

Castlereagh Borough Council  
Administration & Community Services Department

**GOOD RELATIONS FUNDING CRITERIA**

**INTRODUCTION**

Castlereagh Borough Council, through its Good Relations Programme, aims to encourage the development of good Community Relations and Cultural Diversity.

To this end, a number of funding programmes have been established to ensure that Good Relations and Cultural Tradition Principles are embedded into many aspects of local community life.

Given the limitations imposed, and the amount of resources available, Good Relations will seek to make the most effective use of the funds provided for this area of work. Groups and organisations making applications for funding, must demonstrate fully how their project meets the objectives of the programme.

The Council's Central Services Committee will only consider grant aid applications that are deemed to be in accordance with the stated priorities and objectives.

Please Note: The amount of grant funding awarded will be subject to the budgetary limits imposed, and funding available in any given financial year, for this area of work.

**PRINCIPLE OBJECTIVES OF THE PROGRAMME**

The project must address one or more of the following objectives to qualify for funding

1. To create structures which will permit a greater degree of meaningful cross-community contact.
2. To implement effective ways of addressing community conflict issues.
3. To increase understanding and co-operation between different parts of the community.
4. To promote respect for diversity in own, other, and shared cultural traditions.

## CRITERIA FOR APPLYING

1. Only groups or organisations may apply, not individuals.
2. A copy of the organisation's Constitution or Articles of Association together with the most up to date audited accounts will be required.
3. The Council may conduct a further review of organisations accounts and procedures and the applicant must be prepared to make all relevant documentation available for inspection and / or scrutiny.
4. Core funding grants apply to work carried out within Northern Ireland, and do not apply to exchange or contact programmes involving the Republic of Ireland, the rest of the United Kingdom, or further a field.
5. The project or part thereof for which funds are being sought must be wholly aimed at achieving good relations or cultural traditions objectives. In situations where partial funding for a project is required, the good relations or cultural traditions component of the project must be clearly demarcated.
6. Proposals will need to demonstrate that they are addressing a need or a gap in existing provision.
7. Proposals will not be supported where there is evidence of duplication or overlap.
8. Proposals should outline, where possible, the strategic implications of the project, for example, its multiplying effect, its ability to influence the development of practice and / or its ability to involve a significant range of people.

## GENERAL EXCLUSIONS

- ◆ Ongoing running costs (specific projects)
- ◆ Capital Expenditure
- ◆ Travel outside Northern Ireland
- ◆ Individuals/ sole person applicants
- ◆ Incomplete application forms.
- ◆ Profit making ventures
- ◆ Funding towards sporting equipment or uniforms
- ◆ Activities that are party political in intention, use, or presentation
- ◆ Events involving alcohol
- ◆ Venue Hire Costs

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**GOOD RELATIONS GRANT AID  
GENERAL CONDITIONS OF FUNDING**

**The Successful Applicants:**

1. Will not make any change in the aims, objectives, scope, design or methods of the agreed Programme without prior approval being given in writing from the Council.
2. Will use the funds awarded only for the purpose of furthering the aims and objectives of the Programme. The successful applicant must inform the Council of any relevant aspect such as change in circumstances, or incidents involving misuse of public funds that occur during the period for which financial assistance has been offered.
3. Will not seek to make application for any financial assistance from any other Government Department, public body or agency in respect of expenditure for which financial assistance is or may become payable under the terms of offer and conditions of funding as set out by CBC.
4. Will maintain all records (financial and otherwise) in such a way as to identify clearly all expenditure and income related to the Programme.
5. Will furnish the Council's Good Relations Officer (GRO) with such information in relation to the organisation and management of the Programme as the Department may from time to time require.
6. Will provide the GRO with documents, information and papers relating to the Programme as and when the Council may request. You will afford the Department of the Northern Ireland Audit Office such facilities for the purpose of inspecting the Programme and all invoices, receipts, accounting records, and other documents relating to expenditure of the funds - for audit purposes.
7. Will produce for the Council with monitoring and evaluation information as requested by the GRO
8. Will provide the Council with a full statement of expenditure on the Project within six months of completion. (CBC reserves the right to request receipts of expenditure).
9. Will indemnify the Council against all actions, proceedings, costs, claims, demands and liabilities arising from all, or any activities associated with the Project.
10. Will arrange and maintain employer's liability and occupier's liability insurance where appropriate.
11. Will acknowledge CBC's logo on all advertising or promotional material.
12. Will ensure that all staff employed are done so in accordance with employment law and legislative requirements and that relevant employment advisory checks (PECS) have been carried out on all staff with access to children. (Council reserve the right to request evidence of this).

## AMOUNT OF FUNDING

### SMALL GRANTS (UNDER £500.00)

Applications for small grants can be submitted to Council throughout the financial year (April- March). It is recommended that applications are submitted at least 3 months prior to the date of the event for which funding is applied for. Each organisation can receive a maximum of £500.00 funding per financial year.

Applicants should understand that whilst careful consideration is given to each application, it may not be possible to assist applications to the extent required or at all, even if they meet the criteria set out above, due to the financial constraints of the funding body.

**For any further information please contact:**

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