



# Castlerea Borough Council

## Application for the Grant, Renewal or Transfer of a Licence to keep Petroleum Spirit

*For office use only:*

Date Received: \_\_\_\_\_ Licence No: \_\_\_\_\_

Receipt No: \_\_\_\_\_ Fee: \_\_\_\_\_ Licence Type: \_\_\_\_\_

### LICENSEE DETAILS OF AN INDIVIDUAL(S)

<u>Name &amp; Home Address</u>	<u>Home Telephone Number</u>
<u>Postcode</u>	<u>Mobile Telephone Number</u>

**Please note:** If the application is in respect of a legal partnership then the Trading Name (if applicable) and the name and address of each partner must be listed on a separate page and enclosed with the application.

Is this a partnership? Please delete as appropriate **YES / NO**.

### LICENSEE DETAILS - IF A LIMITED COMPANY

<u>Company Name &amp; Registered Address</u>	<u>Telephone Number</u>
<u>Postcode</u>	<u>Fax Number</u>
<u>Name of Company secretary</u>	<u>Company Registration Number</u>

### DETAILS OF EXISTING OR PROPOSED LICENSED SITE

Do you own this site **YES / NO**. (If **No** please complete owner details below \* in addition to site details.)

<u>Site Name &amp; Address</u>	* <u>Name &amp; Address of Owner of Site</u>
<u>Postcode</u>	<u>Postcode</u>
<u>Site Telephone Number</u>	<u>Telephone Number</u>

**PETROLEUM SPIRIT STORAGE DETAILS**

<u>Quantity of Petroleum Spirit</u> (Total Site Capacity in litres)	<u>Method of Storage</u> (Underground Tanks, above ground tanks etc)
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**PUMPING EQUIPMENT**

<u>No of Pump Islands</u>	<u>No of Petrol dispensing lines</u>	<u>Make, model &amp; year of installation of pumps, if known</u>
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**STORAGE TANK INFORMATION**

Tank Number	Grade	Capacity (litres)	Date of installation	Construction – Steel etc, single or double skin?

**SITE OPERATION** – Please tick box or boxes as appropriate

Licensee Controlled Deliveries	Driver Controlled Deliveries
Daylight Deliveries Only	24 Hour Deliveries
Attended Self Service	Attended Service Only
<u>Unattended</u> Self Service – <i>Note: Only with prior written approval of Council.</i>	Site Private Use Only

**PETROLEUM LICENCE FEES** (With effect from 1 April 2010)

Quantity of Petroleum Spirit	Required Licence Fee
Not exceeding 2,500 litres	£41.00 per annum
Over 2500 but not exceeding 50,000 litres	£57.00 per annum
Exceeding 50,000 litres	£118.00 per annum
Transfer of Petroleum Licence	£8.00

**DECLARATION**

I, (print name in full) ..... hereby make application for the grant / renewal / transfer of a Petroleum Licence under the above Legislation and therefore enclose the sum of £ \_\_\_\_\_ being the requisite fee.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**Please note:** In the case of a Limited Company or Club the signature must be that of the Secretary and in the case of a Partnership the signature must be one of the declared partners.

Completed applications with the required fee should be sent to:  
The Chief Executive, Civic and Administrative Offices, Bradford Court, Upper Galwally, CASTLEREAGH, BT8 6RB. Tel: 028 90 494500