the Arc 21 Joint Committee Meeting of 24th November 2005 be approved.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that Manvik, Weber and Sturdy be appointed as framework wheeled refuse container suppliers to Arc 21, for a period not exceeding one year, for bulk call-off of 140 l and 240 l containers, 360 l, 660 l and 1100 l containers and 1100 l. galvanized containers respectively.

T&ESC/2005/440 : DRAFT MINUTES OF THE PROCEEDINGS OF THE LEISURE/TECHNICAL & ENVIRONMENTAL SERVICES JOINT WORKING GROUP HELD ON MONDAY 5 NOVEMBER 2005

The Client Manager recommended that the above Minutes be adopted, subject to approval also being sought at the next meeting of the Leisure Services Committee.

RESOLVED : That the Committee approves the Minutes of Leisure/Technical & Environmental Services Joint Working Group meeting held on 5th November 2005, subject to approval also being sought at the next meeting of the Leisure Services Committee.

T&ESC/2005/441 : SALE OF THE FORMER CREGAGH COMMUNITY CENTRE SITE

The Client Manager outlined that, as Members would be aware, the Council had decided to sell the former Cregagh Community Centre, as it was surplus to requirements. He added that agreement had been entered into with the Northern Ireland Housing Executive, who currently owned the land, and with Oaklee Housing Association who was interested in buying the site for social housing.

He referred Members to a map showing the lands in question, and asked Members to note the following:

1. Council would retain ownership of the ground behind the block of flats
2. Oaklee Housing Association would plant the area fronting South Bank, as part of their scheme. Council would maintain the planting, as it is on Council lands.
3. The Housing Association would then install a gate to limit access to the rear of the flats.

The Client Manager reported that the next stage was to have the lands valued, and to instruct the Council's solicitors to proceed with the preparation of contracts.

He added that it was recommended that the above comments be noted, and approval granted to appoint the Valuation and Lands Agency, jointly with the Northern Ireland Housing Executive, to value the lands. He also sought authority to instruct the Council's solicitors to prepare the contracts for the sale, for subsequent approval by Council.

Councillor Chambers stated that it was her understanding that the Housing Executive had transferred this land to the Council, and it had already been agreed that Oaklee Housing Association would be building senior citizens' dwellings. She proposed that the matter be referred to the Central Services Committee for further consideration.

Following discussion, it was

RESOLVED : That the issue of the sale of the former Cregagh Community Centre site be referred to the Central Services Committee for further consideration.

T&ESC/2005/442 : TRAINING

The Client Manager sought approval for three Officers from the Client Services Section to undertake training, which he detailed for Members' information. He advised Members that there were sufficient funds in the budget to cover the training.

Following discussion, it was

RESOLVED : That the Council be recommended to grant approval for training for Officers within the Client Services Section, as follows:

1. Billy Arnold – Clait at a cost of £100.00
2. Raymond Tate – Clait at a cost of £100.00
3. Richard Treacy – Energy Users Seminar (Reducing Energy Cost in Times of Rising Prices) organised by the Carbon Trust at a cost of £85.00

T&ESC/2005/443 : GAS PRICES AT THE ICE BOWL

The Client Manager reported that it had been suggested at a previous meeting that the Council may have an arrangement with Phoenix Gas for a special rate for gas. He added that investigations had been carried out, and it was found not to be the case. He added that the Council did however have an arrangement with Phoenix Gas for the supply of gas at two rates for:

1. CHP Plant
2. Other uses

He reported that Officers had contacted Phoenix Gas, and had been advised that there was no possibility of a reduction in the current rates.

Noted.

T&ESC/2005/444 : DUNDONALD VILLAGE SIGNAGE

The Client Manager outlined that following a request for signage at Dundonald Village, similar to that erected at Crossnacreevy and Carryduff, it was planned to erect five signs on the main routes, at a cost of approximately £80.00 each. He added that arrangements had already been put in place to order and erect these signs.

Noted.

T&ESC/2005/445 : LIGHTING IN PARK AT RODDENS CRESCENT

The Client Manager outlined that as Members may be aware, anti-social behaviour had been reported at the Park at Roddens Crescent, and it had been suggested that

lighting be installed. He reported that the cost of lighting the playground and surrounding area was estimated as follows:

New NIE supply £800
Ducting - £1120
Two poles with three no lights each - £1,250
Digi Box - £600
Electrical equipment, digi box and wiring - £1000
Electricians Labour - £1800
Total - £6,570.00

He added that electricity costs and installation would be approximately 20 pence per hour, with approximately 3,000 hours of darkness per year, the electricity could cost approximately £600.00. He commented that, notwithstanding the cost of the installation, there may be objections from others who did not wish the lighting to be there, or alternatively they may be a source of vandalism.

Councillors Hanvey and Spratt referred to similar problems at Cairnshill and other areas throughout the Borough, and were of the view that, again this was an anti-social problem due to the lack of police resources.

Councillor Drysdale outlined that he could not see why the Council had to meet the costs of these measures. He commented that Officers should obtain more information

Councillor Hanvey asked if Members wished to refer the matter to the DPP.

Councillor Chambers agreed, particularly as the provision of lighting could have the adverse effect and exacerbate the problem.

Following discussion, it was

RESOLVED : That the issue of anti social behaviour at the Park in Roddens Crescent be referred to the DPP.

T&ESC/2005/446 : STAFFING AT THE GARAGE, 12 PRINCE REGENT ROAD

The Client Manager outlined that as Members would be aware, significant additional items of machinery and plant had been purchased over the last 18 months. He added that Operational Services had included sums in the estimates process for the maintenance of the machinery and plant, and to minimise costs, a member of the Operational Services Unit staff had been seconded to the garage to work as a mechanics helper, assisting in the maintenance of this equipment. He commented that as it had proved effective, It was now planned to formalise this situation, in line with statutory regulations and Council recruitment policy.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that the Client Manager table a list of the plant located at the garage at 12 Prince Regent Road, at the next Committee meeting.

T&ESC/2005/447 : LANDS AT CARRYDUFF

The Client Manager advised Members that a request had been received from a Loughbrin Park resident who wished to purchase a portion of Council lands approximately 15 yards by 10 yards, located to the rear of his house. He explained that this would facilitate the construction of a small conservatory to give the family extra living space.

Following discussion, it was proposed by Councillor Chambers, seconded by Alderman Rice, and

RESOLVED : That the Council be recommended to agree that Officers write to the Loughbrin Park resident, advising that the Council would not wish to sell him the piece of land to the rear of his house.

ANY OTHER BUSINESS

T&ESC/2005/448 : REQUEST FROM ELIM CHURCH FOR THE TRANSFER OF GROUNDS TO THE REAR OF THE CHURCH

The Client Manager reported that Pastor Ritchie had contacted him again wishing to come along to Council to discuss his previous request for the transfer of land to Elim Church.

Following discussion, it was

RESOLVED : That the Council be recommended to authorise Officers to write to Pastor Ritchie advising that the Council had already considered this matter in October 2005, and had agreed not to transfer any additional lands to the Elim Church, and that this decision could not be changed for at least six months.

T&ESC/2005/449 : REQUEST FROM DPP MANAGER RE: YOUTH STRATEGY FORUM

The Client Manager advised Members that he had received a request from the DPP Manager for him to sit on the above Forum, on an occasional basis. He reported that the group had been formed to deal with the youth issues across the Borough, such as youths causing annoyance.

Alderman Rice left the meeting at this point, at 9.30 p.m.

Councillor Drysdale expressed the view that the Council should make a commitment to this group.

Discussion then ensued as to whether it would be more appropriate for the Community Safety Officer, or an Elected Representative on the DPP to sit on the Forum.

Following discussion, it was

RESOLVED : That the Council be recommended to agree that the request for the Client Manager to sit on the Youth Strategy Forum be referred back to the DPP, along with Members' comments in this respect.

T&ESC/2005/450 : PROPOSAL TO APPOINT A NEIGHBOURHOOD WATCH CO-ORDINATOR

Councillor Spratt advised Members that the DPP Manager had been approached by the PSNI, with a view to appointing a co-ordinator for the Neighbourhood Watch Scheme, funded by the PSNI, Community Safety and the DPP. He outlined that to date the Council had erected the signs in Neighbourhood Watch areas throughout the Borough on a grace and favour basis. He added that he required some direction in this matter, as a more formal arrangement, may result in increased costs for the Council, and subsequently, implications for the ratepayers.

Councillor Hanvey stated that there appeared to be an overlap in respect of responsibility for the Neighbourhood Watch Scheme, namely the DPP or the Community Safety Partnership, and he felt this needed clarified.

Councillor Spratt outlined that his main concern was the financial implications for the ratepayers.

Councillor Chambers expressed the view that the issue of Neighbourhood Watch Scheme was a matter for the PSNI, and not the Council.

Councillor Hanvey expressed the view that, given the financial implications, that this was a matter for consideration by full Council, particularly as there was currently no budget set aside in this respect.

RESOLVED : That, in view of the implications to Council, the issue of the appointment of a Co-ordinator for the Neighbourhood Watch Scheme, as outlined by Councillor Spratt, be considered by full Council.

REPORT FROM THE DIRECTOR OF TECHNICAL AND ENVIRONMENTAL SERVICES (copy previously circulated)

T&ESC/2005/451 : REPORTS AVAILABLE

The Director of Technical & Environmental Services commented that the following information was available for Members' attention. He added that should Members have any queries, they should contact him.

- (i) Environmental and Sustainable Technology. November 2005
- (ii) Northern Ireland Bureau Newsletter. Summer 2005
- (iii) Rural Development Council. Regenerating RURAL. Summer 2005

Noted.

T&ESC/2005/452 : SOUTH EASTERN GROUP BUILDING CONTROL COMMITTEE

The Director of Technical & Environmental Services reminded Members that at the Committee meeting held in November 2005, attention had been drawn to the current Council representatives on the above-mentioned Committee for 2005/2006 (Minute No. 2005/223 refers).

He added that two of the three Members appointed and included in the above resolution, were not Members of the Technical & Environmental Services Committee, namely, Councillor Hall, and Councillor Hughes as substitute. He outlined that the Committee may therefore wish to recommend to Council that it considered replacing these two Members with Members who currently form part of the Technical & Environmental Services Committee.

He also referred to the discussions at the commencement of the meeting, at which, it had been recommended that Councillor Drysdale replace Councillor Hall.

A discussion ensued on the membership, and it was felt that the matter could be clarified at the December Council meeting.

Noted.

T&ESC/2005/453 : GANGMASTERS LICENSING ACT

The Director of Technical & Environmental Services attached to his report correspondence from the Department of Agriculture and Rural Development regarding the above mentioned matter.

He asked Members to note that this was the second round of consultation on the above matter, and he pointed out that the matter had been brought to the attention of the Technical & Environmental Services Committee at its June 2005 Meeting (Minute T&ESC/2005/223 refers). He attached to his report a copy of his report to that Meeting, together with the above Minute.

He added that the consultation dealt specifically with the treatment of food processing and packaging activities, and the closing date for comments was 15 December 2005. He advised Members that the proposals contained within the consultation paper did not fall within the direct responsibilities of the Council, but with the Department of Agriculture and Rural Development and the Licensing Authority.

Noted.

T&ESC/2005/454 : CORRESPONDENCE FROM THE ENVIRONMENT & HERITAGE SERVICES RE: STRATEGIC ENVIRONMENTAL ASSESSMENT GUIDANCE

The Director of Technical & Environmental Services referred Members to the above correspondence, and advised that a copy of the report had been retained, and was available for Members information.

He reported that this Practical Guide provided information and guidance on how to comply with the European Directive 2001/42/EC “on the assessment of the effects of certain plans and programmes on the environment”. He added that the Guide was intended to apply to all plans and programmes in the UK which fell within the scope of the Directive, and had been developed jointly by the Office of the Deputy Prime Minister, the Scottish Executive, the Welsh Assembly Government and the Department of the Environment in Northern Ireland.

Noted.

Councillor Duncan left the meeting at this point at 10.03 p.m.

T&ESC/2005/455 : CORRESPONDENCE FOR THE ENVIRONMENT & HERITAGE SERVICE RE: STATEMENT OF FACILITY NEEDS FOR HAZARDOUS WASTES IN NORTHERN IRELAND – SUPPORTING REPORT

The Director of Technical & Environmental Services referred Members to the above correspondence, and advised that a copy of the Report has been retained, and was available for Members information.

He added that by way of background to this matter and the Statement of Facility Needs, there were several issues to be highlighted:

- Northern Ireland always had relatively few facilities for the treatment or disposal of hazardous wastes, and both the end of co-disposal landfill in July 2004, the extension of the definition of hazardous wastes in July 2005, and the introduction of the Waste Incineration Directive (WID) in December 2005 had made or could make this situation worse.
- The Hazardous Waste Forum (HWF) was set up in 2003, in response to a proposal made in the three Sub-Regional Waste Management Plans, that a working group be established to identify the preferred hazardous waste management solution for the longer term, particularly in the light of these upcoming legislative changes. The HWF Action Plan was published in June 2004.

One recommendation in the HWF Action Plan was as follows:

“An authoritative ‘statement of facility needs’ for the management of Northern Ireland’s hazardous wastes is required as a matter of urgency. This should address the three parallel issues of the facilities/capacity, which need to be developed urgently within Northern Ireland; the requirements for continued export to Great Britain; and co-operation within the island of Ireland. The information to underpin this statement has been prepared for the Hazardous Waste Forum and can be found in Annex 2”.

This supporting report had been prepared for the Department of the Environment – Environment and Heritage Service in response to that recommendation, to underpin such a statement. The report also demonstrated the increasing demands in the

area of waste management, and some progress that had been made in addressing those demands.

The Director of Technical & Environmental Services recommended that subject to Members comments, that the receipt of the above mentioned correspondence and supporting report be noted.

Noted.

T&ESC/2005/456 : THE NORTHERN IRELAND LANDFILL ALLOWANCE SCHEME (NILAS) – ALLOCATING AUTHORITY GUIDANCE FOR DISTRICT COUNCILS

The Director of Technical & Environmental Services drew Members' attention to the above document, and advised that the Department of the Environment had now published this guidance under the Waste Emissions Trading Act 2003, and had been issued under regulation 22 of the Landfill Allowances Scheme (NI) Regulations 2004.

He outlined that the purpose of this guidance was to clarify the Department's role in the Northern Ireland Landfill Allowances Scheme, certain aspects of the operation of the scheme and the Department's interpretation of the definition of "collected municipal waste". and had been produced primarily for District Councils.

He commented that the Environment and Heritage Service of the Department had issued separate guidance in its role as Monitoring Authority, under the WET Act. He indicated that this guidance provided practical information for Councils on the transfer of allowances, keeping records and making returns.

Noted.

T&ESC/2005/457 : CORRESPONDENCE FROM THE DEPARTMENT OF THE ENVIRONMENT RE: PROPOSED LANDFILL (AMENDMENT) REGULATIONS (NORTHERN IRELAND) 2006

The Director of Technical & Environmental Services drew Members' attention to the above correspondence, and advised that the Department had published a consultation paper and draft regulations outlining its proposals to amend the Landfill (Northern Ireland) Regulations 2003. He reported that the main purpose of the proposed amendments was to establish criteria and procedures for the acceptance of waste at landfills, as set out in European Council Decision 2003/33/EC. He added that the main aim of the Landfill Directive was to prevent or reduce, as far as possible, the negative effects of landfilling waste on the environment and human health.

Following discussion, it was

RESOLVED : That consideration of the Proposed Landfill (Amendment) Regulations (NI) 2006 be deferred to the next Committee meeting, in order for the Director of Technical & Environmental Services to draw up a report on the matter, highlighting pertinent issues for Council.

T&ESC/2005/458 : CONSULTATION PAPER ON PROPOSED AMENDMENTS TO THE WASTE AND CONTAMINATED LAND (NI) ORDER 1997

The Director of Technical & Environmental Services outlined that Members may recall that a report prepared by the Waste Management & Environment Officer on the above had been tabled at the last Technical & Environmental Services Committee meeting (Minute T&ESC/2005/353 refers). He added that it had been agreed that the Officer's report form the basis of the Council's response to that consultation.

He drew Members' attention to a copy of Arc 21's response to this consultation.

Noted.

T&ESC/2005/459 : MINUTES OF THE ARC 21 JOINT COMMITTEE MEETING HELD ON 27TH OCTOBER 2005

The Director of Technical & Environmental Services detailed for Members some of the business discussed at the above meeting, as follows:

- Contracts Update
- Revenue Estimates 2006/07
- MRF Official Opening
- Northern Ireland Waste Management Strategy Review
- Consultation – Review of the Transfrontier Shipment of Waste Regulations 1994 & The UK Management Plan for Exports and Imports of Waste
- Education Vehicle
- Smart Shopping Campaign
- Standing Orders
- Study Tour to Austria

He reported that the above minutes had been ratified by the Joint Committee, at its meeting held on Thursday 24th November 2005 at Castlereagh Borough Council's Castlereagh Hills Golf Club.

Members' attention was drawn to the need to peruse the contents of the above Minutes, and acquaint themselves with the waste management issues under consideration.

Noted.

T&ESC/2005/460 : MINUTES OF THE WASTE MANAGEMENT WORKING GROUP MEETING HELD ON 18TH NOVEMBER 2005

The Director of Technical & Environmental Services drew Members attention to a number of matters raised at the above meeting, as follows:

- Consultation on Proposals for a New Waste Management Strategy Towards Resource Management.
- Tri-Cycle Update

- Presentations
- Acceptance of rubble at Council Household Recycling Centres
- Down District Council, Landfill Site at Drumnakelly
- Proposed Site Visit
- Fridge/Freezers Contract
- Recycling and Recovery Rates for the Quarter July – September 2005
- Christmas Holiday Closure
- Congratulations to Technical & Environmental Services Staff
- Date of Next Meeting

Members' attention was drawn to the need to peruse the contents of the above Minutes, in order to be acquainted with the range of waste management issues being addressed, and their implications for the Council.

It was proposed by Councillor Chambers, seconded by Councillor Hanvey, and

RESOLVED : That the Minutes of the Council's Waste Management Working Group Meeting held on Friday 18 November 2005 be adopted as a true and accurate record of the meeting.

ANY OTHER BUSINESS

T&ESC/2005/461 : PITCH 5 AT BILLY NEILL CENTRE

Councillor Drysdale expressed his concern for the poor state of the above pitch, and outlined that the Council had previously been very clear that this pitch was to be used solely for Intermediate football. He added that unfortunately this was being allocated to the Under 9 League for morning matches, and the pitch and changing rooms were being left in a poor state for the Intermediate matches in the afternoon. He commented that local children were also using the pitch without authorisation.

In order to stop this unauthorised usage, he suggested that the posts be removed, and the members of Dundonald Football Club may be happy to put them in and remove them after the match.

RESOLVED : That Officers investigate the problems highlighted by Councillor Drysdale in respect of changing facilities and also pitch 5 at the Billy Neill MBE Soccer Centre of Excellence, and report back.

There being no further business, the meeting ended at 10.15 p.m.

CHAIRMAN

CHIEF EXECUTIVE

Adopted by the Council this _____ day of
_____ 2005 with the exception of

Minute Nos: _____

MAYOR

CHIEF EXECUTIVE